

MEMORANDUM

A QUICK REPORT

TO: Roger L. Stancil, Town Manager
 FROM: Renee Moyer, Administrative Clerk
 SUBJECT: September 1, 2009, Planning Board Meeting
 DATE: September 2, 2009

The following provides a brief summary of the Planning Board's September 1, 2009, meeting:

Members Present: George Cianciolo (Chair), Michael Collins (Vice-Chair), John Ager, Michael Gerhardt, Andrea Rohrbacher, Del Snow, James Stroud, and Judy Weseman
 Members Absent: Jason Baker
 Staff Present: David Bonk, Loryn Clark, Mary Jane Nirdlinger, Gene Poveromo, and Renee Moyer

Call to Order, Announcements, and Petitions

- The Chair called the Planning Board to order at 7:00
- Election of Officers
 - James Stroud moved, Del Snow seconded, and the Board voted unanimously to elect Michael Collins to serve as Planning Board Chair.
 - George Cianciolo moved, Andrea Rohrbacher seconded, and the Board voted unanimously to elect Del Snow to serve as Planning Board Vice-Chair.

Business

- **Rogers Road Task Force Final Report (David Bonk)**
George Cianciolo moved, James Stroud seconded, and the Board voted unanimously to endorse the recommendations of the Rogers Road Area Task Force, as submitted in the report.
- Highland Woods Neighborhood Conservation District Phase 1 Petition (Loryn Clark)
 George Cianciolo moved, Judy Weseman seconded, and the Board voted unanimously to approve the Phase 1 process for the Highland Woods Neighborhood Conservation District as submitted. Andrea Rohrbacher volunteered to be the Planning Board liaison.
- Land Use Management Ordinance Text Amendment – Resource Conservation District (Mary Jane Nirdlinger)
 The Board agreed by consensus to defer this item to the September 15 meeting in order for staff to return with revised language for the proposed text amendment.

Other Business

- Report - none

Adjournment

The Board adjourned at 8:01 p.m.

Next meeting is tentatively scheduled for September 15, 2009

**MINUTES OF A REGULAR MEETING OF THE CHAPEL HILL
TRANSPORTATION BOARD, TOWN OF CHAPEL HILL
HUMAN RESOURCES DEVELOPMENT CONFERENCE ROOM, TOWN HALL**

Thursday, August 13, 2009 at 7:00 PM

Present: Augustus Cho Matt Scheer
 Melodie Parrish Michael Parks
 Mirta Mihovilovic Carol Hazard
 Roger Lundblad Nick Montgomery

Absent:

Staff present: Steve Spade, Transit Director, David Bonk, Long Range and
Transportation Manager, Ryan Mickles, Transportation Planner II

Town Council Liaison: Matt Czajkowski

Guests: Matthew Lubin

PETITIONS & REQUESTS

Ms. Mihovilovic reported that street signs need repositioning at Dobbins Drive and Erwin Road.

Ms. Parrish noted that vegetation is covering a lot of the street signs and street lights around town.

Ms. Hazard noted that a bus on 54 was spewing out black smoke this morning. Mr. Spade said he would look into it.

COUNCIL ACTIONS

No Report

STAFF UPDATE

Mr. Mickles reported on the FY 2013-17 CMAQ projects and Mr. Bonk reported on the ARRA projects.

REPORT ON OPERATIONS

Mr. Spade reminded the Transportation Board about the August 24th inaugural ride for the new Rogers Road route.

OLD BUSINESS

APPROVAL OF MINUTES

The minutes of the July 23, 2009 meeting were approved.

NEW BUSINESS

Review of Rogers Road Small Area Plan Task Force Final Report – The report was presented by Mr. Bonk. A motion was made and seconded to approve the report. The motion passed unanimously with special emphasis on the north/south and east/west roadway connections and the mixed use and high density recommendations. Mr. Scheer expressed concern for the potential loss of the historic Roger’s Road neighborhood.

COMMITTEE REPORTS

Community Design Commission: Mr. Cho noted that the CDC has not met since the last Transportation Board meeting.

Active Living by Design Partnership Advisory Committee: Ms. Parrish reported that the Committee is now part of the Parks and Recreation Department.

Sustainable Visioning Committee: Mr. Scheer noted that this committee has not met.

Bus Shelter Public Arts Committee: No Report.

There being no further business the meeting was adjourned.

Transcribed by: _____

Approved by: _____

1 DATE: October 27, 2009
 2
 3 TO: Bicycle and Pedestrian Advisory Board
 4
 5 FROM: Ryan Mickles, Transportation Planner
 6
 7 SUBJECT: Bicycle and Pedestrian Advisory Board
 8 September 22, 2009 – Meeting Minutes
 9

10 **Board Members Present:** Perri Morgan, (Chair), Linda Gaines, Dylan Sandler, Ray Magyar, Theresa
 11 Jimenez, Chris Clemmons, Doug MacLean, Thomas Gremillion, Rainer Dammers
 12

13 **Staff Present:** Ryan Mickles
 14

15 **Petitions and Requests:** None
 16

17 **Rogers Road Small Area Plan Task Force Final Report:** The Board reviewed the final report and
 18 provided the following comments:
 19

20 September 22, 2009 Staff Memorandum, Under General Recommendations, Transportation and
 21 Infrastructure:
 22

23 Second bullet, “The Report recommends that transportation access through all modes (including bike,
 24 pedestrian, transit) be improved.”
 25

26 Ms. Morgan noted that the recommendations in the final report (for the construction of new roadways)
 27 should be in keeping with Complete Streets Policy. Ms. Jimenez stated bicycle and pedestrian
 28 accommodations should be specific and should reference the Bicycle and Pedestrian Action Plan
 29 whenever possible (Chapter 2.1 and Appendix #5- All new or reconstructed streets should include
 30 bicycle lanes and sidewalks.)
 31

32 Third bullet, “The Report recommends that new points of ingress and egress to the community
 33 should be established including a connection across the Greene Tract to Weaver Dairy Road
 34 Extension.”
 35

36 Mr. Clemmons was concerned that there was a potential for increased vehicular traffic in the
 37 study area and surrounding neighborhoods. He suggested traffic calming and traffic control
 38 measures be considered for any North-South and East-West roadway.
 39

40 The Board voted unanimously to include comments.
 41

42 **Updates on Bicycle and Pedestrian Advisory Board Items**

- 43 • Bicycle Parking Requirements, Land Use Management Ordinance- Staff will be checking bicycle
 44 racks and how they are being used around town.
- 45 • Carolina North/UNC Off Road Bike-Ped Connection- The first meeting with university and town
 46 staff was held early September.
 47 Mr. MacLean suggested the Board should have a member participating at the meetings. Staff
 48 agreed to followup.
- 49 • Bicycle Friendly Communities Application- Staff will send the BFC application to the League of
 50 American Bicyclists for preliminary review.

- 51 • S. Columbia St/Cameron Ave Pedestrian Scramble Signal- Comments made by the Board were
52 forwarded to the Engineering Department.
- 53 • Greenways, Bicycle, and Pedestrian Map- Staff will begin looking into developing a map.
54 Ms. Gaines noted the City of Austin (TX) had a bicycle map; she would forward the weblink to staff.
55

56 **Draft August 25, 2009 Meeting Minutes:** Approved
57

58 **Nominations for Bicycle and Pedestrian Advisory Board Chair and Vice Chair:** The Board voted
59 Mr. Dammers - Chair and Mr. Sandler - Vice Chair.
60

61 **Other Business:** Mr. Sandler noted that over a period of time he had seen at least three bicyclists
62 (including himself) hit by cars at the intersection of Cameron Avenue and Pittsboro Street. He suggested
63 ending the Cameron Avenue bicycle lane at some point before the intersection so that cyclists were
64 merged with vehicular traffic.

**MINUTES OF A MEETING OF THE
CHAPEL HILL GREENWAYS COMMISSION
CHAPEL HILL LIBRARY MEETING ROOM
WEDNESDAY, 7:00 PM, OCTOBER 28, 2009**

ROLL CALL

Present: Christine Berndt (Chair), Mary Blake (Vice Chair), Lindsey Hoffer, Joseph Lowman, and David Tuttle. Absent: Roger Badrock A quorum was present.

Staff present: Bill Webster, Assistant Director of Parks and Recreation and Garrett Davis, Long Range Planner

Petitions from Citizens in Attendance – A group of citizens identified themselves as the Campus to Campus Bike Connection Committee, affiliated with Neighborhoods for Responsible Growth. Glenn Parks spoke for the group. He noted the group was formed to help develop a bike route from UNC's main campus to the proposed Carolina North campus. He reported that the group wants to see a route selected that has passed technical feasibility testing. He said that the group is planning to petition the Town Council in November concerning possible routes. He asked that the group be invited to attend any hike of the Tanyard Branch Trail. Bill Webster agreed to send an email to Glenn Parks requesting the email addresses of the group. Once the list is received he agreed to notify the recipients of any hikes related to the campus to campus bike route.

John Morris presented a petition related to an incident about 18 months ago when Town maintenance forces cut wild grape while trimming trees. He asked that the Town consider doing an inventory of valuable plant species, training employees to recognize these plants, and institute a program of supervisory oversight to assure that important plants are indeed being protected. Bill Webster recommended that the item be placed on a future agenda with a follow-up staff report. The Commission agreed.

Approval of Minutes - The Minutes from the September 2009 meeting were adopted unanimously by a vote of 5-0.

Questions from Public in Attendance – none

Rogers Road Small Area Plan – The Commission voted unanimously (5-0) to recommend adoption of the plan, with the following changes:

- Show the road and greenway trail plans together on the same map.
- Use the trail system to provide interconnectivity with the school, roads, and neighborhoods.
- Provide a mix of trails that include natural surface trails and paved greenway trails; consider this more detailed level of planning when the Greenways Master Plan is revised.
- Develop the road system in such a way as to keep the proposed open space area on the Greene tract as large as possible because open space functions best when left in large intact pieces. In addition, consider environmental sensitivity in locating roads and trails.

While supporting the principle of connectivity, the Commission suggests the proposed road connection to Weaver Dairy Road through the proposed open space may warrant reconsideration based on these principles.

- On page 20, under Transportation and Infrastructure, second bullet, add “Greenway Trails” to the list of modes of transportation.
- The existing Greenways Master Plan, along with recent changes, should be shown on any map related to transportation, open space, or recreation. The Horace Williams Trail, which is a major greenway, is currently proposed for the area adjacent to the Rogers Road boundary, but would clearly serve the area.
- The Greenways Commission supports revising the Greenways Master Plan to show the addition of trails in the Rogers Road area after the three governments have adopted the Rogers Road Small Area Plan.

Communications and Petitions –

- Friends of Bolin Creek Annual Meeting – Christine Berndt and Lindsey Hoffer reported that the October 24, 2009 meeting was cancelled due to rain.
- Art and Economic Development Symposium- The symposium will be held November 6, 9:00 am – 2:00 pm, Seymour Center on Homestead Road
- There will be a Regional Conservation Summit on November 9 hosted by Triangle Land Conservancy. Information was e-mailed to all Commission members.
- Commission Vacancy – There are no active applications in the Clerk’s office at this time.
- Council Naming Committee Request – Review of Sport Art Gymnastics Property: We have learned that the Council’s Naming Committee will not recommend the name “Blue Heron Park” at this time. It is our understanding that the Committee does not want to recommend naming the property until some use is agreed upon. Meanwhile we will continue to use the term “Sport Art Gymnastics Property when referring the parcel.
- Meeting Schedule for November and December –The Commission has agreed to combine the November and December meeting into a single meeting on December 2, 2009.
- Campus to Campus Bike Route Public Meeting - A public meeting has been scheduled for December 1 at 5:30 pm. The meeting will take place in the Community Center meeting room on Estes Drive.
- Park Assessment Update – The Council agenda item has been postponed until November 23.

Liaison Reports – Various Boards & Commissions -

- Bicycle and Pedestrian Advisory Board – none
- Carolina North – Joe Lowman agreed to attend the Campus to Campus Bike Route meeting on December 1. Lindsey Hoffer agreed to serve as an alternate.
- Carrboro Greenways Commission – Bill Webster reported on recent efforts by Carrboro to develop concept plans for their Morgan Creek and Bolin Creek Trails. He noted that a presentation will be given at the December meeting.
- Community Design Commission – none

- Friends of Chapel Hill Parks, Recreation, and Greenways – Bill Webster reported that the annual meeting would be held in November.
- Greenways Awareness Program – none
- Intergovernmental Park Work Group – A meeting was held October 14. The main topic of discussion was the Mountains to Sea Trail route through Orange County, and a possible loop serving the Chapel Hill area.
- New Hope Creek Corridor Advisory Committee – Chris Berndt reported that the group discussed the Hollow Rock Park Plan and a proposed new sewer line in the New Hope valley.
- Parks & Recreation Commission – none
- Percent for Art Committee – See agenda item below
- Planning Board – The Planning Board discussed long range transit issues and the definition of a “shelter”.
- Transportation Board – none

Consideration of Draft Goals for FY 2009-10 – The Commission reviewed the goals and suggested some changes. Bill Webster will update the goals and place the item on the December 2 agenda for further discussion. The Commission asked that budget be placed on the January agenda.

Preliminary Review of Greenways Percent for Art – postponed

Battle Branch, Bolin Creek, Carolina North, Dry Creek, and Morgan Creek Trails: Updates – postponed

Hiking Schedule – The Commission agreed to hike the Tanyard Branch Trail at noon on November 18. The hike will start at the Hargraves Center.

Adjournment – The meeting was adjourned at 9:00 p.m.

Minutes prepared by Bill Webster, Assistant Director