

**CHAPEL HILL
COMMUNITY DESIGN COMMISSION
June 2, 2004
First Floor Conference Room, Town Hall
Meeting Summary**

- MEMBERS PRESENT:** Charlotte Newby (Chair), George Cianciolo, Chris Culbreth, Thatcher Freund, Laura King Moore, John Runkle, Amy Ryan,
- MEMBERS ABSENT:** Dale Coker, Scott Nilsen, Glenn Parks, Scott Radway, Polly Van de Velde
- STAFF PRESENT:** Roger Waldon, J.B. Culpepper
- OTHERS PRESENT:** Kurt Mueller, builder; Christopher Payne, UNC Housing; Eric Chupp, builder; Scott Kovens, builder; Zalmon Jaffe, builder; Phil Post, engineer; Joe Capowski, citizen from Coolidge area; Martin Feinstein, citizen from Coolidge area.

The meeting was called to order at 7:30 pm.

WORK SESSION ON DUPLEX DESIGN GUIDELINES

The Commission entertained discussion with interested citizens about the history of duplexes in Chapel Hill, current duplex regulations, the current duplex guidelines and issues related to duplex appearance and occupancy.

The Commission, by consensus, agreed to ask the staff prepare a draft of the recommended changes to the Land Use Management Ordinance regarding two-family dwellings as well as recommended Duplex Design Guidelines changes, based on the discussion at the meeting. The Chair asked that the draft of the recommended changes be available for discussion and adjustment at the June 16, 2004 meeting.

The meeting was adjourned at 8:25 pm.

Meeting Summary prepared by: JB Culpepper

Meeting Summary approved as submitted/amended