

**Development Plan Submittal Requirements:**

- Area Map of land which identifies the property within 1,000 feet
- Mailing list of property owners within 1,000 feet
- Stamped, pre-addressed envelopes for property owners on mailing list (two sets)
- 50 copies of the Development Plan which includes:
  1. specific descriptions of proposed development with the boundary of the Development Plan, building locations, building sizes, parking arrangements, and description of building heights in perimeter transition areas (see below) with consideration of impact on adjacent areas
  2. designation of a perimeter transition areas with specific standards necessary to minimize impacts of the development proposed on adjacent property. The standards must address:
    - screening mechanical equipment
    - exterior lighting
    - height limits
    - landscaping
  3. General demonstration that water, sewer, and other needed utilities can be made available to accommodate development proposed.
  4. General demonstration that development proposed shall minimize impacts on natural site features with accompanying measures to mitigate those impacts.
  5. Analysis of impacts resulting from proposed development
  6. Options to mitigate impacts relating to Transportation Management (traffic, transit, parking, bikes, pedestrians, air quality)
  7. Options to mitigate impacts relating to stormwater management (quantity and quality)
  8. Options to mitigate impacts relating to noise and lighting
  9. Preliminary timetable and sequencing schedule for building construction and for related mitigation measures
  10. off-site components, if any
- Application fee