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To: Mayor Foy and Members of Town Council

Subject: Petition to Request Expedited Review
Minor Modification to 501 Eastowne Drive- Special Use Permit

Date: November 17, 2003

Whereas the applicant, TME Investments, wishes to amend the above Special Use Permit

Whereas, the requested minor modifications will result in the following changes to the approved project:

- Floor area reduced from 36,709 SF to 30,000 SF
- 18.3% reduction in parking space
- 100% reduction in under building parking
- 5.3% reduction in asphalt surfacing
- 0.4% reduction in impervious surface
- 2 story building instead of 3 story building
- 9% increase in undisturbed wooded area on the site.
- 18.3% reduction in floor area of the building

Whereas the applicant will reduce the size, scale and impacts of this project in every measurable respect.

Whereas the SUP was unanimously approved by each advisory board, was recommended for approval by the Manager and was approved unanimously by the Town Council on November 12, 2002.

Therefore, the applicant is requesting permission to build a smaller, less intrusive project; the applicant believes that the requested changes are minor in nature the applicant would like to save time in this process and, hopefully, would like to ease the administrative burden on staff and on the advisory boards and, therefore, respectfully requests that this proposed modification be designated for "expedited review".