



Triangle Transit Authority

September 21, 2005

Mayor Kevin Foy
Town of Chapel Hill
405 Martin Luther King Jr. Blvd.
Chapel Hill, North Carolina 27514

Dear Mayor Foy:

I am writing to inform you that the term of Bill Strom, Town appointee to the Triangle Transit Authority Board of Trustees, will expire November 30, 2005.

I also would like to offer some basic information about the Authority's Board that might be helpful to you as you consider candidates for appointment as well as to the candidate as he/she considers the appointment. Please feel free to pass along a copy of this letter to potential candidates.

Time Commitment

- The term of the appointment is four (4) years, expiring November 30, 2009.
- New members are asked to participate in an orientation, which is approximately ½ day at TTA's Administrative Offices.
- An average of two (2) weekday meetings per month are scheduled, for 2-4 hours each. Attached to this letter is the 2005 meeting calendar. Members are assigned to one committee, except for Board officers who also are members of the Personnel Committee. Members receive the agenda, via US mail, 4-5 calendar days before the meeting for review. The agenda also is available on TTA's Web site. Preparation time varies by individual, but may range from 2-4 hours per meeting.
- The Board of Trustees appoints a representative to several other groups (e.g., CAMPO and DCHC MPO TACs, Triangle Tomorrow, Regional Transportation Strategy Group), possibly adding one additional monthly meeting.
- Quarterly, the Board holds a work session, a 4½ hour mid-day meeting. Additionally a full-day retreat may be scheduled during the year.
- Attendance at conferences and annual meetings of transit-related groups is optional, but usually require 3-5 days out of town travel.
- Trustees are invited and encouraged to attend various community, social and political functions as a representative of the Authority when available.



Kevin Foy
September 21, 2005
Page 2

Duties

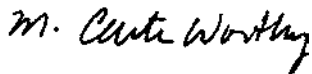
- The purpose of the Authority is to finance, provide, operate, and maintain for a safe, clean, reliable, adequate, convenient, energy efficient, economically and environmentally sound public transportation system for the service area of the Authority . . . in order to enhance mobility in the region and encourage sound growth patterns (NCGS § 160A-608).
- The Board directs the development of, oversees, and adopts the annual budget.
- Computer and e-mail access is desired.

Compensation

- Trustees are compensated \$50 per meeting of the Authority.
- Each member of the Board also may be reimbursed for actual expenses necessarily incurred by him/her in the performance of his/her duties, as authorized by the Board.

I look forward to hearing from you regarding this appointment. If I can provide additional information, please feel free to contact me at (919) 828-2884 or carter@carterworthy.com or Michelle Dawson, Clerk to the Board, at (919) 485-7438 or mdawson@rideTTA.org.

Cordially,



M. Carter Worthy
Board of Trustees Chair

Enclosure

c Sabrina Oliver, Town Clerk
Bill Strom