

SUMMARY OF  
HOUSING AND COMMUNITY DEVELOPMENT ADVISORY BOARD ACTION

**SUBJECT:** Recommendations for a Rental Licensing Program

**MEETING DATE:** January 22, 2002

**RECOMMENDATION:** The Housing and Community Development Advisory Board recommends that the Council authorize proceeding with a Rental Licensing Program.

**VOTE:** 5-0

**Aye:** Tracey Dudley, Carol Siebert, Henry Clark, Richard Loeber, Elizabeth Hollers Welsby

**ISSUES RAISED:** The Board noted that Council should consider the following suggestions and recommendations: (1) the definition of rental property should be clarified; (2) program costs may be higher than anticipated; (3) there should be a sliding scale for licensing terms (i.e. every three years for multi-family apartment complexes); (4) there should be coordination with other departments to determine their experience with enforcement and compliance of other Town ordinances; (5) penalties for non-compliance should be clarified; and (6) random inspections should be considered.

**Prepared by:** Tracy Dudley, Chair TD bu/sb  
Loryn Barnes, Community Development Coordinator