

MEMORANDUM

TO: Mayor and Town Council

FROM: Ralph D. Karpinos, Town Attorney

SUBJECT: Council Vacancy

DATE: December 7, 2009

On November 9, 2009, the Council voted to schedule a special meeting for December 9, 2009, to hear presentations by applicants seeking to fill the vacancy on the Town Council. The Council also voted to schedule a special meeting for December 14, 2009, at which time the Council will consider making an appointment. Both meetings are set for 7 p.m. in the Council Chambers.

The Town Code of Ordinances requires that this matter be scheduled for consideration at this evening's meeting. If no action is taken tonight, the schedule approved by the Town Council, including the special meeting on December 9 to hear from applicants will proceed.

Applicants for the vacant seat have been notified of the meeting on December 9 and invited to attend and make presentations.