



ORANGE COUNTY ARTS
COMMISSION

Promoting the Artistic and Cultural Development of Orange County, North Carolina

December 11, 2008

2008 Fall Arts Grant – Letter of Agreement

Public Arts Office
Town of Chapel Hill
405 Martin Luther King Jr. Blvd.
Chapel Hill, NC 27514

(NOTE: OCAC Logo can be downloaded
from www.artsorange.org/grants)

The Orange County Arts Commission (OCAC) is delighted to inform you that have been awarded a 2008 Fall Arts Grant of \$ 1,500 for **Leah Sobsey & Lynn Bergman-Blass Public Art Commission**.

It is understood that:

1. The funds will be used for the project as specified in your grant application.
2. The grant will be matched on at least a one-to-one basis with cash from funds not derived from Orange County appropriations.
3. Project activities will take place between **January 1, 2009** and **December 31, 2009**.
4. Financial records pertaining to this project will be retained for three years, in case of audit.
5. A final report on this project, including a narrative section, a detailed financial report, a participation evaluation, and samples of publicity will be submitted to the Orange County Arts Commission at the completion of the project and in any case, no later than **Monday, January 11, 2010**. A final report form is included in this mailing. Documentation in visual format is requested for promotional use by OCAC. A late report, for any reason, is grounds for denial of funds for future grant proposals.
6. Publicity about the project will indicate support from the Orange County Arts Commission, using the OCAC logo (available for downloading at www.artsorange.org) in all materials, including website. (Please call 919/245-2335 or email arts@co.orange.nc.us if you need the OCAC logo in another format or on disk).

If you agree to the above conditions, please **sign and return one copy** of this Letter of Agreement to the Orange County Arts Commission (P.O. Box 1177, Hillsborough, NC 27278) by **Friday, January 9, 2009**. Keep the second copy for your records.

Sincerely,

Martha Shannon, Director
Orange County Arts Commission

Signature, Project Supervisor