



15 Steps to a Comprehensive Quality Growth Strategy and a Community Building Plan

The following steps were developed by the Shaping Orange County's Future Steering Committee to guide the Task Force in accomplishing their objectives:

1. **Form a Task Force.**
The governing bodies of Orange County, Chapel Hill, and Carrboro appointed thirty interested citizens to serve as members of Shaping Orange County's Future Task Force in June, 1996.
2. **Attend Retreat.**
The Task Force participated in a facilitated retreat to get to know one another, learn team building skills, and clarify the Shaping Orange County's Future Process on November 15-16, 1996.
3. **Devise Process.**
The Task Force will set a schedule and devise a process to begin to gather information to guide their focus and recommendations. This information may include, but is not limited to environmental, economic, social, and community building issues.
4. **Form committees.**
The Task Force will form committees with interested citizens to continue gathering information and identifying key issues.
5. **Analyze information.**
The Task Force and committees will analyze the gathered information and further define the nature of the issues that will impact the county's future.
6. **Generate ideas.**
The Task Force and committees will generate ideas on how to solve the issues they defined.
7. **Report to elected officials.**
The Task Force will report their progress and schedule for their remaining tasks to the elected officials for review and comments.
8. **Refine recommendations.**
The Task Force and committees will refine their suggestions based upon comments received by the elected officials.
9. **Prepare report.**
The Task Force will put recommendations into a written report for presentation to each of the four governing bodies.
10. **Receive comments.**
The four governing bodies will discuss the recommendations and provide comments to the Task Force.
11. **Revise report.**
The Task Force will consider comments received from the governing bodies and will further analyze and revise its report.
12. **Hold presentation.**
The Task Force will present their report to existing committees and commissions in the county as well as the public and then refer the report to the four governing bodies.
13. **Incorporate recommendations.**
The four governing bodies will refer the recommendations to their respective staff to determine how to incorporate the recommendations into both their short- and long-range planning strategies.
14. **Hold public hearings.**
Public Hearings will be held by each jurisdiction after which a facilitated meeting of the Assembly of Governments will be held to discuss the recommendations.
15. **Prepare a final report.**
The Task Force will prepare and submit a final report to each jurisdiction to be considered in revising local comprehensive plans.