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University of North Carolina At Chapel Hill
DEPARTMENT OF PUBLIC SAFETY
GENERAL ORDER

ATTACHMENT 2

DRAFT

Subject: Extra Territorial Jurisdiction		Number: 1-9
Date: May 1, 2002	Amends: None	
Supersedes: None	Page 1 of 2 Pages	
Approved By: Chief Derek K. Poarch Director of Public Safety	Signature:	

PURPOSE

To provide guidance to all officers of the UNC-Chapel Hill Department of Public Safety as to the scope, ramifications and procedures for utilizing extra territorial jurisdiction authority within the town limits of the Town of Chapel Hill as established by the Chapel Hill Town Council and the Board of Trustees of the University of North Carolina at Chapel Hill.

POLICY

It is the policy of the UNC-Chapel Hill Department of Public Safety that officers of the department may utilize their powers of investigation and arrest as granted under North Carolina General Statutes and authorized by agreements between the Town of Chapel Hill and the UNC-Chapel Hill Board of Trustees within town limits under the following narrow conditions:

1. To arrest a person at the Magistrates Office located at the Chapel Hill Police Department if the arresting officer has a valid arrest warrant issued by a judicial official.
2. To investigate a crime that was perpetrated on property of the University of North Carolina at Chapel Hill and which the investigating officer has reasonable suspicion to believe that the perpetrator is located within the town limits and/or property or evidence related to the crime is located within town limits.

PROCEDURE

I. Training

- A. **Orientation Training.** Every new police officer will undergo training on this general order during orientation and will be tested to verify understanding of the order prior to completion of orientation training.
- B. **Annual In-Service Training.** Every officer of the Department of Public Safety (DPS) will receive an annual update on this general order during in-service training each year to include an update of the general order, a description of the times and circumstances under which it has been used in the previous year, a question and answer period dealing with the general orders and test questions to measure understanding as part of standard general orders testing.

II. Prohibitions

All areas listed below are excluded from the extraterritorial jurisdiction authority and are expressly prohibited by department policy. Any violation of policy related to these matters will result in disciplinary action up to and including dismissal.

- A. **Traffic Enforcement.** Officers are forbidden from engaging in any traffic enforcement (speeding, reckless driving, all others) within the town limits unless that jurisdictional authority is granted by NC General Statutes. Nothing in this policy allows for officers of this department to enforce traffic laws within town limits.
- B. **Random Vehicle Stops for Suspects.** Officers will not stop vehicles within town limits to look for persons identified as suspects when the only information that is available to the officer is a vehicle description and limited description of the suspect. Stopping vehicles for suspects must be related to an ongoing criminal investigation and the immediate need to apprehend a suspect for the crime under investigation. It should only happen in circumstances where a tag number is confirmed or a positive identification has been made that the wanted person is in the vehicle.

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- C. Failing to Notify Chapel Hill Police Department. Officers utilizing this territorial jurisdictional allowance will immediately contact the department communications center and cause notification to be given to the on duty supervisor for Chapel Hill Police Department (CHPD) advising the officer's location and subject matter of the investigation. Officers will check out of their unit by radio giving data to be entered into the Computer Aided Dispatch (CAD) system. Upon completing the matter in question the officer will advise the communications center who will again notify the on duty supervisor at CHPD.
- D. Responding to or Intervening in In-Progress Calls. Officers of this department are forbidden from responding to calls for service within town limits unless they are requested to do so based on current mutual aid agreements. Officers will not intervene in incidents that they observe while traveling within the town going between university properties. In those situations officers will get pertinent information such as tag numbers, descriptions etc. and forward the information to CHPD.

III. Process

The following process will be adhered to when utilizing extra territorial jurisdiction:

- A. This jurisdiction expansion is to be used only for the service of warrants at the magistrate's office at CHPD and for the investigation of crimes occurring on university property.
- B. Notify DPS communications of the location the officer is at or traveling to, the type of incident under investigation, and nature of inquiry (interview, arrest etc) prior to exiting the police unit. Communications will create a CAD entry and notify the on duty CHPD supervisor of the activity.
- C. Notify communications when clearing the activity so that the CAD call can be completed. Communications will again notify the CHPD supervisor on duty.
- D. Cause a CAD call to be completed on all warrants served at the magistrate's office.
- E. Upon arrival at any location where you are using extra territorial jurisdiction for investigation purposes, immediately notify the occupants of the property in question or any vehicle that has been stopped of the following:
 1. The reason that they are being contacted.
 2. The officer's rank, name and that they are employed by the UNC-Chapel Hill DPS.
 3. That the officer is there under jurisdictional authority granted by the town and university.
 4. Advise the party that they may contact the Police Operations Major or the Chief of Police to discuss any issues that they have related to the officer's inquiry.

IV. Reporting

The DPS 911 Communications supervisor will create a quarterly report to be forwarded to the Chief of Police, Operations Major and Professional Standards Commander of DPS detailing the numbers of warrants served by month at the magistrate's office, and the number of investigations and/or arrests within town limits and related circumstances of the investigation or arrest.

The report will be reviewed by the Professional Standards Commander to determine if there are any discrepancies related to this policy and will file the report in accreditation files. The Chief of Police will forward a copy of the report to the Chief of Police of CHPD.

The report will be generated on the first working day of the month in January, April, July and October.