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Attachment 2

TOWN OF CHAPEL HILL

September 9, 2005

Ms. Cynthia L. Allen
10 Lea Court
Chapel Hill, NC 27516

Dear Ms. Allen:

Thank you for letting us know of the conditions that you have observed at your neighbor's property. I have asked Inspections Director Lance Norris to inspect the property, determine whether ordinances are being violated and take action to correct any violations found.

He will report his findings and actions to me and to you in writing.

Town employees must obey ordinances in the same manner as other citizens, and we will enforce the laws applicable to your neighbor's property in the same manner as we would for any other property. If necessary, we will seek assistance from the County Health Department.

I have asked Mr. Norris to contact you in case there is other information you wish to share with us.

Sincerely,

W. Calvin Horton
Town Manager

Please note new address: 405 Martin Luther King, Jr. Boulevard, Chapel Hill, NC 27514-5705

~~306 N. Columbia Street, Chapel Hill, NC 27516-2113~~ (919) 968-2743 FAX (919) 967-8406

www.townofchapelhill.org