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June 22,2006

Ms. FrostRollins  
Long Range Planner  
Town of Chapel Hill  
405 Martin Luther King Jr. Boulevard  
Chapel Hill, NC 27514

Dear Ms. Rollins,

The purpose of this letter is to let you know that the Town of Chapel Hill Solar Committee grant of \$1,500 to assist with the group's 2005 – 2006 Million Solar Roofs solar outreach and education activities has been approved and funding put in place. The grant is funded from Contract 525514 between NCSU and the US Department of Energy. The project was awarded on October 1, 2005 and ends on December 31, 2006.

Completion of this grant is contingent upon meeting cost share requirements. As cost share for this grant, the Town of Chapel Hill Solar Committee has agreed to meet a cost share of \$1,250. Please keep your own spreadsheet showing that you've met this cost share through volunteer time, mileage, donated services, etc. I have already received your letter stating that you have met the cost share requirement and this letter will be part of the deliverables for the project.

The Solar Center is donating cost share to this project in the form of a free week of the Renewable Energy Diploma series for you to give to someone in your community who will attend and then bring back the information to the community. A certificate is attached and this certificate can be given to the person you choose to attend. This person will still need to register for the course, so use the attached registration form. Be aware that there are only two RE Diploma Series left to attend - one in Fayetteville and one in Asheville.

As tasks in the statement of work that was agreed upon by the NC Solar Center and Town of Chapel Hill Solar Committee are completed, please send an invoice to my attention and I will process the paperwork to reimburse Town of Chapel Hill Solar Committee with the grant funds. All work must be completed by December 31, 2006.

I look forward to working with the Town of Chapel Hill Solar Committee on this grant.

Please contact me with any questions.

Sincerely,

*Valerie S. Everette*

Valerie S. Everette  
NC Million Solar Roofs Coordinator  
NC Solar Center