



## TOWN OF CHAPEL HILL

May 27, 2004

Ms. Cynthia Moseley  
State Energy Office  
Mail Service Center #1340  
Raleigh, N.C. 27699

Dear Ms. Moseley:

The Town of Chapel Hill is proposing a revision to the allocation of Sustainable Community Project grant funds as awarded by the State Energy Office (please see attached table). The change is necessary in order to provide adequate funding for the development of a Town energy bank, a key component of the project.

Our request would reallocate portions of the grant funding so that the Town would have \$20,000 in grant and Town-matching funds for developing an energy bank. The change would shift money to the energy bank by reducing the amount budgeted for public outreach and energy audits. We believe reducing the number of energy audits from three to one is warranted because the grant included funding for improvements at just one facility, Fire Station No. 1. In addition we propose reducing funding for public awareness. We anticipate being able to launch an effective publicity campaign as the Town recently added a public information officer who will help with public outreach efforts through her office.

We are considering two options for developing the energy bank: pursuing the original proposal to hire a consultant, or buying energy accounting software. We believe either option would cost about \$20,000. For example, Energy CAP energy efficiency software, which comes with two days of staff training, costs \$19,000. The software would give the Town the capacity to establish the energy bank in-house.

On May 5, 2004 the Town's Sustainability, Energy and Environment Committee, which developed the grant application, approved requesting the reallocation as described above.

We understand the State Energy Office will send the Town a reply to this request.

Sincerely,

W. Calvin Horton  
Town Manager

cc: Larry Shirley, Starlette Brown

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**REQUESTED REVISIONS TO SUSTAINABLE COMMUNITY  
PROJECT GRANT PROPOSAL**

**Submitted by the Town of Chapel Hill, 5/27/04**

Element	Grant Proposal as Funded			Requested Revision		
	Grant	Town	Total	Grant	Town	Total
1. Energy Bank	5,600	1,400	7,000	16,500	3,500	20,000
2. Energy Audit	8,000	2,000	10,000	2,000	1,500	3,500
3. Energy Efficiency Improvements - Fire Station	32,000	8,000	40,000	32,000	8,000	40,000
4. Solar Hot Water Panels	5,600	1,400	7,000	5,600	1,400	7,000
5. Photovoltaic Panels	32,000	8,000	40,000	32,000	8,000	40,000
6. Public Awareness	8,000	2,000	10,000	3,100	400	3,500
<b>TOTAL</b>	<b>91,200</b>	<b>22,800</b>	<b>114,000</b>	<b>91,200</b>	<b>22,800</b>	<b>114,000</b>