

Received 10-31-08 8:40 AM
Sandy Klein

October 31, 2008

Communications and Public Affairs Department
Chapel Hill Town Hall
405 Martin Luther King Jr. Blvd.
Chapel Hill, NC, 27514

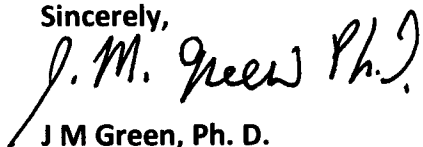
I am writing to indicate my interest in the Vacant Council Seat with the Chapel Hill Town Council. My background as a University administrator, TRIO Program Director, and adjunct assistant professor of political science at (3) three different universities has aided immeasurably in preparing me for the kind of skills needed to succeed as a Council member and public servant for the Town of Chapel Hill. More importantly, I have worked tirelessly for the past 12 years in my community preparing and exposing students from diverse backgrounds including first generation, low-income, and under-represented students in higher education for success in undergraduate and graduate study.

My experience relative to public service includes but is not limited to instructing numerous courses in public administration, organizational theory, state and local government, current affairs in politics and research methods. Additionally, I have also been involved in several community service activities throughout the past fifteen years (please see my attached resume). I also have experience providing community service as a public speaker and youth mentor. Additionally, I have performed extensive work in the area of student development and leadership through my participation with nationally recognized undergraduate research programs and pre-college student access programs. My familiarity with administrative practices and educational policy has strengthened with each assignment I have undertaken.

In recent years, I have given workshops and seminars to my professional colleagues on various topics including 'the best practices in higher education and understanding minority community struggle'. I am confident that my willingness to learn and other cumulative experiences more than compensate for any gaps in my technical knowledge of the inter-workings of the Chapel Hill Town Council. My major area of interest in research and public service involves the study of Resiliency for African American, Latina and Native American male students in Primary thru Secondary education. If am to become a member of the Council, I intend to focus on law enforcement, education, housing and public works specifically exploring affordable housing, social justice, community and educational opportunities for our citizens.

I look forward to an opportunity to discuss my background and interests with members of the Council as the selection process proceeds. Please feel free to contact me if you have any questions. Many thanks for your consideration.

Sincerely,

Handwritten signature of J. M. Green Ph.D. in black ink.

J M Green, Ph. D.

RESUME

J. M. GREEN, 207 Napa Valley Way Chapel Hill, NC 27514 E-Mail: josephq@email.unu.edu (919) 843-8324 (Work) & (919) 218-57341 (C)

CURRENT POSITION

Director, Upward Bound TRiD Program (UB) and **Clinical Assistant Professor**, School of Education - The University of North Carolina - Chapel Hill.

EDUCATION

Ph.D., Political Science, Howard University, Washington DC

Field: American Government, Public Policy & Public Administration

M.A., Counseling Psychology, Bowie State University, Maryland

B.S., Sociology, Bowie State University, Maryland

PUBLICATION

Your Past and The Press! Controversial Presidential Appointments: A Study Focusing on the Impact of Interest Groups and Media Activity on the Appointment Process, Rowman & Littlefield Publishing Group 2004.

WORK HISTORY

The University of North Carolina - Chapel Hill: Academic Affairs, School of Education,

Director; Upward Bound TRiD Program

- Responsible for annual budget development, accounting information, and financial planning procedures
- Supervises all program staff and faculty mentors and allocates resources for operation of program
- Organizes and develops program performance reports for external evaluation by the United States Department of Education.

Director; The Ronald E. McNair Post-Baccalaureate Achievement Program (TRiD):

The University of Central Florida: Academic Affairs, Office of Undergraduate Studies, 2004 - 2006.

North Carolina A & T State University: Division of Student Affairs, 2002 - 2004.

Bowie State University: Office of Graduate and Continuing Studies, 1997- 2000.

Norfolk State University: Department of Intercollegiate Athletics, 2000 - 2001:

Coordinator of Academic Enrichment

This program provides academic counseling, career counseling and cultural enrichment opportunities to the University's entire population of student-athletes.

- Researched, designed, and conducted workshops including time management, study skills, stress management, and self-esteem building for program participants of diverse background
- Developed and maintained retention strategies under University policies and procedures and served on institutional committees
- Chair and coordinate the internal advisory board which serves the athletic program

Bowie State University: Department of Student Support Services, 1996 - 1997:

Coordinator, Retention Counseling Services

This program provides academic counseling, career counseling and cultural enrichment opportunities to 1st generation, low income, and students with disabilities.

- Researched, designed, and conducted workshops including time management, study skills, stress management, and self-esteem building for program participants of diverse background
- Developed and maintained retention strategies under University policies and procedures and served on institutional committees

Bowie State University: Department of Education *Graduate Research Assistant*, 1994 – 1996.

Poinciana High School, Kissimmee FL *Social Studies Teacher and Liaison for At-Risk Students*, 1993 – 1994.

Milford High School, Milford DE *Dean of Students and Liaison for At-Risk student population*, 1992 – 1993.

The University of South Dakota: Department of Psychology *Graduate Student*, Researcher in Sports Psychology
1991 – 1992.

PRESENTATIONS

- "Are HBCU Students Prepared for Graduate Education", Panelist, Oklahoma State University, Stillwater, Oklahoma 1999.
- "How to Be: A Successful Graduate Student: Helpful Hints", Norfolk State University, Norfolk, Virginia 2001
- "Demystifying the Graduate School Application Process", Hampton University, Hampton, Virginia 2002.
- "Why Attend Graduate School", Rollins College, Orlando, Florida, 2004.
- "Mentorship, Research, and Implementing a Successful Program" 20th Annual National Ronald E. McNair National Symposium, Greensboro, NC 2006.
- "Success Strategies for Securing Graduate School Funding", AEEE - TRIO Conference, Puerto Rico 2006.

TEACHING EXPERIENCE

Clinical Assistant Professor: The University of North Carolina at Chapel Hill
Assistant Professor: North Carolina A & T State University
Adjunct Faculty: North Carolina Central University, The University of Central Florida,
Christopher Newport University, Norfolk State University

PROFESSIONAL AFFILIATIONS

Counsel for Opportunities in Education (COE)
American Political Science Association (APSA)
National Council of Black Political Science (NCOBPS)
Southeastern Association of Educational Opportunity Program Personnel (SAEOPP)
North Carolina Council of Educational Opportunity Programs (NCCCEOP)
Advisory Board Member, AP/Honors/IB, Department of Public Instruction, North Carolina Department of Education

AWARDS AND HONORS

National Honor Society for Professionals in Counseling Psychology
National Honor Society in Psychology
Awarded Regional Scholar; Phi Beta Sigma Fraternity Incorporated
Advisor, Pi Sigma Alpha National Political Science Honor Society
Who's Who Among American Teachers 2004?

RESEARCH INTERESTS

Primary Areas: Educational Policy Making, Intergovernmental Relations, and Media Activity

COMMUNITY SERVICE AND VOLUNTEERISM

Assistant Coach Football: Chapel Hill Parks and Recreational 9 and 10 year old's
Member, Elizabeth Seawell Elementary PTA Chapel Hill, NC
Participant Chapel Hill-Carrboro Walk for Education 2006 & 2007

J. M. GREEN, PH. D.

REFERENCE

Dr. Thomas James, Provost and Dean
Teachers College, Columbia University
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New York, New York 10027-6696
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Political Science Department
School of Arts and Science
Howard University
2441 6th Street, NW
Frederick Douglass Hall, Room 144
Washington DC 20059
301 460-0285
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Dr. Ida G. Brandon, Assistant Provost, and Dean Emeritus
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Bowie State University
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