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**ATTACHMENT 1**

**THE PRESERVATION SOCIETY OF CHAPEL HILL**  
**HORACE WILLIAMS HOUSE**

610 EAST ROSEMARY STREET • CHAPEL HILL, NORTH CAROLINA 27514  
919/942-7818 • FAX 919/942-7845  
**Tax ref: 23-7218278**

17 April 2002

Mayor Kevin Foy and Members of the Town Council  
Town of Chapel Hill  
306 N. Columbia Street  
Chapel Hill, NC 27514

Dear Mayor Foy and Council Members,

We understand that the North Carolina Department of Cultural Resources, Division of Archives and History, has selected the Town of Chapel Hill to receive a 2002-2003 Historic Preservation Fund grant of \$7500 to prepare a publication manuscript based upon the information compiled during the architectural survey of Chapel Hill currently being conducted by Circa, Inc. The Preservation Society wishes to assure the town that we are prepared to pay the full matching amount of \$7500 and to cover any cost overruns.

We wish to take this opportunity to thank the town for their collaboration in funding the survey grant. This second grant for manuscript preparation ensures that the information collected will be available to the public in a way that will increase awareness of the historic resources of our community and promote their preservation.

Sincerely,



Catherine Frank  
Executive Director