

MEMORANDUM

TO: Roger L. Stancil, Town Manager

FROM: Sabrina M. Oliver, Communications & Public Affairs Director
Amy Harvey, Communications Technician

SUBJECT: Notification of Board and Committee Term Vacancies

DATE: March 8, 2010

PURPOSE

The purpose of this report is to establish a schedule for nominations and appointments to boards and committees and to the Chapel Hill Downtown Partnership Board of Directors, and the Orange Water and Sewer Authority Board of Directors, for terms that expire on June 30, 2010.

In accordance with the Town Council Procedures Manual, we have compiled a list of board and committee appointments that will expire on June 30, 2010: a total of 85 term expirations or current vacancies are expected on this date. Nine of these board and committee members are ineligible for reappointment because they have served two consecutive full terms on the same board or committee. If the Council wishes, this provision may be waived or revised to permit longer terms of service. Chairpersons of affected boards and commissions will be notified of expiring terms.

The next step in the process is for the Mayor and Council to invite interested citizens to submit their applications for vacancies. The Town will accept applications for the vacancies through April 2010. This deadline may be extended, if necessary.

Unless Council directs staff otherwise, applications will be distributed in early April to boards and committees for their consideration. By late April, applicable boards and committees will provide their appointment recommendations to the Council.

The appointments to boards and committees can occur at each of the four regular meetings in May and June.

RECOMMENDATION

That the Council adopt a resolution to establish the schedule for these nominations and appointments.

ATTACHMENTS

1. Board and Committee Term Expirations for 06-30-2010 and Current Vacancies (p. 3).