

**Technology Committee Strategic Plan
Recommended Expense Categories**

New Town Budget Categories	Recommend Expense Categories	Subcategory
Town IT pays for (and allocates to departments?)		
Telephone	*Voice*	Local/long distance usage
	Voice	Telephone equipment
	Voice	Telephone equipment maintenance
	Voice	Cellular usage
	Voice	Cellular equipment
	Voice	Radio equipment
	Voice	Full and Part Time Employees
	Voice	Contract Employees and Consultants
	Voice	Radio equipment maintenance
	Voice	Other Services
Network/Data Communications	*Data*	Data Comm Equipment
	Data	Data Comm Networks
	Data	Data Comm Services (non Network)
	Data	Data Comm employees & consultants
	Data	Full and Part Time Employees
	Data	Contract Employees and Consultants
Computer Usage	*Applications*	Desktop Computer Hardware
	Applications	Desktop Computer Software
Computer Small Equipment	*Applications*	Desktop Computer Peripherals
Software Licenses/Support Agreements (Microsoft, ESRI, Adobe, Finance) NON WEB	*Applications*	Application Computer Software Licenses
	Applications	Application Computer Hardware
	Applications	Application Computer Software Maintenance
	Applications	Application Computer Hardware Maintenance
	Applications	Application Development (including installation, customization, upgrades and conversions)
	Applications	Full and Part Time Employees
	Applications	Contract Employees and Consultants
Web Services	*Web*	Application Computer Software Licenses
	Web	Application Computer Hardware
	Web	Application Computer Software Maintenance
	Web	Application Computer Hardware Maintenance
	Web	Application Development (including installation, customization, upgrades and conversions)
	Web	External hosting fees
	Web	Full and Part Time Employees
	Web	Contract Employees and Consultants

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Each department pays for the following:		
Telephone maintenance contracted services	*Voice*	Local/long distance usage
	Voice	Telephone equipment
	Voice	Telephone equipment maintenance
Cell Phones	*Voice*	Cellular usage
	Voice	Cellular equipment
	Voice	Radio equipment
	Voice	Radio equipment maintenance
	Voice	Other Services
	Voice	Full and Part Time Employees
	Voice	Contract Employees and Consultants
Pagers	*Data*	Data Comm Services (non Network)
	Data	Full and Part Time Employees
	Data	Contract Employees and Consultants
Contracted services for office equipment (copies, printers, fax, etc)	*Image*	Computer Printers
	Image	Computer Printer Maintenance and Supply
	Image	Fax Machines
	Image	Fax Machine Maintenance and Supply
	Image	Computer Scanning Equipment
	Image	Computer Scanning Equipment Maintenance and Supply
	Image	Photocopying Equipment
	Image	Photocopying Equipment Contract agreement payments
	Image	Photocopying Equipment Maintenance and Supply
	Image	Photocopying Services
	Image	TV/Tape equipment
	Image	TV/Tape services and maintenance
	Image	TV/Tape Supplies
	Image	Video Conferencing Services
	Image	Video Conferencing Equipment and Supplies
	Image	Video surveillance Equipment and Services
	Image	Full and Part Time Employees
	Image	Contract Employees and Consultants
Software Licenses/Support Agreements (other than those listed above)	*Applications*	Application Computer Software Licenses
	Applications	Application Computer Software Maintenance

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One time purchases of software		
	Applications	Application Computer Hardware
Contracted services for computer hardware maintenance	*Applications*	Application Computer Hardware Maintenance
Contracted services for departmental databases	*Applications*	Application Development (including installation, customization, upgrades and conversions)
	Applications	Full and Part Time Employees
	Applications	Contract Employees and Consultants
	Web	Application Computer Software Licenses
	Web	Application Computer Hardware
	Web	Application Computer Software Maintenance
	Web	Application Computer Hardware Maintenance
	Web	Application Development (including installation, customization, upgrades and conversions)
	Web	External hosting fees
	Web	Full and Part Time Employees
	Web	Contract Employees and Consultants