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North Carolina Department of Crime Control and Public Safety Governor's Crime Commission

Michael F. Easley, Governor Bryan E. Beatty, Secretary Linda W. Hayes, Chair David E. Jones, Director

GRANT AWARD TRANSMITTAL

TO:	Roger Stancil
	Town Manager

- ATTENTION: Patrick Burns Project Director
- FROM: David E. Jones Director, Governor's Crime Commission

DATE: October 9, 2008

SUBJECT: Project Safe Orange

GRANT NUMBER: 068-1-08-001-BB-067

I am pleased to enclose your grant award for FY 2008. This award does not become effective until it has been signed by the authorizing official and project director listed above and is returned to the Governor's Crime Commission <u>within twenty days</u> of its receipt by your office. You will be authorized to make expenditures under the grant or receive reimbursement once we have received a copy of the signed grant award. Extensions beyond this period can only be authorized, in writing, by the Governor's Crime Commission.

To assist you, here is a checklist of what you need to do in order for your grant manager to receive your file. Any incomplete items will delay their receiving it.

PLEASE MAKE SURE YOU HAVE DONE ALL THE FOLLOWING BEFORE MAILING BACK TO US:

- Read grant award and special conditions carefully as compliance with the standard and special grant conditions is necessary to maintain funding for this project.
- Authorizing Official signs BOTH grant award (first page) AND special conditions (last page)
- Project Director signs BOTH grant award (first page) AND special conditions (last page)
- Mail all these documents to the attention of Wes Walters

REMINDER

The notice of grant implementation form (GCC-01) is due 60 days from the start date of this project. This form can be downloaded from the GCC website along with all other forms used during the life of this grant.

As always, please contact our office if you have any questions or need additional assistance.

MAILING ADDRESS: 4708 Mail Service Center Raleigh, NC 27699-4708 Telephone: (919) 733-4564



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