October 27, 2003

		Week #	1	2	3	4	5	6	7	8	9	10	11	12	Holi-	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
		Month		Octo	ber			Nove	mber			Dece	mber		days	Janu	uary	2004	!	Febr	uary			Marc	ch				April		
Step #	# XSET		29	6	13	20	27	3	10	17	24	1	8	15	22 2:	9 5	12	19	26	2	9	16	23	1	8	15	22	29	5	12	19
		CONTRACT APPROVAL																													
	N/A	Council Committee Reviews Draft SPPRE Contract																													
	N/A	COUNCIL CONSIDERS APPROVAL OF SPPRE CONTRACT		10/8			10/27																								
	N/A	Contract Signed																													
		Part 1A. MARKET DEMAND STUDY																													
1	1.1	SPPRE Prepares Scope of Work for Market Study for Market Demand Study																													
2	1.2	Public Partners																													
3	1.3	Complete a Work Session with Committee on Market Demand Study; Committee Authorization to Proceed								СС																					
4	1.4	SPPRE Revises Market Study Scope of Work; Executes and Manages the Market Demand Study Contract																													
5	1.5	Council Receives Market Study Before Forum; Conducts Public Forum on Market Study Results																			TC Foru m										
6	1.6	Council Committee Reviews Market Study Findings, Forum Comments, Forwards Recommendation to Council																						СС							
7	1.7	COUNCIL DECIDES WHETHER TO PROCEED, Recommends uses for Land, Building and Infrastructure Program																						тс							
		Part 1B. DEVELOPMENT OF MASTER																													
		PLANS FOR SITES																													
8	1.8	SPPRE Prepares Land, Building and Infrastructure Program per Council Direction																													
9	1.9	SPPRE Prepares Scope of Work for Architect/Urban Designer; SPPRE Subcontracts with Firm, Architect Prepares Initial Urban Design Conceptual Sketches of Council's Land, Building and Infrastructure Program																													
10	1.10	Council Committee																								СС					
11	1.9	Architect Revises Master Plan Draft Incorporating Committee comments																													
12	1.12	SPPRE Selects Firm and Manages Pre-Construction Services for Developing Third-Party Preliminary Cost Estimate; Construction firm provides "pre- construction services)																													
13	1.12	Public Forum, Review Session with Council Committee; Committee makes recommendation																											CC Forum / meet		
14	1.13	COUNCIL CONSIDERS MASTER PLANS and WHETHER TO PROCEED WITH DETAILED COST ESTIMATING STAGE (PART 1C)																													тс
15	1.9	Council Changes	KEV.																												

KEY: TC Town Council

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16 1.14 d p p P P	Week # Month Week of Part 1C. COST ESTIMATION / FINANCIAL ANALYSIS SPPRE subcontracts with DesignVision and manages deliverables; Designvision Produces 3D Renderings of Project for Both Sites Based on Final Urban Design Plan SPPRE Prepares Two Total Development Budgets SPPRE Completes a Finance Model for Two		May		17	24		June													
17 1.15 S	Part 1C. COST ESTIMATION / FINANCIAL ANALYSIS SPPRE subcontracts with DesignVision and manages deliverables; Designvision Produces 3D Renderings of Project for Both Sites Based on Final Urban Design Plan SPPRE Prepares Two Total Development Budgets			10	17	24	31	7	14	21	28										
16 1.14 d p p P P	FINANCIAL ANALYSIS SPPRE subcontracts with DesignVision and manages deliverables; Designvision Produces 3D Renderings of Project for Both Sites Based on Final Urban Design Plan SPPRE Prepares Two Total Development Budgets																				
16 1.14 d P P 17 1.15 S	deliverables; Designvision Produces 3D Renderings of Project for Both Sites Based on Final Urban Design Plan SPPRE Prepares Two Total Development Budgets																				
	SPPRE Completes a Finance Model for Two																				
18 1.16 D	Development Projects																T				
19 1.17 S	SPPRE Completes Financial Sensitivity Analysis for Two Projects																				
20 1.18 C	Project Review Session with the Council Committee; Work Session on Developer Solicitation Options					СС															
21 1.19 S	SPPRE Develops up to Five Alternative Public/Private Finance Plans																				
22 1 20 S	SPPRE Develops up to Five AlternativeOwnership, Investment, Development Scenarios																				
23 1.21 C	SPPRE Review Session with Council Committee / Committee Considers Recommendation on Whether to Proceed with RFQ Stage							СС													
24 1.22 C	Council Work Session / Forum									TC Foru m											
25 1.23 C	SPPRE Review Session with Town Council / COUNCIL DECIDES WHETHER TO PROCEED WITH RFQ STAGE (Special Work Session)										тс										
26 1.24 R	Revise Recommended Public/Private Finance Plan and Ownership Scenario to Incorporate Council's Changes	KEY:													_						

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	Week #	39	40	41	42	43	44	45	46	47	48	49	<i>50</i> .		52 53	54	55	56	57	58	59	60 62	1 62	Н	oli-	63	64	65	66				71	72 7	73 74	75
	Month _	July				Augus	it				Septe	ember		C	October			Novem	ber			De	c.	da	ys	Jan.	200	5			Febru	ary	/	<u> 1arch</u>	200)5
Step # Task #	Week of	5	12	19	26	2	9	16	23	30	6	13	20	27	4 11	18	25	1	. 8	15	22	29	6 13	20	27	3	10	17	24	31	7 :	.4 21	28	7 1	14 21	28
	Part 2. DEVELOPER SOLICITATION																																			
	SPPRE Completes Initial Draft of Developer RFQ																																			
28 2.2	SPPRE Drafts Potential Evaluation Criteria																																			
29 2.3	SPPRE Reviews Draft RFQ and Evaluation Criteria with Committee and Includes Changes					СС																														
30 2.4	Revise RFQ to Incorporate Council Committe's Changes																																			
31 2.5	SPPRE Develops List of Companies to Receive RFQ																																			
	SPPRE Prepares Ad for RFQ																																			
	COUNCIL CONSIDERS APPROVAL OF RFQ Town Distributes RFO										TC																							_	$+\!\!-$	\perp
	Developers Respond to RFQ																																	-+	+	+
	SPPRE Prepares for and Executes a Pre-Proposal Conference																																			\Box
37 2.9	SPPRE Evaluates Up to 15 Developer Proposals																																	\neg	\top	T
38 2.10	SPPRE Prepares Draft of Developer RFP																																			
39 2.11	SPPRE Prepares Draft of Evaluation Criteria Council Committee Considers Recommendation																				_		_											-	+	+
40 2.12	to Council on Short-List; Reviews Initial Draft RFP (Task 2.9) and RFP Evaluation Criteria (Task 2.10)																		СС																	
	SPPRE Revises RFP and Draft Evaluation Criteria																																			
42 2.14	COUNCIL CONSIDERS RFQ SHORT-LIST, APPROVAL OF RFP, Evaluation Criteria																			-	тс													\bot		
43 2.15	Criteria to Incorporate Council Changes																																			
	Town Publishes, Distributes RFP																																	工	工	\Box
	Developer Prepares RFP SPPRE Evaluates 5 Technical Proposals																			+													+	+	+	++
47 2.17	SPPRE Develops Questions for Each Developer													士																					士	
48 2.18	SPPRE Presents Basis of Pre-Interview Developer Rankings																																			
49 2.19	Council Committee Interviews Each Developer (3 days) (with Public Component)																																			
	SPPRE Prepares Draft Report of Recommendations																																			
31 2.21	Changes																																СС			
	COUNCIL RECEIVES FINAL REPORT, CONSIDERS SELECTING DEVELOPER TO NEGOTIATE AGREEMENT																																	Т	rc	
53 2.23	SPPRE Prepares Final Report Deliverable: Final Report		TC																															\perp		

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		Part 3. DEVELOPMENT AGREEMENT NEGOTIATIONS																										
		Week #	76	77	78	<i>7</i> 9	80	81	82	83	84	85	86	87 8	88 8	9 90	9	1 92	?									
		Month	April	- 2005	ī		May					June			Jι	ıly												
		Week of	4	11	18	25	2	9	16	23	30	6	13	20	27	4 1	1 1	8 25	5									
54	3.1, 3.2, 3.3	Negotiation of the Development Agreement with Council's Selected Developer																										
55	N/A	Council Committee and Town Council Consideration of Development Agreement																										
		Part 4. MANAGEMENT OF																										
55		DEVELOPMENT AGREEMENT Serve as Owner's Rep During Construction	2006-2	2008											-													-+-