## **ATTACHMENT 2**

## **MEMORANDUM**

TO: George Small, Director of Engineering

FROM: W. Calvin Horton, Town Manager Ralph D. Karpinos, Town Attorney

SUBJECT: Request to Initiate Closure of a Portion of the Rosemary Street Right of Way

DATE: September 21,2005

The Town of Chapel Hill, as owner of the Wallace Parking Deck and lot on the southwest comer of Rosemary and Henderson Streets, is requesting that your department assist us in closing a portion of the right of way of Rosemary Street along this Town-owned property.

On September 12,2005, the Town Council authorized the Town Manager to initiate the steps required to close up to seven feet of the width of Rosemary Street, on its south side, from the corner of Henderson Street to the western end of the Town-owned property. It now appears from further analysis and comments of our private development partner, that the appropriate course of action at this time is to request that the closure be initiated for the full seven feet authorized. We understand that there is a plat on file in your office showing the current right of way and Town property line at this location.

Please initiate the steps to close seven feet of the width of this right of way so that title this property will revert to the Town as owner of the adjacent tract pursuant to N.C. General Statute Sec. 160A-299 and let us know what additional information you will need to begin this process.

.Thank you.