

**SUMMARY OF PLANNING BOARD ACTION**

**Subject:** Elementary School #11 - Application for Special Use Permit Modification

**Meeting Date:** August 4, 2009

**Recommendation:** That the Council approve the application for a Special Use Permit Modification with the adoption of Revised Resolution A as presented at the meeting.

**Vote:** 6-0

**Ayes:** George Cianciolo, Del Snow, John Ager, Jason Baker, Andrea Rohrbacher, and James Stroud

**Nay:** None

**Prepared by:** George Cianciolo, Planning Board Chair  
Kendal Brown, Staff

**SUMMARY OF PLANNING BOARD ACTION**

**Subject:** Elementary School #11 – Resolution B

**Meeting Date:** August 4, 2009

**Recommendation:** That the Council adopt Resolution TM as presented at the meeting during the consideration of Elementary School #11 Application for Special Use Modification Permit.

**Vote:** 6-0

**Ayes:** George Cianciolo, Del Snow, John Ager, Jason Baker, Andrea Rohrbacher, and James Stroud

**Nay:** None

**Prepared by:** George Cianciolo, Planning Board Chair  
Kendal Brown, Staff

**SUMMARY OF TRANSPORTATION BOARD ACTION**

**Subject:** Elementary School #11 Special Use Permit Application

**Meeting Date:** July 23, 2009

**Recommendation:** That the Council adopt Resolution A included as Attachment 2 in the June 25, 2009 Staff Report with the following revision:

Stipulation 15, Bicycle Parking: That the applicant shall provide dimensioned details for 120 bicycle parking spaces that comply with Town parking standards in place at the time of approval, the Spring 2002 Association of Pedestrian and Bicycle Professionals Guidelines, and the Class I bicycle parking standards required by the Town Design Manual.

Vote: 7-0

**Discussion:** Per June 16, 2009 Planning Board meeting, the Transportation Board supports increasing the number of bicycle parking spaces.

Ayes: Augustus Cho, Carol Hazard, Melodie Parrish, Michael Parks, Mirta Mihovilovic; Nicolas Montgomery; Roger Lundblad

Prepared by: Augustus Cho, Chair, Transportation Board  
Ryan Mickles, Transportation Planner

## SUMMARY OF COMMUNITY DESIGN COMMISSION ACTION

**Subject:** Elementary School #11 – Application for Special Use Permit Modification

**Meeting Date:** June 17, 2009

**Recommendation:** That the Council adopts Resolution A, approving the Special Use Permit Modification with a change to a stipulation as follows:

- That stipulation #14 includes additional wording for vehicular parking spaces designated specifically for pre-kindergarten parents. That the stipulation be revised to read:

Vehicular Parking: That the applicant shall provide a minimum of 84 parking spaces, including 4 handicapped spaces *and 4 spaces dedicated to pre-kindergarten parents*, built to Town standard according to Town Design Manual guidelines, design subject to Town Manager approval prior to issuance of a Zoning compliance Permit.

**Vote:** 9-1

**Ayes:** George Cianciolo (Chair), Kathryn James (Vice-Chair), Mark Broadwell, Augustus Cho, Chris Culbreth, Laura King Moore, Amy Ryan, Geordie Selkirk, and Polly Van de Velde

**Nay:** Commissioner Robin Whitsell felt too little parking was proposed and parents would be deterred from coming to the school if parking was not available.

Prepared by: George Cianciolo, Chair  
Kay Pearlstein, Staff

## SUMMARY OF BICYCLE AND PEDESTRIAN ADVISORY BOARD ACTION

**Subject:** Elementary School #11 Special Use Permit Application

**Meeting Date:** August 25, 2009

**Recommendation:** That the Council adopt Resolution A included as Attachment 3 in the June 16, 2009 Staff Report with the modifications:

- Stipulation 5. Speed Tables, Crosswalks, and Pedestrian Signage on Caldwell Street Extension and Other Neighborhood Streets: The applicant shall, if the Town Manager deems it appropriate, install a speed table, crosswalk, and pedestrian signage on Caldwell Street Extension in the vicinity of the greenway trail entrance. Similar measures should be considered to decrease traffic through the neighborhood to the west of the school.

- Stipulation 12. Pedestrian Access: Prior to issuance of a Certificate of Occupancy, the following pedestrian-related improvements shall be constructed:

C. Greenway Bicycle/Pedestrian Path: A 10-foot wide paved greenway path shall be provided within the greenway easement from Caldwell Street Extension to McMasters Street. A connection from this site to the Tanyard Trail should be completed. The trail shall be built to AASHTO standards for mixed pedestrian/bicycle use.

Add Stipulation 12 D. School Walk Zone: A school walk zone should be established for the proposed site.

- Stipulation 15. Bicycle Parking: That the applicant shall provide dimensioned details for 80 bicycle parking spaces that comply with Town parking standards in place at the time of approval, the Spring 2002 Association of Pedestrian and Bicycle Professionals Guidelines, and the Class I bicycle parking standards required by the Town Design Manual. Bicycle parking should be monitored and periodically reviewed as part of proposal's Transportation Management Plan stipulation; incorporate language into SUP requiring additional bicycle parking spaces be added by the applicant if the amount of bicycle parking spaces is deemed insufficient upon each review

**Discussion:** Stipulation 5. The Board was concerned that the current traffic flow patterns will increase traffic in all directions around the school. In

particular, the Board felt that increased traffic west of the site could discourage pedestrian and bicycle commuting to the school since this area may contain the largest number of children who could walk or bike to school. These measures may include traffic calming or other approaches.

Stipulation 12. The Board requests information about the school walk zone for this proposed school, since that information may impact our recommendations.

Neighborhood greenway system which includes a portion to be improved by the developer should be completed to encourage pedestrian activity and use

Vote: 8-0

Ayes: Perri Morgan, Linda Gaines, Douglas Wilson, Chris Clemmons, Dylan Sandler, Ray Magyar, Rainer Dammers, Thomas Gremillion

Prepared by:

Perri Morgan, Chair, Bicycle and Pedestrian Advisory Board  
Ryan Mickles, Transportation Planner

DATE: July 23, 2009  
TO: Roger Stancil, Town Manager  
FROM: Bill Webster, Assistant Director of Parks & Recreation  
SUBJECT: Quick Report: Greenways Commission  
July 22, 2009

Development Application: Elementary School #11 – The Commission voted unanimously (5-0) to recommend that the Council adopt Resolution A with the following recommended stipulations:

1. The applicant should be required to extend the sidewalk proposed for the north side of Caldwell Street beyond the property to the intersection with Mitchell Lane.
2. The Applicant should provide crosswalks of Caldwell Street at the point where the greenway trail is adjacent to Caldwell Street and at Mitchell Lane.
3. The project should include the extension of a 10 ft paved greenway trail from Caldwell Street to Cotton Street in the location shown in the Northside Mobility Report.

Present: Christine Berndt (Chair), Mary Blake (Vice Chair), Roger Badrock, Lindsey Hoffer, and David Tuttle A quorum was present. Absent: Carol Brown and Joseph Lowman

## MEMORANDUM

TO: Mayor and Town Council

FROM: Terry Blalock, Chair,  
Parks and Recreation Commission

SUBJECT: Development Application: Elementary School #11

DATE: June 17, 2009

The Commission reviewed the development application for Elementary School #11. The Commission was supportive of the application, but did note that the small size of the site should require that all outdoor recreation opportunities, which are limited by the size of the site, be maximized wherever possible.

The Commission voted unanimously (8-0) to recommend that the Council adopt the proposed Resolution A. The Commission recommended that the following stipulations be included:

- Handicap accessibility should be incorporated into the main pedestrian entrance area in some manner. The current plan has only stair access.
- The grass play area should be enhanced by the addition of a backstop or some other formal play feature.
- The pre kindergarten play area should have a mix of surfaces including some poured-in-place play surface.
- The applicant should include basketball goals on the site. The Town Manager should review and approval the type and location of the goals prior to issuance of a Zoning Compliance Permit.
- The applicant should include protective fencing near play areas. The Town Manager should review and approval the type and location of the fencing prior to issuance of a Zoning Compliance Permit.

In addition we have the following general comments.

- It is our understanding that the Town staff is working with the applicant to determine the exact location of traffic calming. Traffic calming solutions on adjacent streets should be identified as soon as possible to allow sufficient time for public comment.
- In addition to the above recommendations related to the application the Commission also recommends that the Council consider lowering the speed limit for Caldwell Street.



Present: Terry Blalock (Chair), Faith Nager (Vice Chair), Neal Bench, Erin Crouse, Eugene Farrar, Doug Heilig, Joan Guilkey, and Raymond Wong

Absent: Betsey Anderson    A quorum was present.