

## ATTACHMENT 1

**2006 COUNCIL GOALS  
AND IMPLEMENTATION PLAN**

<b>2006 Ref#</b>	<b>2005 Ref#</b>	<b>Status</b>	<b>Priority Level and Project Name</b>	<b>Page</b>
1	1	Continued	Downtown Economic Development Initiative	7
2	4&5	Revised	Process and Foundational Studies for Horace Williams Property (Carolina North): Transit Master Plan	9
3	7	Continued	1. Affordable Housing Goals re: a. Enact Affordable Housing Funding Source b. Develop an Affordable Housing Incentive Program c. Fund Affordable Housing Development d. Pursue Inclusionary Zoning	12
4	8	Continued	Small Area Planning Process for Rogers Road Residential Area and Greene Tract	13
5	10	Revised	Monitor/Evaluate Land Use Management Ordinance, Phase 2 to include Dark Skies Ordinance and Town Center Zoning District Building Envelope Provision	14
6	19	Revised	Comprehensive Parking Strategy	17
7	20	Revised	Revision of Comprehensive Plan	17
8		New	Carbon Reduction Strategy	18
9		New	Joint Planning Carrboro, West End Small Area Plan	18
10		New	Wireless Internet Study and Recommendations	18
11		New	Town Buildings, Property Review	18
12		New	Town Internship Program	19
13		New	Economic Development Officer	19
14	34	Continued	Development Review: Developer Contribution to Operating Costs of Bus System	19
15	12	Continued	Ten-Year Plan to End Homelessness	20
16	9	Continued	Advisory Board Recruitment for Diversity	21
17	2	Continued	Martin Luther King Recommendations Implementation	22
18	14	Continued	Solid Waste Management Plan	23
<b>SECOND Priority</b>				
19	3	Continued	Additional Neighborhood Conservation Districts	25
20	11	Continued	Evaluate the Feasibility of a Downtown Transit Transfer Center	26
21	22	Continued	Downtown Small Area Plan Implementation	28
22	23	Continued	Street Vendors	29
23	25	Continued	Bicycle/Pedestrian Goal to Develop Operating Performance Measures	29
24	27& 33	Revised	Public Arts Master Plan	31
25	28	Continued	Neighborhood Advocate Functions	33

<b>2006 Ref#</b>	<b>2005 Ref#</b>	<b>Status</b>	<b>Priority Level and Project Name</b>	<b>Page</b>
26	29	Continued	Energy Bonds/Efficiency	33
27	30	Continued	Transportation Demand Management Plan	35
28	32	Continued	Impact Fees	36
<b>THIRD Priority</b>				
<b>2006 Ref#</b>	<b>2005 Ref#</b>	<b>Status</b>	<b>Priority Level and Project Name</b>	<b>Page</b>
29	15	Continued	Establish Park/Ride in 15-501 North Corridor	37
30	16	Continued	Transfer of Development Rights	37
31	17	Continued	Elections Financing	38
32	35	Continued	General Adequate Public Facilities Ordinance	39
33	36	Continued	Prepare Non-Residential Development Strategies and Guidelines	39
34	37	Continued	Use Patterns	40
37	38	Continued	Inventory of Post World War II Architecture	41
35	40	Continued	Potential Mitigation of Traffic Congestion in U.S. 15-501 Corridor	42

<b>Items incorporated into revised items for 2006</b>				
<b>2006 Ref#</b>	<b>2005 Ref#</b>	<b>Status</b>	<b>Priority Level and Project Name</b>	<b>Page</b>
2	5	Revised	Transit Master Plan	9
5	13	Revised	Tree Ordinance	14
24	33	Revised	Entranceway Corridors	31

<b>Discontinued as priority items: goal attained or no further work necessary</b>				
<b>2005 Ref#</b>	<b>Status</b>	<b>Priority Level and Project Name</b>	<b>Page</b>	
6	Discontinued	Clean Water Actions	44	
18	Discontinued	Communications with Chatham County	48	
21	Discontinued	Parking Study/New Regulations	50	
24	Discontinued	Rosemary Street Redevelopment	50	
26	Discontinued	Implement Parks and Recreation Master Plan	51	
31	Discontinued	Town Advisory Board Meeting Procedures	52	
39	Discontinued	Health Issues Related to Stormwater Retention/Detention	53	
41	Discontinued	Town Fleet Efficiency	55	

## COUNCIL GOALS AND IMPLEMENTATION PLAN

### HIGHEST PRIORITY

#### **Continued 1. Downtown Economic Development Initiative**

Description: Continue implementation of project to develop Town-owned downtown Parking Lots 2 and 5 with the Council Committee. ~~and economic development consultant, per Council contract authorization of October 27, 2003. To date, the Council has authorized funding for a market study and for the development of master plans for the sites.~~

#### Products to Be Produced and Timetable

- Market Study
  - Begin Project: Fourth Quarter, 2003
  - Public Forum: To be scheduled in March, 2004
  - Target Completion Date: Second Quarter, 2004
- Master Plan – if authorized by Council
  - Begin Project: Second Quarter, 2004
  - Target Completion Date: Second Quarter, 2004

May 12, 2003 Status: On February 24, 2003, the Council adopted Principles and Priorities for developing the lots, and authorized the preparation of a Request for Proposals for economic development consulting services to advise the Council and the Manager in developing a proposal. The Council authorized the Manager to issue a Request for Qualifications, followed by a Request for Proposals, on April 28, 2003. The Request for Qualifications was mailed on Friday, May 2, 2003; proposals are due by May 30, 2003.

August 25, 2003 Status: Twelve proposals in response to the Request for Qualifications were received. The Council Committee on Parking Lots 2 and 5 reviewed the proposals and selected four firms on June 23, 2003 to invite to submit a full Request for Proposals. The Request for Proposals was mailed on Monday, June 30, 2003. On July 30, 2003, the Town received four proposals in response. The Council Committee on Parking Lots 2 and 5 interviewed the four firms on August 13 and 14, 2003. On August 18, the Council Committee met and voted to continue conversations with one of the firms and have the Manager bring back a revised proposal to the Committee for consideration.

November 10, 2003 Status: On October 8, the Council held a work session on downtown issues, including a proposal to hire an economic development consultant for the development of Parking Lots 2 and 5. On October 27, the Council authorized a contract with Stainback Public/Private Real Estate. Planning is underway for a work session with the economic development consultant and public partners on November 20, from 7 p.m. to 9 p.m. at the Courthouse/Post Office Facility on Franklin Street. The Council Committee on Parking Lot 2 and 5 will also meet on November 21 to review a proposed Market Demand Study.

January 15, 2004 Status: A work session with economic development consultant John Stainbeck was held on November 20, 2003. The Council Committee on Parking Lots 2 and

5 met with the consultant on November 21, 2003, to review a proposed Market Demand Study. On November 24, 2003, the Council added \$20,000 to the project budget for additional market study components. On December 16, 2003, the Council Committee met with Economic Research Associates to review the components of the market study. Currently, Economic Research Associates is conducting the study.

February 23, 2004 Status: Market study currently underway. The Council Committee is tentatively scheduled to meet on March 1 to receive and review the draft Market Study.

May 10, 2004 Status: The Council Committee met on March 1 and March 22, 2004 to review drafts of the market study. The Market study is now complete. The Council held a public forum on the study on March 22, 2004. On April 14, 2004, the Council authorized a preliminary building program based on the market study, and authorized initiation of the next project phase of developing design concepts for the properties.

September 7, 2004 Status: The Council Committee met on May 10, 12, and 24 to review conceptual plans prepared by the consultant, and held a public forum on May 24. The Committee met on June 14, and the full Council authorized proceeding with the next stage of conducting a financial analysis at that time. The Council Committee met on August 25 to review preliminary draft financial analyses of the consultant, and provided advice on potential development timing scenarios. The Committee decided to defer the Council forum scheduled for September 13 to September 27.

November 8, 2004 Status: The Council held a Public Forum on September 27 and October 27, 2004 on the draft financial analysis. The Council solicited input from the Downtown Economic Development Corporation, the Downtown Commission, the Chamber of Commerce, and the University of North Carolina. The Council Committee met on September 13, September 27, October 11, and October 27 to review revisions of the draft financial analyses. On November 8, the Council will consider proceeding with developing a two-step Request for Qualifications and Request for Proposal process.

February 28, 2005 Status: On November 8, 2004, the Council authorized drafting a Request for Qualifications document. On December 6, the Council authorized proceeding with issuing a Request for Qualifications to potential developers. The Request for Qualifications was issued December 15, 2004, with a submittal date of January 31, 2005. On January 11, the Council held a pre-proposal conference in Town Hall for prospective developers. On January 31, the Town received six proposals in response to the Request for Qualifications. The Council Committee reviewed the proposals at its February 23, 2005 meeting and recommended that five developers be asked to submit proposals.

May 9, 2005 Status: On February 28, 2005, the Council invited five firms to submit proposals for consideration. On March 7, the Council authorized a Request for Proposals document for distribution to the five firms, and authorized the Town's consultant, John Stainback, to complete the Request for Proposals process. Two proposals were received on May 2, 2005. A public presentation is scheduled for May 23.

September 12, 2005 Status: The Council held public interviews with two potential developers on May 23, 2005. On June 15, 2005, the Council authorized negotiations with Ram Development Company and appointed Council members Sally Greene, Cam Hill and Bill Strom to the Town negotiating team. On June 27, 2005, the Council authorized an Exclusive Right to Negotiate Agreement with Ram Development Company. The Council held design sessions with Ram Development Company on June 20 and June 29, 2005. The Town negotiating team met on August 1, 2005; negotiations with Ram Development Company began August 2, 2005. Additional negotiating sessions were held on August 18 and August 31, 2005.

November 21, 2005 Status: The Town Council held a work session on design issues with Ram Development Company on September 19, 2005. The Town negotiating team met on September 19 and October 11, 2005. The Town Council held a work session on downtown negotiations on October 12, 2005. On October 24, 2005, the Council authorized the Manager to execute a Memorandum of Understanding with Ram Development Company. On October 26, 2005 the Town negotiating team met with Marvin Malecha, Dean of the College of Design at North Carolina State University concerning the its design expectations for the project. That same day, Dean Malecha began his peer review process with the Ram Development Company.

**February 13, 2006 Status:** Dean Malecha held three peer review sessions on October 26, November 15, and December 15, 2005. The Dean met with the Town negotiating team on January 4, 2006 to review progress. Three additional sessions focusing on architectural design were held on January 13, January 25, and February 6 with the developer's architectural team. We expect Dean Malecha to make a report to the Council on February 27, 2006.

On December 15, 2005, the Public Arts Commission and Ram Development Company announced the selection of Mikyoung Kim as the public artist for the project. Discussions have begun with the developer's architectural team.

## **Revised** 2. **Process for Horace Williams Property (Carolina North)**

Description: Undertake foundational studies for the planning and development of the Horace Williams property. Continue community dialogue on the future of the Horace Williams property and discussions on process for receiving and considering additional information about the University of North Carolina's plans for Carolina North.

### Product to be Produced and Timetable

- Public forum scheduled for March 1
- Council adoption of Horace Williams Goals and Principles
- Complete Transit Master Plan 2008 (Please see separate description below)
- Other steps to be determined by Council

February 23, 2004 Status: New Goal. Council to hold public forum on Horace Williams Goals and Principles Report from the Horace Williams Citizens Committee on March 1, 2004.

May 10, 2004 Status: The Council held a public forum on March 1, 2004. The Council accepted the report on March 22, 2004 and authorized its transmittal to the University of North Carolina and to the Board of Trustees. On April 14, 2004, the Council adopted a resolution that the Council and staff be “extremely cautious” in spending time on the project until the issue of the airport relocation is resolved. A Council information session with the University was conducted on May 5, 2004.

September 7, 2004 Status: On May 24, 2004, the Council asked the Horace Williams Citizens Committee to compare the Town’s report with the May 5, 2004 University presentation, and report back to the Council. The Committee worked on this comparison over the summer, and is scheduled to make its report on October 11, 2004.

November 8, 2004 Status: The Horace Williams Citizens Committee presented a report to Council on October 11, 2004, comparing the University’s May 5, 2004, presentation to the Town’s Goals and Principles report accepted by the Council on March 22, 2004.

February 28, 2005 Status: The Council received a follow-up report on December 6 on a process to consider rezoning the property, options for addressing the fiscal equity recommendations, and potential land conservation techniques. On January 10, 2005, the Council reviewed the report and instituted a process to consider rezoning portions of the Horace Williams property from Office/Institutional-3 and Residential-2 to Office/Institutional-2.

May 9, 2005 Status: On March 21, 2005, the Council held a public hearing on the rezoning proposal. On April 25, 2005, the Council rezoned the Office/Institutional-3 portion of the property to Office-Institutional-2. The Council also adopted a resolution concerning its willingness to work with the University at the appropriate time to develop new zoning for the future development of the Horace Williams property. The Mayor has discussed the fiscal equity proposal with Chancellor Moeser and the initial reception to the proposal is positive.

September 12, 2005 Status: On June 27, 2005, the Council appointed two new members to the Committee and reappointed five members. In September 2005 the Committee will hear a presentation by the Village Project on an alternative development concept for Carolina North; the Village Project presented the concept at a public meeting in the Council Chamber at Town Hall in late June 2005. A progress report to the Council is planned for September 26, 2005.

November 21, 2005 Status: A progress report was submitted November 9, 2005 and the Council adopted a resolution sending direction to the committee.

**February 13, 2006 Status:** On January 24, 2006, the Town Council endorsed as policy Part B of the Horace Williams Citizen Committee’s recommendations on process, to conduct

foundational studies including a long range transit master plan, it also accepted parts C (Develop new zone), D (Review concept plans) and E (Review development proposals) as recommendations that it will hold open for consideration as necessary. The Town Council requested additional information about an invitation from the University to participate in its Leadership Advisory Committee. The Council will discuss the matter further at its February 13, 2006 meeting.

### **Foundational Studies: 1 Transit Master Plan**

Description: Develop a Transit Master Plan for Chapel Hill Transit's future. Look at potential transit configurations 20 to 30 years in the future. Include review of potential fixed guideway corridors, such as U.S. 15-501/N.C. 54. Seek grant funds to pay for such a study. Include developing a policy that no roads in Chapel Hill be constructed or widened to be greater than four lanes.

#### Products to be Produced and Timetable

- Consider funding as part of Council's Budget deliberations, Second Quarter, 2004
- Report to Council on Potential Process
  - Report by Fourth Quarter, 2004
- Secure Funding in 2004
- Study underway in Second Quarter, 2005
- Target Completion Date, Second Quarter, 2006

March 22, 2004 Status: New Goal.

May 10, 2004 Status: Report to Council on potential process, including funding sources, scheduled for fourth quarter 2004.

September 7, 2004 Status: The Council included \$75,000 for the study in the FY 2004-05 budget adopted on June 14, 2004. Work is beginning on developing a report to Council by October 2004 on a potential process. Work may include obtaining professional advice on how such a study might be conducted.

November 8, 2004 Status: We have engaged a consultant to assist us in preparation of a request for proposals and will report to the Council later in this quarter.

February 28, 2005 Status: We reported progress to the Council at its 2005 Planning Session on January 13, 2005. At that time, the Council received a discussion paper prepared by consultant John Bonsall of McCormick Rankin International and decided to seek the involvement of Chapel Hill's transit partners, Carrboro and the University of North Carolina. On January 26, the Public Transit Committee heard a proposal to jointly undertake a Long Range Transit Master Plan for the area. The Committee endorsed the concept and agreed to plan a spring meeting of the transit partners with John Bonsall, to be held at the Friday Center.

May 9, 2005 Status: The joint meeting of the transit partners is now scheduled for September 7, 2005 at 7:00 p.m. at the Friday Center.

September 12, 2005 Status: Final preparations have been completed for a joint meeting of the transit partners on September 7, 2005 at 7:00 p.m. at the Friday Center. Mr. John Bonsall will provide an overview of his outline for preparing a Long Range Transit Plan.

November 21, 2005 Status: The Chapel Hill Transit Committee has met to discuss the Transportation Master Plan and is working on the scope of work for the committee project.

**February 13, 2006 Status:** Town staff is preparing a draft scope of work for the development of the Plan. The draft scope will be submitted to the Public Transit Committee for review and comment on February 22, 2006.

- Continued**
- 3. Comprehensive Plan Affordable Housing Goals re:**
- a. **Enact Affordable Housing Funding Source**
  - b. **Develop an Affordable Housing Incentive Program**
  - c. **Fund Affordable Housing Development**
  - d. **Pursue Inclusionary Zoning**

Description: Review in a work session the Comprehensive Plan's goals for affordable housing, including funding, incentives, and whether to pursue inclusionary zoning. Consider experience of Davidson, N.C.

Product to be Produced and Timetable

- Council work session set for April 27, 2005
- Additional steps to be determined by the Council

February 28, 2005 Status: Revised Goal.

May 9, 2005 Status: On April 27, 2005, the Council held a work session on the Comprehensive Plan Housing Strategies. The Council decided to initiate a process to consider drafting an inclusionary zoning ordinance, and established a Council Committee to draft a proposal. The Council also decided to appoint a citizen's committee to review the draft.

September 12, 2005 Status: On June 27, 2005 we reported to the Council with a proposed work plan for affordable housing initiatives. The Council adopted resolutions to: (1) establish a process and schedule for developing an inclusionary zoning ordinance; and (2) call a public hearing for September 26, 2005 to consider amending the Town's Comprehensive Plan to include additional language for the payment-in-lieu option. On tonight's agenda, there is an item asking that the Council adopt a charge for an Inclusionary Zoning Task Force.



November 21, 2005 Status: On September 21, 2005, the Council adopted a charge for an Inclusionary Zoning Task Force. To date, the Council has appointed 15 members to the Committee. We expect the Committee to hold its first meeting before the end of this year. On October 10, 2005, the Council adopted a resolution to amend the Comprehensive Plan better define the payment-in-lieu option. The Comprehensive Plan now states that payment-in-lieu fees are calculated as follows: “where the amount of the payment shall be calculated by multiplying the number of affordable housing units to be provided as calculated in option 1 (without dropping fractions) by an estimate of funding that would be needed to make a homeownership opportunity in the proposed development available to individuals and families with annual income at or below 80 percent of the area median income”.

**February 13, 2006 Status:** The Inclusionary Zoning Task Force continues to meet. There are currently 22 members on the Task Force. The Task Force expects to complete its work in March 2006, forward a recommendation to the Planning Board for review in June 2006, and recommend that the Council schedule a public hearing in September 2006 to consider a proposed ordinance.

**Continued 4. Small Area Planning Process for the Rogers Road Residential Area and Greene Tract**

Description: The Council has discussed conducting an additional small area plan per the Council’s action on the Greene Tract Work Group recommendations in November 2002. In the jointly adopted resolution among Orange County, Chapel Hill, and Carrboro, Chapel Hill agreed to conduct a small area plan for the residential area west of the Greene Tract (Rogers Road, Purefoy Road area), including the affordable housing site on the Greene Tract. The plan will include a more detailed look at the impacts of providing public services in the area, especially the extension of sewer, and the impacts on the area of developing an affordable housing site.

Products to Be Produced and Timetable

- Report to Council on Potential Process
  - Work to begin in 2005

May 12, 2003 Status: Work to begin in 2004.

August 25, 2003 Status: Work to begin in 2004.

November 10, 2003 Status: Work to begin in 2004.

January 15, 2004 Status: Work to begin in 2004.

February 23, 2004 Status: Work to begin in 2005.

May 10, 2004 Status: Work to begin in 2005.

September 7, 2004 Status: Work to begin in 2005.

November 8, 2004 Status: Work to begin in 2005.

February 28, 2005 Status: We plan to submit a report to Council on a potential process for proceeding by the end of the Second Quarter of 2005.

May 9, 2005 Status: Because of changes in staffing and anticipated workload, we recommend considering initiation of this work in 2006.

September 12, 2005 Status: On June 27, 2005, we reported that due to current staff shortages and expected work load, we recommended that the development of a Rogers Road Small Area Plan begin in June 2006 following completion of four Neighborhood Conservation Districts, because of staff shortages and expected workload.

November 21, 2005 Status: At a Work Session on October 12, 2005, the Council directed the staff to begin preliminary work on the Rogers Road Small Area Plan, and begin the full process upon completion of four Neighborhood Conservation District's in June 2006.

**February 13, 2006 Status:** Council members agreed to ask elected officials from Carrboro and Orange County to participate in a multi-jurisdictional approach for development of a Small Area Plan for this neighborhood. At its January 12, 2006 Planning Session, the Council suggested forming a Committee of elected officials to develop a proposed process for completing a Small Area Plan. It was suggested that a Committee could also discuss participants in the process and joint staff work. On January 23, 2006, Council Members Strom and Kleinschmidt were appointed by the Council to initiate discussions regarding this process. We expect to begin planning for this area in July 2006.

## **Revised** 5. Monitor/Evaluate Land Use Management Ordinance, Phase 2

Description: We will continue to monitor and evaluate the Land Use Management Ordinance and offer advice on further action. **Additional actions added January 12, 2006.**

### Products to Be Produced and Timetable

- Implement Second Phase of Revisions
  - Specific projects to be scheduled for Public Hearing:
    - ◆ Clarify the relationship between building code and Land Use Management Ordinance definitions of floor area
    - ◆ Clarify land disturbance triggers for soil and erosion control requirements; coordinate with similar requirements in other documents
    - ◆ Adjust parking requirements
    - ◆ Reconsider the time frames specified for action in the OI-4 zoning district
    - ◆ Clarify formula for payment in lieu of affordable housing

- ◆ Reconsider using the “2-year frequency, 24-hour storm event” as the basis upon which calculations are made regarding how much stormwater (volume) needs to be retained on-site
  - ◆ Consider how to handle porous pavement as impervious surface
  - ◆ Clarify distinctions between water treatment requirements for runoff from public streets vs. private lots
  - ◆ Reconsider requiring stormwater management facilities on individual single-family lots
  - ◆ Increase flexibility in “alternate buffer” provisions
  - Target Completion Date: Second Quarter, 2005
- Prepare Dark Skies/Lighting Ordinance for Town Council consideration
    - Target Completion Date: 2006
  - Prepare Town Center Zoning District Building Envelope Provision
    - Target Completion Date: 2006
  - Consider protection of trees on private property and banning clear cutting
    - Target Completion Date: 2006

February 23, 2004 Status: New Goal. The Council is scheduled to authorize a timetable for consideration of the second phase of amendments on February 23, 2004.

May 10, 2004 Status: The Council adopted a schedule for consideration on February 23, 2004. Most items call for a fall, 2004 public hearing. On April 26, 2004, the Council called a public hearing on the OI-4 district proposed changes for October 18, 2004.

September 7, 2004 Status: Please see related Agenda Item #10 tonight. This item proposes a new schedule for considering other proposed amendments to the Land Use Management Ordinance in the spring and fall of 2005 because of Planning staff workload demands.

November 8, 2004 Status: On September 27, the Council adopted a resolution scheduling proposed amendments for the spring and fall of 2005.

February 28, 2005 Status: Proposed amendments scheduled for spring and fall of 2005. (This table has been moved to February 13, 2006 status.)

May 9, 2005 Status: We believe that all of these items except the parking requirements report will have to be deferred until 2006. The parking item will be presented to the Council on May 23, 2005.

September 12, 2005 Status: No change in status.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** Updates on proposed amendments are shown in the following table:

ISSUE	ACTION
Clarify the relationship between building code and Land Use Management Ordinance definitions of floor area.	Defer discussions, pending further study, with recommendations to the Council in fall, 2005. <b>Scheduled for 2006.</b>
Clarify land disturbance triggers for soil and erosion control requirements; coordinate with similar requirements in other documents.	Defer discussions, pending further study, with recommendations to the Council in fall, 2005. <b>Scheduled for 2006.</b>
Adjust parking requirements ( <i>Section 5.9</i> ).	Defer discussions, pending completion of study that is currently underway (report expected to Council in November with likely public hearing in spring, 2005). <b>Consideration of adjustment to the vehicular and bicycle parking standards is expected to return to the Town Council in March 2006.</b>
Reconsider affordable housing requirements ( <i>Section 3.8</i> )	Defer discussions, pending further study, with recommendations to the Council by spring, 2005. <b>Inclusionary Zoning Task Force held its first meeting in December 2005.</b>
Reconsider using the “2-year frequency, 24-hour storm event” as the basis upon which calculations are made regarding how much stormwater (volume) needs to be retained on-site. ( <i>Section 5.4.6</i> )	Defer discussions, pending further study, with recommendations to the Council in fall, 2005. <b>Scheduled for 2006.</b>
Consider how to handle porous pavement as impervious surface ( <i>Table 3.8-1, footnote (k)</i> ).	Defer discussions, pending further study, with recommendations to the Council in fall, 2005. <b>Scheduled for 2006.</b>
Clarify distinctions between water treatment requirements for runoff from public streets vs. private lots.	Defer discussions, pending further study, with recommendations to the Council in fall, 2005. <b>Scheduled for 2006.</b>
Reconsider requiring stormwater management facilities on individual single-family lots ( <i>Section 5.9.2(a)</i> ).	Schedule further consideration in fall, 2005. <b>Scheduled for 2006.</b>
Increase flexibility in “alternate buffer” provisions ( <i>Section 5.6.8</i> ).	Defer discussions, pending further study, with recommendations to the Council in fall, 2005. <b>Scheduled for 2006.</b>
Consider reducing minimum lot size from 5 acres to 1 acre for Planned Development-Housing in residential zoning districts ( <i>Section 6.18.4</i> )	Discuss in fall, 2005. <b>Scheduled for 2006.</b>
<b>Consider protection of trees on private property and banning clear cutting, through amendments to the Land Use Management Ordinance</b>	<b>Increased priority at January 2006 Council Retreat (Report spring 2006).</b>
<b>Consideration of changes to lighting provisions (dark skies initiative)</b>	<b>Added to Council Goals at January 2006 Council Retreat (Report spring 2006).</b>

ISSUE	ACTION
Revisions to Town Center Zoning District Building Envelope Provisions (height related)	Added to Council Goals at January 2006 Council Retreat (Report spring 2006).

## Revised 6. Comprehensive Parking Strategy

Description: Develop and implement a comprehensive parking strategy per 2000 Comprehensive Plan strategy 10E-1, including short-term parking, reducing long-term parking, structured parking, and shared parking approaches. Especially consider impacts in downtown Chapel Hill.

### Products and Timetable

- Work to be scheduled in 2006.

February 28, 2005 Status: New Goal.

May 9, 2005 Status: Work to be scheduled for 2006.

September 12, 2005 Status: No change in status.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** Higher priority at the January, 2006 Council Retreat.

## Revised 7. Advisory Board Review of Comprehensive Plan

Description: ~~In lieu of initiating a revision of the 2000 Comprehensive Plan, request that Town Advisory Boards review Comprehensive Plan and suggest areas in which it needs revision.~~ **Initiate review and revision of the 2000 Comprehensive Plan.**

### Products and Timetable

- Schedule Advisory Board review for Third and Fourth Quarters 2005.
- Report to Council at its annual retreat in January 2006.

February 28, 2005 Status: New Goal.

May 9, 2005 Status: No action to date. Process will begin in Fall 2005.

September 12, 2005 Status: We recommend that this work be deferred until 2006 because of staffing shortages and workload challenges.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** Town Council directed staff to begin a process for revising the Comprehensive Plan. Staff will be discussing a possible process for Town advisory board review of the Plan's Goals and Objectives with the Planning Board on February 21, 2006.

**New**      **8. Carbon Reduction Strategy**

Description: Begin working with Professor Douglas Crawford Brown to define a strategy and program for reducing Carbon emissions in the Town of Chapel Hill.

Products and Timetable

- Define Strategy and Program in 2006.

**February 13, 2006 Status:** New Goal

**New**      **9. Joint Planning Carrboro, West End Small Area Plan**

Description: Consider possible collaborative preparation of a small area plan for the adjoining Downtown areas of Chapel Hill and Carrboro.

Products and Timetable

- Mayor to invite representatives from the Town of Carrboro Board of Alderman to see if there is mutual interest in this idea.

**February 13, 2006 Status:** New Goal

**New**      **10. Wireless Internet**

Description: Undertake Study and Recommendations for the provision of Wireless Internet service to citizens.

Products and Timetable

- Technology Committee feasibility report to Town Council February 27,2006
- Council consideration through 2006 Budget process.

**February 13, 2006 Status:** New Goal

**New**      **11. Town Buildings, Property Review**

Description: Undertake review of Town owned property. To consider the future uses for the Post Office, museum and IFC shelter to meet future needs for Town facilities and services.

Products and Timetable

- Report in spring 2006.

**February 13, 2006 Status:** New Goal

**New 12. Town Internship Program**

Description: Create an internship program with the Town in association with the University.

Products and Timetable

- Propose a process and schedule for review in spring 2006.

**February 13, 2006 Status:** New Goal

**New 13. Economic Development Officer**

Description: To consider creating the position of an economic development officer for the Town.

Products and Timetable

- Form a Mayor's committee to develop a job description
- Council consideration through 2006 Budget process

**February 13, 2006 Status:** New Goal

**Continued 14. Development Review: Developer Contribution to Operating Costs of Bus System**

Description: Explore the possibility of obtaining developer contributions to bus system operating costs through the development review process in a manner similar to road and sidewalk improvements. Look at possibility of Lots 2 and 5 development contribute to the Transit system.

Products to be Produced and Timetable

- Prepare report for Council consideration by Fourth Quarter, 2005

February 28, 2005 Status: New Goal.

May 9, 2005 Status: Action scheduled for Fourth Quarter, 2005.

September 12, 2005 Status: We recommend that this work be deferred to 2007.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** No change in status.

**Continued 15. Ten-Year Plan to End Homelessness**

Description: With Orange County, Hillsborough, and Carrboro, develop a ten-year plan to end homelessness. Project continues implementing findings of a public forum held in November 2004 on homelessness.

Products to be Produced and Timetable

- Request that the Towns of Carrboro and Hillsborough officially appoint representatives, First Quarter 2005.
- Request that the Chambers of Commerce, the University of North Carolina, the University of North Carolina Hospital System, and Orange Congregations in Mission appoint representatives to the Planning Committee, First Quarter 2005.
- Request that the Partnership charge the Planning Committee with developing a process for the creation of a *10-Year Plan to End Homelessness*, First Quarter 2005.
- A second roundtable discussion to be held in the evening and before June 30, 2005.
- Use feedback from both roundtable events to develop a process to end homelessness in Orange County, Third Quarter 2005.

February 28, 2005 Status: New Goal.

May 9, 2005 Status: An additional Forum was held in Hillsborough on Saturday, April 29, 2005. A Budget Working Paper on a proposed project budget was submitted to Council on April 27, 2005.

September 12, 2005 Status: The Partnership in collaboration with the Orange County Human Services Advisory Commission (HSAC) is sponsoring the Orange County Human Services Forum. This year's topic is "Welcome Home: A Bold Proposal to End Homelessness." The forum will be held on September 14, 2005 at United Church of Christ. Guest speakers include Philip Mangano, Executive Director of the U.S. Interagency Council on Homelessness, Richard Moore, NC State Treasurer and Chris Fitzsimon of NC Policy Watch.

The Partnership expects to hire a program administrator before October 1. If approved by Council, the Partnership will also coordinate efforts for Chapel Hill's participation in Triangle United Way's Harvest Feast event on October 30.

November 21, 2005 Status: The Project Administrator, J-Quad Associates, of Dallas Texas, was hired in October. The first meeting of the Steering Committee, co-chaired by Chair of



the County Commissioners Moses Carey and local businessman Nathan Milian, was held on Thursday, November 10, 2005. The Steering Committee was introduced to J-Quad and informed of the process to be used in development of the 10 Year Plan. The Working Group was given a list of questions from the Steering Committee that will be presented at the next meeting in January.

**February 13, 2006 Status:** A second meeting of the Steering Committee was held on January 11, 2006. Project Administrator, J-Quad Associates, is in the process of scheduling focus group discussions with various community representatives to discuss homelessness in Orange County. Focus group discussions will occur during the last two weeks of February.

### **Continued 16. Advisory Board Recruitment for Diversity**

Description: At its January 13, 2005 retreat, the Council discussed ways to increase diversity on Town advisory boards, including increasing recruitment efforts by using e-mail ListServes, contacting non-profit organizations and placing ads in newsletters of nonprofit organizations.

#### Product to be Produced and Timetable

- Plan for improved recruitment methods
  - Initiate additional efforts in the First Quarter, 2005 and produce report by Second Quarter, 2005.

February 28, 2005 Status: New Goal.

May 9, 2005 Status: Board and Commission vacancy advertisements have been sent to all agenda face sheet email recipients. Additionally, advertisements have been placed on the Town's website and cable channel, and in both the Herald Sun and the Chapel Hill News. We will prepare print materials for distribution at Town buildings and will request public service announcements by WCHL.

September 12, 2005 Status: Board and Commission vacancy advertisements have been sent to all agenda face sheet email recipients. Additionally advertisements have been placed in the TownWeek section of The Chapel Hill News. Print materials for distribution at Town buildings will also be distributed.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** Board and Commission vacancies advertisement sent to current board and committee members and Town News list serve on a monthly basis. Advertisement for vacancies also placed in TownWeek section of the Chapel Hill News, on the Town website and cable channel. Brochures with application forms have been distributed at Town facilities, the Chamber of Commerce, and Visitors' Center. Town Information Officer and Town Clerk gathering information to launch recruitment campaign.

## **Continued 17. Martin Luther King Recommendations Implementation**

Description: On January 10, 2005, the Council received a report recommending a process for the Council's consideration to implement the recommendations of the Special Committee to Rename Airport Road. Actions included: authorize the staff to effect the name change of Airport Road to Martin Luther King, Jr. Boulevard and assist those affected by the name change to the extent allowed by law and within the Town's available resources; begin efforts through appointment of a committee to organize a celebration of the road name change; form a citizens' committee to consider the additional recommendations of the Special Committee to honor the legacy of Martin Luther King, Jr.; and begin a process to change the name of the existing Martin Luther King, Jr. Street.

### Product to be Produced and Timetable

- Name change of Airport Road to Martin Luther King, Jr. Boulevard
  - Target Completion Date: May 8, 2005
- Establish a citizens' committee to plan appropriate observances and ceremonies to create the new Martin Luther King, Jr. Boulevard
  - Initiate Committee by First Quarter, 2005
- Establish a second committee to consider the additional proposals of the Special Committee
  - Initiate Committee by First Quarter, 2005

February 28, 2005 Status: New Goal. All work is on schedule.

May 9, 2005 Status: The dedication of the new Martin Luther King Jr. Boulevard is scheduled to take place on May 8, 2005. New street signs were to be erected the week prior to this event. A citizens' committee planned a community celebration to feature presentations at Town Hall, a people's procession, and continuing festivities at Hargraves Center. Members are being sought for a Continuing Concerns Committee to consider the additional proposals of the Special Committee.

September 12, 2005 Status: Hundreds of residents turned out on May 8, 2005, for the dedication of the newly named Martin Luther King Jr. Boulevard. Thirteen overhead signs measuring 18 inches by 8 feet were erected at eight signalized intersections. Smaller signs measuring 9 by 48 inches were installed at 19 non-signalized intersections. The cost of the signs and installation was \$15,600. All signs were erected by May 6, 2005.

The celebration was held on the 45<sup>th</sup> anniversary of Dr. King's visit to Chapel Hill. The festivities began at Town Hall with featured speakers and gospel choirs, and continued with a procession to Hargraves Center, where participants enjoyed a community barbecue and entertainment by Liquid Pleasure.

Early in 2005, the Town notified more than 800 residents and business owners that Airport Road would change to Martin Luther King Jr. Boulevard. A public information meeting was held on March 22, 2005, for those affected by the address change. Because address numbers and zip codes would not change, automatic updating of records was conducted by the U.S.

Postal Service, all utility companies, the Department of Motor Vehicles, Orange County and the Town of Chapel Hill.

Another change affected by the new street name was the required renaming of the existing Martin Luther King Jr. Street in the Colony Woods West neighborhood. On April 5, 2005, residents selected "Jackie Robinson Street" as their top choice.

Additional members are being sought for the Continuing Concerns Committee, and a special public information campaign is underway to attract more citizen interest.

November 21, 2005 Status: A final step in this process will be the appointment of a citizens committee to consider the additional recommendations of the Special Committee to honor the legacy of Martin Luther King, Jr. The Council will consider two applicants for appointment to the Continuing Concerns Committee on November 21, 2005. Public advertisements seeking applicants to this committee have been placed in *The Chapel Hill News*, Cable Channel 18 and the Town's web site. One applicant, Joe Herzenberg, has been appointed thus far to this committee.

**February 13, 2006 Status:** Two citizens, including the Committee convener, were appointed to the Continuing Concerns Committee on November 21, 2005. Additional applicants will be solicited.

## **Continued 18. Solid Waste Management Plan**

Description: Seek amendment of Orange County's Solid Waste Plan.

### Products and Timetable

- Council discussion and review by Second Quarter 2005.

February 28, 2005 Status: New Goal.

May 9, 2005 Status: On April 7, 2005, the Solid Waste Advisory Board endorsed formulation of a Solid Waste Advisory Board Work Group "created specifically to produce a new Solid Waste Management Plan...". An invitation was extended to the Town of Chapel Hill to participate in the charge of this work group. The Council has appointed Council Member Bill Strom to serve on this committee and the Manager has appointed Public Works Director Bill Letteri. The initial meeting of this work group was held in early April, with a discussion of the charge of the group. It is understood that this group will

- reexamine and reconsider portions of the Solid Waste Management Plan related to a waste diversion goal of 61%;
- receive input from the Solid Waste Advisory Board, the towns, the public and the Board of County Commissioners – Orange County; and

- prepare a recommended revised Solid Waste Management Plan for consideration and approval by the governing bodies of the three towns and the county prior to the next three-year update submittal to the North Carolina Department of Environment and Natural Resources, due on June 30, 2006.

September 12, 2005 Status: Broad discussion of “Pay As You Throw” options took place at most June 15 meeting of the Orange County Storm Water Advisory Board. Possible future actions/decisions are pending. The next scheduled meeting of work Board is September 14.

November 21, 2005 Status: The “Solid Waste Management Plan Work Group” has held two meetings, on October 12, 2005 and November 3, 2005. Topics discussed included--residential curbside collection methods for recycling (single vs. dual stream); adding mixed paper and cardboard at the curb; commercial recycling collection, methods and targets; materials handling or processing facilities; “pay-as-you-throw” models and alternatives; and discussion of jurisdictional needs, objectives, issues and concerns. The next meeting of the work group is scheduled for early February 2006.

February 13, 2006 Status: The Solid Waste Advisory Board Work Group toured the Greensboro and Charlotte recycled materials processing facilities on November 28, 2005. The next meeting of the Work Group is expected to occur in late February.

## SECOND PRIORITY

### **Continued 19. Additional Neighborhood Conservation Districts**

Description: Consider a process for developing additional neighborhood conservation districts in the Greenwood, Pine Knolls, Coker Hills, and Morgan Creek neighborhoods.

Product to be Produced and Timetable

- Interim Report to Council on Greenwood Neighborhood scheduled for February 28, 2005
- Submit report on proposed process to Council by April 2005
- Other steps to be determined by the Council

February 28, 2005 Status: Council called a public hearing to consider rezoning the Greenwood neighborhood on February 28, 2005.

May 9, 2005 Status: The Council received a report on a potential process for considering neighborhood conservation districts on April 25, 2005. The Council decided to take additional public comment on May 9, 2005. At the April 25th meeting, the Council adopted a resolution initiating a process for the Pine Knolls neighborhood. The staff will also prepare cost estimates of feasible options for the Council's June 15, 2005 meeting. Information on each neighborhood's requests follows:

Greenwood Neighborhood: On February 14, 2005, the Planning Board petitioned the Council to consider making the Greenwood neighborhood a Neighborhood Conservation District. On April 18, the Council held a public hearing to consider rezoning the neighborhood to Residential-Low Density 1, and on April 25, 2005, the Council adopted the new zoning.

Pine Knolls Neighborhood: On February 28, 2005, Ms. Delores Bailey, on behalf of the Pine Knolls neighborhood, presented a petition requesting Council consideration of a Neighborhood Conservation District for the Pine Knolls neighborhood. On April 5, 2005, the Planning Board also petitioned the Council in support of the Pine Knolls request. The Council initiated the process at the April 25<sup>th</sup> meeting.

Coker Hills Neighborhood: On March 7, the Coker Hills neighborhood petitioned the Council to consider establishing a Neighborhood Conservation District for the neighborhood. On March 29, 2005, the neighborhood submitted its formal petition with signatures from property owners to the Town Clerk.

Morgan Creek Neighborhood: On April 25, a representative of the neighborhood indicated it is preparing to submit a request to the Town Council for a Neighborhood Conservation District.

September 12, 2005 Status: On June 15, 2005 the Council authorized entering into a Performance Agreement with Clarion Associates to prepare and complete the four Neighborhood Conservation District's by April 2006, at a cost not to exceed \$50,000. On July 20, 2005 we entered into a Performance Agreement with Clarion for this project. The

Neighborhood Conservation District process is underway. The consultant is in the process of setting up community meetings in each of the four neighborhoods.

November 21, 2005 Status: Kickoff meetings have been held with all four neighborhoods. The consultant, Clarion Associates, is in the process of compiling information from community meetings and individual interviews with residents. The second meetings with each neighborhood are scheduled to take place in November or early December. The focus of the second meetings will be to discuss potential regulatory responses to the neighborhood challenges that have been identified. Clarion expects to complete its work by April 2006.

**February 13, 2006 Status:** The third series of meetings is underway. Based on comments received during the process, Clarion has prepared recommendations for each neighborhood to consider. We expect Clarion to complete its portion of the Neighborhood Conservation District process in April 2006. Upon completion of Clarion's work, we anticipate that the Council would schedule public hearings to receive citizen comments on the proposed boundaries and guidelines for the Neighborhood Conservation Districts prior to consideration of adopting overlay zones. We believe that this process should be complete by June 2006.

On October 24, 2005, representatives from the Mason Farm Neighborhood Association presented a petition to the Council requesting that it be designated as a Neighborhood Conservation District. The Neighborhood Association also requested immediate protection from certain types of development. In response to the request for Neighborhood Conservation District designation, on November 21, 2005 the Council authorized the Manager to request proposals from consultants in July 2006 to develop a Neighborhood Conservation District for the Mason Farm neighborhood. In response to the request for immediate protection, on January 9, 2006, the Council adopted a process to initiate a rezoning of the Mason Farm neighborhood and scheduled a public hearing on March 20, 2006.

## **Continued 20. Evaluate the Feasibility of a Downtown Transit Transfer Center**

Description: An initiative in the Downtown Small Area Plan is the development of a downtown transit transfer center. The Council Committee on Lots 2 and 5 recommended studying the feasibility of a center on sites other than Parking Lot 5. The Council is discussing process options for soliciting development proposals for Lots 2 and 5.

### Products to Be Produced and Timetable

- Feasibility analysis of a downtown transit transfer
  - Work to begin Second Quarter, 2004
- Council Committee to evaluate
- Council consideration

May 12, 2003 Status: Work to begin in 2004.

August 25, 2003 Status: Work to begin in 2004.

November 10, 2003 Status: Work to begin in 2004.

January 15, 2004 Status: Work to begin in 2004.

February 23, 2004 Status: The Transportation Board on January 12, 2004, petitioned the Council to include consideration of the market feasibility of a transfer center in the Market Study being conducted as part of the Parking Lot 2/5 project (see Project #9 above). The Council has referred the proposal to the Council Committee on Parking Lots 2 and 5. Consultant has been asked to provide an estimate of costs. Council Committee on Parking Lots 2 and 5 is tentatively scheduled to meet March 1 to discuss the petition from the Transportation Board.

May 10, 2004 Status: The Council Committee met on March 1 and 22, 2004 (see #12 status above). The preliminary building program approved by the Council on April 14, 2004 authorizes consideration of design options for a transit transfer center in conjunction with the development of Parking Lots 2 and 5 as part of the next stage of developing conceptual master plans for the sites.

September 7, 2004 Status: The conceptual plans approved by the Council on June 14, 2004 include a transit transfer center on Lot 2 as the preferred option. At its meeting of August 25, 2004, the Council Committee affirmed its commitment to selecting a scenario that includes consideration of constructing a transit transfer center and proceeding with initiating a search for federal funding sources.

November 8, 2004 Status: On November 8, the Council will consider proceeding with developing a two-step Request for Qualifications and Request for Proposal process. The Council-approved proposed building program includes the concept of a transit transfer center on Lot 2 at the corner of Rosemary and Columbia Streets.

February 28, 2005 Status: The potential use of Lot 2 as a transit transfer center is included in the second phase of the project scheduled for 2008. Pursuing potential funding and examination of the concept is scheduled to begin this year.

May 9, 2005 Status: No change in status.

September 12, 2005 Status: Funding has been identified to complete a Downtown Transfer Center Feasibility Study. It is anticipated that this study will be initiated before the end of 2005.

November 21, 2005 Status: The Downtown Center Feasibility Study is anticipated to be initiated in the spring of 2006.

**February 13, 2006 Status: No change in status.**

**Continued 21. Downtown Small Area Plan Implementation**

Description: Develop an implementation schedule and begin implementing the Downtown Small Area Plan. The Town has completed some of the initiatives in the Plan since its adoption in 2000, but in a piecemeal fashion. This document would spell out specific projects and a timetable for completing them.

Products to Be Produced and Timetable

- Report to Council proposing projects and schedule
  - Work to begin in Second Quarter, 2004
  - Report to Council in Fourth Quarter, 2004

May 12, 2003 Status: Work to begin in 2004.

August 25, 2003 Status: Work to begin in 2004.

November 10, 2003 Status: Work to begin this quarter.

January 15, 2004 Status: Work to begin in 2004.

February 23, 2004 Status: Work to begin in 2004.

May 10, 2004 Status: Work to begin in Second Quarter, 2004.

September 7, 2004 Status: Work to begin in Third Quarter, 2004.

November 8, 2004 Status: Work has not started due to amount of Planning staff resources being devoted to the Lot 2/5 project. Work to begin in Third Quarter, 2005.

February 24, 2005 Status: Work has not started due to amount of Planning staff resources being devoted to the Lot 2/5 project. Work to begin in Fourth Quarter, 2005.

May 9, 2005 Status: Work to begin in Fourth Quarter, 2005.

September 12, 2005 Status: We recommend that this work be deferred until 2006 because of staffing shortages and workload challenges.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** Council agreed to request the participation of Carrboro to develop a process for coordinating the development of the West Franklin Street/Main Street area. Staff is preparing a memorandum for Council review on February 27, 2006 outlining a possible process to undertake this project.



**Continued 22. Street Vendors**

Description: Review street vending downtown, and a process to evaluate proposals for licensing vendors. Explore opportunities with the Public Arts Commission.

Product to be Produced and Timetable

- Add to Implementation Timetable for Downtown Small Area Plan
  - Work to begin in 2005

February 23, 2004 Status: New Goal. Work to begin in 2005.

May 10, 2004 Status: Work to begin in 2005.

September 7, 2004 Status: Work to begin in 2005.

November 8, 2004 Status: Work to begin in 2005.

February 28, 2005 Status: Work to begin in Fourth Quarter 2005.

May 9, 2005 Status: Work to begin in Fourth Quarter, 2005.

September 12, 2005 Status: To be incorporated as part of the Downtown Small Area Plan implementation work described above in Item 22.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status: Refer to Downtown Partnership**

**Continued 23. Bicycle/Pedestrian Goal to Develop Operating Performance Measures**

Description: Two major short-term Comprehensive Plan actions are related to Bicycle and Pedestrian goals:

- Adopt Pedestrian/Bicycle Operating Performance Measures. Procedures would be developed for evaluating the operating performance of pedestrian and bicycle facilities. The new Mobility Report Card includes data that could be used to develop standards.
- Preparation of Bicycle/Pedestrian Improvement Action Plan. Completed in 2004.

Products to Be Produced and Timetable

- Report to Council: Bicycle/Pedestrian Operating Performance Measures
  - Project Start: Fourth Quarter, 2004
  - Target Completion Date: Second Quarter, 2005

May 12, 2003 Status: Implementation of annual sidewalk plan approved by the Council November 25, 2002, is underway. A Bike Forum with the Transportation Board and Bicycle and Pedestrian Advisory Board is tentatively scheduled for May 20, 2003, on the issue of the Town's policy concerning wide outside lanes versus striped bike lanes. Work is set to begin next quarter on preparation of performance measures and an Action Plan.

August 25, 2003 Status: The Bike Forum with the Transportation Board and the Bicycle and Pedestrian Advisory Board was held on May 20, 2003 on the issue of the Town's policy concerning wide outside lanes versus striped bike lanes. The Bicycle and Pedestrian Advisory Board subsequently voted on June 24, 2003 to recommend retaining the current Town policy. On June 23, 2003, the Transportation Chair petitioned the Town Council to act on the Transportation Board's February 18, 2003 petition to modify the current Town policy. Council consideration is tentatively scheduled for September 8, 2003.

Work began this quarter on preparation of a proposed Scope of Work for a Pedestrian/Bicycle Action Plan. The Bicycle and Pedestrian Advisory Board is scheduled to discuss the proposal on August 26, 2003. Council consideration is tentatively scheduled for September 8, 2003.

November 10, 2003 Status: Council Members Jim Ward and Ed Harrison have been working with the Bicycle and Pedestrian Advisory Board and the Transportation Board to achieve consensus on a new recommended bicycle facilities policy for Council consideration (please see related items on tonight's agenda).

The Council adopted a Scope of Work and a process for developing a Pedestrian/Bicycle Action Plan on September 8, 2003. On October 27, the Council invited other advisory boards to provide liaisons to the Bicycle and Pedestrian Advisory Board to assist in developing the Plan, in response to a petition from the Planning Board. An open house was held on October 9, 2003 to obtain citizen ideas on needed facilities. About 60 persons attended the open house. The Board has scheduled additional work sessions on November 4 and December 2 to develop the plan concept.

January 15, 2004 Status: On November 10, the Council adopted a new bicycle facilities policy.

The Bicycle and Pedestrian Advisory Board and liaisons from other interested Boards have been meeting to develop the Pedestrian/Bicycle Action Plan. A second community open house is scheduled for January 14, 2004 in the Chapel Hill Public Library from 5:30 p.m. to 8:30 p.m. to gain citizen input on the plan concept developed to date.

February 23, 2004 Status: The Bicycle and Pedestrian Advisory Board held the Public Forum and is continuing to develop the Action Plan.

May 10, 2004 Status: The Bicycle and Pedestrian Advisory Board is reviewing options for improvements, and is writing a draft report to submit to the Council in June. The schedule adopted by the Council in September 2003 calls for the Council to receive a draft report, and

refer it to advisory boards for comment over the summer 2004, with a public hearing to be held in the fall.

September 7, 2004 Status: The Bicycle and Pedestrian Advisory Board submitted a draft Plan to the Council on June 30, 2004. At that time, the Council called a public hearing for September 20, 2004 and referred the proposal to Town advisory boards for recommendations.

November 8, 2004 Status: Consideration of Bicycle/Pedestrian Operating Performance Measures will occur as part of the Town's Annual Sidewalk and Bicycle Facilities Construction Plan, scheduled for a Public Forum on November 8, 2004, and for Council consideration on December 6, 2004.

February 28, 2005 Status: The Council received the Annual Sidewalk and Bicycle Facilities Construction Plan on December 6, 2004, and adopted the proposed plan of action on January 10, 2005. The Plan recommends pursuing grant funding for the Bicycle/Pedestrian Operating Performance Measures action item in 2005.

May 9, 2005 Status: Implementation of annual construction plan is underway. A Budget working paper on the status of sidewalks near schools was presented for the Council's consideration at its April 27, 2005 work session. A Budget working paper on the implementation of bicycle facilities was also presented at the same work session.

As reported earlier, we will seek grant funding to develop the Bicycle/Pedestrian Operating Performance Measures in 2005.

September 12, 2005 Status: The 2005 Chapel Hill-Carrboro Mobility Report Card will include an evaluation of bicycle facilities and collection of bicycle counts at various locations.

November 21, 2005 Status: No change in status.

February 13, 2006 Status: Staff is exploring the development of a refined process with UNC graduate students.

## **Revised** 24. Public Arts Master Plan

Description: The Public Arts Commission is preparing a Public Arts Master Plan. Include the Public Arts Master Plan under development as a component of the Town's Comprehensive Plan. **To include revision of Town's 1988 Master Plan for Entranceway Corridors.**

### Products to be Produced and Timetable

- Commission to Draft Public Arts Master Plan
  - Commission began work in First Quarter, 2004

- Commission to complete draft by Fourth Quarter, 2004
- Council to consider Commission draft in 2005

February 23, 2004 Status: New Goal. Public Forum held on February 7, 2004, to solicit comments from citizens.

May 10, 2004 Status: The Commission continues to solicit comments from citizens. On April 18, the Chapel Hill Public Arts Commission hosted a table at the Apple Chill Street Fair and had a newsletter insert in the *Chapel Hill News*.

September 7, 2004 Status: The Public Arts Commission is now seeking additional outside funding for the Public Art Strategic Master Plan and intends to have a first draft of the Plan completed by Fourth Quarter 2005. Presentations concerning the Public Art Master Plan are currently being made to various Town boards and commissions.

November 8, 2004 Status: Presentations concerning the Public Art Master Plan are currently being made to various Town Boards and Commissions by the Public Arts Commission.

February 28, 2005 Status: The Public Arts Commission is actively seeking outside support for execution of the Public Arts Master Plan. Representatives from the Public Arts Commission met with representatives from various Town Boards and Commissions on February 8, 2005 to discuss the Plan and develop goals.

May 9, 2005 Status: This project has been delayed due to funding. A grant application was submitted to the North Carolina Arts Council in March 2005. Another grant application will be sent to the National Endowment for the Arts June 2005. These funds, if approved, will be matched by the Chapel Hill Public Arts Commission.

September 12, 2005 Status: The Public Arts Commission received funding from the North Carolina Arts Council for this project and is waiting to find out about possible funding from the National Endowment for the Arts. The selection process for a consultant has begun with the hope of hiring someone in the next several months.

November 21, 2005 Status: A selection committee comprising Town Council Representatives, a Town Staff representative, and several Public Arts Commission representatives interviewed two consultants for the Public Art Contextual Plan. A consultant will be selected in the next several days.

**February 13, 2006 Status:** Revised scope to include revision of Town's 1988 Master Plan for Entranceway Corridors.

Public Art consultant Gail Goldman was selected as the consultant for the Public Art Contextual Plan for the Town of Chapel Hill. Goldman visited Chapel Hill from January 16-20 to learn more about Chapel Hill and to meet with a variety of people including Town Council members, Town staff members, and various community leaders.

**Continued 25. Neighborhood Advocate Functions**

Description: Consider options for providing neighborhood advocate functions within Town government, including a program neighborhood advocate education.

Products to be Produced and Timetable

- Report to the Council on options
  - Provide report with options in Second Quarter, 2004
  - Establish program by Fourth Quarter, 2004

February 23, 2004 Status: New Goal. Manager's Intern is researching programs in other communities.

May 10, 2004 Status: The Manager has begun the work to develop the curriculum for a Neighborhood Advocate corps Training Program. Work is expected to be completed in the Third Quarter, 2004.

September 7, 2004 Status: Draft document has been prepared by the Manager's Intern, and a final document is expected to be completed in the Fourth Quarter, 2004.

November 8, 2004 Status: The Manager has been unable to complete this project because of other work. Completion now expected in 2005. Interim products will be prepared to assist citizens with specific processes and matters of interest.

February 28, 2005 Status: The Manager has been unable to complete this project because of other work. Interim products will be prepared to assist citizens with specific processes and matters of interest.

May 9, 2005 Status: No change in status.

September 12, 2005 Status: No change in status.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status: No change in status.**

**Continued 26. Energy Bond/Efficiency**

Description: Continue planning for implementation of energy bonds and achieving energy efficiency in Town buildings.

Products to be Produced and Timetable

- Referred to Council Committee on Sustainability, Energy and Environment
- Schedule Council discussion by Second Quarter, 2004

February 23, 2004 Status: New Goal.

May 10, 2004 Status: Council Committee on Sustainability, Energy and Environment met on March 30, 2004 and reviewed the sustainable community development grant received for energy improvements to the Fire station and to discuss the 2003 bond schedule for energy improvements. The Committee is scheduled to meet again on May 5, 2004.

September 7, 2004 Status: The Council Committee met on May 5 and June 21 to plan for implementation of the energy bonds approved by the voters in November 2003 and implementation of the grant funding.

November 8, 2004 Status: The Committee met on September 17, September 30, and October 26 to continue discussion. On November 8, the Committee is submitting a report to the Council on a proposal for a revised energy conservation ordinance or policy.

February 28, 2005 Status: Council referred a proposal to create a revised energy conservation ordinance to advisory boards for comment and held a public forum on February 21, 2005. The Council Committee is also engaged in implementing the sustainable community development grant for energy improvements to Fire Station #1 and developing an Energy Bank proposal for Council consideration prior to implementing 2003 bond projects for energy improvements.

May 9, 2005 Status: The Council will consider a revised energy ordinance this evening.

The Committee has recommended that the Council approve designating Chapel Hill as a Carbon Reduction Project site, which involves pledging to substantially reduce carbon dioxide emissions. Follow-up report scheduled for May 23.

September 12, 2005 Status: On May 9, 2005, the Council adopted a revised Energy Conservation Ordinance establishing a Leadership in Energy and Environmental Design standard for new and expanded Town buildings. On June 27, 2005, the Council heard a consultant's presentation on a draft Energy Bank concept, which would "bank" savings resulting from energy improvements at Town buildings to pay for future energy projects. The follow-up report on the Carbon Reduction Project proposal, originally scheduled for May 23, is on tonight's agenda.

November 21, 2005 Status: Primary staff oversight for this has been moved from the Planning Department to the Public Works Department. Ongoing efforts include review of all of the Town's utility accounts, with the aim of providing more accurate account information on each utility bill. One Public Works staff member is working on a course of study leading to certification as a LEED accredited professional. In the upcoming CIP budgeting process, we plan to solicit nominations for several energy bank projects to be funded in FY 2006-07.

**February 13, 2006 Status:** We received a letter from the NC State Energy Office, dated January 26, 2006, notifying us that the Town has been awarded a Sustainable Community Development grant in the amount of \$30,000 to install a photovoltaic panel system on the

roof of Fire Station # 1. The grant contract requires an \$8,000 local match from the Town's Energy Bank and assumes that the Energy Bank will be reimbursed from energy cost savings attributable to the project. The terms of the contract require the Town to complete the work by June 30, 2006.

## **Continued 27. Transportation Demand Management Plan**

Description: Develop revised Transportation Demand Management Program. The Manager will prepare a report to the Council, to include: a survey of programs in other communities, an evaluation of the Town's program, and proposals for revising the Transportation Demand Management Program. The Transportation Advisory Board and the Planning Board have petitioned the Council to evaluate and revise the Town's Transportation Demand Management Program.

### Products to Be Produced and Timetable

- Report to Council evaluating system of requiring Transportation Management Plans
- Transportation Management Program
  - Report to Council evaluating system, Second Quarter, 2004
  - Begin work on new Transportation Demand Management Program in 2005

May 12, 2003 Status: No action to date.

August 25, 2003 Status: No action to date.

November 10, 2003 Status: A report to Council evaluating the Transportation Management Plans is scheduled for the November 24, 2003 Council meeting.

January 15, 2004 Status: Report scheduled for November was delayed due to necessary work on regional Transit Consolidation Study. Work will be completed in the second quarter of 2004.

February 23, 2004 Status: Report to Council scheduled for Second Quarter, 2004.

May 10, 2004 Status: Report to Council tentatively scheduled for June 30, 2004.

September 7, 2004 Status: Report to the Council scheduled for September 2004.

November 8, 2004 Status: Work delayed to due staff work on regional 2030 Plan and related efforts. Report rescheduled for Fourth Quarter, 2004.

February 28, 2005 Status: Report expected in Second Quarter, 2005.

May 9, 2005 Status: The Council received an information report at its April 25, 2005 meeting assessing the current program.

September 12, 2005 Status: Staff is preparing to collect survey data from all Transportation Management Plan sites in the 4<sup>th</sup> quarter of 2005. The information provided to TMP sites will also include integration of active living by design information.

November 21, 2005 Status: Survey of the Transportation Management Plan sites began in the Fourth Quarter 2005. The report is expected in the First Quarter 2006.

**February 13, 2006 Status:** Data still being collected. Report to be completed in Second Quarter, 2006.

## **Continued 28. Impact Fees**

Description: Periodically examine whether to implement additional impact fees. Currently, there are community impact fees for schools, water and sewer services, and stormwater. A discussion paper on the types of impact fees in use currently, their status, and potential future uses would be prepared for Council's consideration.

### Products and Timetable

- Report to Council in 2006

February 28, 2005 Status: New Goal.

May 9, 2005 Status: No change in status.

September 12, 2005 Status: No change in status.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** No change in status.



### THIRD PRIORITY

#### **Continued 29. Establish Park/Ride in 15-501 North Corridor**

Description: Find a location and establish a park/ride lot in the 15-501 North corridor. Consider use of Chapel Hill Bible Church lot.

Products and Timetable

- Evaluate potential locations
  - Report to Council by Fourth Quarter 2005
- Obtain funding sources
  - Investigate by First Quarter 2006

February 28, 2005 Status: New Goal.

May 9, 2005 Status: A Budget working paper was prepared for Council's consideration at its April 27, 2005 work session.

September 12, 2005 Status: Congressional approval of Safe, Accountable, Flexible, Efficient, Transportation Equity Act legislation included approximately \$1.25 million in federal funds for the purchase of land and design of a park and ride facility in the US 15-501 North Corridor. Town staff is clarifying the availability of the funding and identifying potential locations for evaluation.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status: Staff is continuing to determine the funding availability from the federal earmark.**

#### **Continued 30. Transfer of Development Rights**

Description: Initiate discussions with Orange County, Carrboro, and Hillsborough concerning a coordinated Transfer of Development Rights/Purchase of Development Rights/conservation easement strategy as a priority Rural Buffer protection action, per Strategy 5B-1 of the Comprehensive Plan. This strategy calls for working with Orange County and Carrboro to evaluate and implement options for strengthening the Urban Services Area and Rural Buffer.

Product to be Produced and Timetable

- Initiate discussions through Joint Planning process, Fourth Quarter, 2005

March 22, 2004 Status: New goal.

May 10, 2004 Status: Work to begin in Fourth Quarter, 2005.

September 7, 2004 Status: Work to begin in Fourth Quarter, 2005.

November 8, 2004 Status: Work to begin in Fourth Quarter, 2005.

February 28, 2005 Status: Work to begin in Fourth Quarter, 2005.

May 9, 2005 Status: We recommend that this work be deferred to 2006 because of staffing shortages and workload challenges.

September 12, 2005 Status: Orange County has hired a consultant to prepare a feasibility study.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status: No change in status.**

### **Continued 31. Elections Financing**

Description: Consider publicly financed elections to make elections more inclusionary and consider options for providing more disclosure of financing sources.

#### Product to be Produced and Timetable

- Form a Council Committee to investigate this issue, Second Quarter, 2004

March 22, 2004 Status: New goal.

May 10, 2004 Status: Council Committee has been formed and work will begin in the Second Quarter, 2004.

September 7, 2004 Status: Council Member Hill will convene the Committee in September to begin formulating options for consideration.

November 8, 2004 Status: Council Member Hill will convene the Committee this fall to begin formulating options for consideration.

February 28, 2005 Status: Council Member Hill will convene the Committee to begin formulating options for consideration.

May 9, 2005 Status: As requested by the Council, a new Bill has been introduced in the Legislature that would, if wanted, authorize local election campaign financing.

September 12, 2005 Status: HB 128 (Election Changes) was introduced but was not adopted by either house.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** Council committee will meet and make recommendation. The General Assembly will reconvene in May.

**Continued 32. General Adequate Public Facilities Ordinance**

Description: The Council deferred work on a general Adequate Public Facilities Ordinance until completion of work on a Schools Adequate Public Facilities Ordinance. The ordinance has gone into effect following adoption by Carrboro, Orange County and Chapel Hill-Carrboro School Board. This project would develop an Adequate Public Facilities Ordinance for other types of public facilities such as roads, parks, open space, etc.

Products to Be Produced and Timetable

- Report to Council on process for developing general Adequate Public Facilities Ordinance
  - Begin work in 2005

February 23, 2004 Status: Work to begin in 2005.

May 10, 2004 Status: Work to begin in 2005.

September 7, 2004 Status: Work to begin in 2005.

November 8, 2004 Status: Work to begin in 2005.

February 28, 2005 Status: Work to begin in 2006.

May 9, 2005 Status: Work to begin in 2006.

September 12, 2005 Status: We recommend that this work be deferred to 2007.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** No change in status.

**Continued 33. Prepare Non-Residential Development Strategies and Guidelines**

Description: This strategy of the Comprehensive Plan relates to the economy of Chapel Hill. The goal in the Comprehensive Plan calls for a multi-faceted approach to attract and retain desirable forms of non-residential development. Approach includes developing a strategy to implement and retain non-residential development, and reviewing and strengthening existing design guidelines and standards for non-residential development. The Town would develop

and implement a proactive strategy to encourage and retain non-residential development, including small businesses.

Products to Be Produced and Timetable

- Report to Council on potential strategies
  - Work to begin in 2006

May 12, 2003 Status: Work to begin in 2005.

August 25, 2003 Status: Work to begin in 2005.

November 10, 2003 Status: Work to begin in 2005.

January 15, 2004 Status: Work to begin in 2005.

February 23, 2004 Status: Work to begin in 2006.

May 10, 2004 Status: Work to begin in 2006.

September 7, 2004 Status: Work to begin in 2006.

November 8, 2004 Status: Work to begin in 2006.

February 28, 2005 Status: Work to begin in 2006.

May 9, 2005 Status: Work to begin in 2006.

September 12, 2005 Status: We recommend that this work be deferred to 2007.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status: No change in status.**

**Continued 34. Use Patterns**

Description: An initial draft of the new Land Use Management Ordinance contained a series of Use Patterns: descriptions of particular types of development that would represent desirable forms of development. The Council determined that a placeholder be left in the new ordinance and that work be taken up one-by-one by the Planning Board and Staff.

Products to Be Produced and Timetable

- Amendments to Land Use Management Ordinance to include Use Patterns
  - Begin Project: First Quarter, 2005
  - Report to Planning Board and Council on Potential Process: Second Quarter, 2005

May 12, 2003 Status: Work to begin in 2004.

August 25, 2003 Status: Work to begin in 2004.

November 10, 2003 Status: Work to begin in 2004.

January 15, 2004 Status: Work to begin this quarter.

February 23, 2004 Status: Work to begin in First Quarter, 2005.

May 10, 2004 Status: Work to begin in First Quarter, 2005.

September 7, 2004 Status: Work to begin in First Quarter, 2005.

November 8, 2004 Status: Work to begin in First Quarter, 2005.

February 28, 2005 Status: Work to begin in First Quarter, 2005.

May 9, 2005 Status: We recommend that this work be deferred until 2006.

September 12, 2005 Status: No change in status.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status: No change in status.**

### **Continued 35. Inventory of Post World War II Architecture**

Description: This action would relate to Strategy 3B-1 of the Comprehensive Plan to strengthen existing Historic District Regulations. The proposal would update a survey of historic resources to include preservation of post-World War II architecture in Chapel Hill.

#### Products to Be Produced and Timetable

- Pursue grant funding in 2004
- Conduct survey in 2005

February 23, 2004 Status: New Goal.

May 10, 2004 Status: No action to date.

September 7, 2004 Status: Planning staff is investigating possible grant funding.

November 8, 2004 Status: Planning staff is investigating possible grant funding.

February 28, 2005 Status: Planning staff is investigating possible grant funding.

May 9, 2005 Status: Under the auspices of the Town of Chapel Hill, the Preservation Society of Chapel Hill conducted a survey of historic resources in Chapel Hill in 2004, "The Town and Gown Architecture of Chapel Hill, 1795-1975," by M. Ruth Little. The Historic District Commission will discuss whether to conduct additional studies at an upcoming meeting.

September 12, 2005 Status: No change in status.

November 21, 2005 Status: No change in status.

February 13, 2006 Status: No change in status.

### **Continued 36. Potential Mitigation of Traffic Congestion in U.S. 15-501 Corridor**

Description: Examine potential traffic congestion mitigation beyond the "superstreet" concept for the U.S. 15-501 Corridor from Manning Drive to I-40 corridor; especially consider expansion of Chapel Hill Transit operations and configurations.

#### Products to be Produced and Timetable

- Report to Council on options for proceeding
  - Submit report First Quarter, 2005
  - Request Study through MPO and NCDOT

February 23, 2004 Status: New Goal.

May 10, 2004 Status: Report to be submitted in First Quarter, 2005.

September 7, 2004 Status: Report to be submitted in First Quarter, 2005.

November 8, 2004 Status: Report to be submitted in First Quarter, 2005.

February 28, 2005: Report to be submitted in Second Quarter, 2005.

May 9, 2005 Status: Due to anticipated limited funding through the State Transportation Improvement Program (see related agenda item on tonight's agenda), and the anticipated allocations of Direct Allocation funds over the next several years, we believe it is unlikely that funding could be obtained for this project.

September 12, 2005 Status: Funding for this project was not included in the 2006 State Transportation Improvement Program or regional planning work programs. Staff will work with regional and State staff to propose funding in the 2007 State Transportation Improvement Program.

November 21, 2005 Status: No change in status.

**February 13, 2006 Status:** No change in status.