

Chapel Hill Public Library
Board of Trustees
June 18, 2002

PRESENT: Bob Schreiner (Chair), Cary Clark, Evelyn Daniel, Virginia Young and Sue Greenberg. Also present: Library Director Kathleen Thompson. The minutes of the May 21, 2002 meeting were approved unanimously.

ITEMS FOR CONSIDERATION AND ACTION

There is one vacancy on the Board (Beverly Kawalec has resigned from the Board). At the next meeting, we will review the applications for the Board.

INFORMATION ITEMS

1. Abby Clark has been appointed to the Board, representing the Chapel Hill high schools.
2. June 17th's Public Forum on the proposed Internet Safety Policy was attended by only two citizens. The Board agreed that we should try to generate community interest... and that we need to hold more public forums in order to get the Library's messages across.
3. Director Thompson, Assistant Director Bayles and Evelyn Daniel met with UNC Library officials Joe Hewitt and Diane Strauss to discuss possible areas of cooperation, as recommended in CHPL's *Five Year Plan of Service*. UNC Librarian Hewitt agreed to share information his staff gathers regarding current vendors of automation systems and to consider adding CHPL as a UNC location when appropriate on-line data base subscription licenses come up for renewal.
4. Director Thompson presented an approximate breakdown of the Library's 2002-03 budget:

SOURCE:

Orange County	\$ 250,000
State Library aid	32,000
Gift Fund	95,000
Copier	10,000
Library fines and fees	149,000
Town's General Fund	1,339,390
 TOTAL	 \$1,875,390

5. The Board discussed the Proposed Schedule of Fines and Fees—2002-2003. Some concern was expressed that the **free** library was slowly disappearing. The Board agreed to recommend the following to the Town Council:

- Non-Resident Fees be increased from \$35/year to \$50
- Maintaining the juvenile daily fine at \$.15 instead of the proposed \$.20.
- Maintaining the current special services fees, i.e. reserve materials (\$.50) and interlibrary loan (\$1).

In addition, the Board requested that Chairman Schreiner meet with the Town Manager to discuss our recommendation that the grace period be increased to five days.

6. The Town Manager has recommended to the Council that \$200,000 of the Library Gift Fund be allocated for a radio frequency identification system for library materials as part of the proposed Capital Improvements Program for next year.
7. Director Thompson provided information concerning the Pritchard Park proposal.
8. The Gift Fund balance as of April 30, 2002 was \$514,396.75. This reflects the transfer from the Love monies of \$109,000 (\$58,000 for capital expenditures and \$51,000 for operations).

RECOMMENDATIONS TO COUNCIL

1. Director Thompson discussed the revised Internet Safety Policy and the Board voted to recommend that the Council adopt the revised policy.
2. The Board recommended that the Town Council accept the Library Services and Technology grant for \$20,000 to hire a consultant to do a long-term technical plan. (Kudos to Mark!)

REPORTS/OTHER BUSINESS

1. The Board discussed the request from Jeri Lynn Schulke, a member of the board of the Deep Dish Theater Company, for a possible One Book/One Town event. This request was received favorably and it was agreed that we would discuss this with Margery Thompson, President of the Friends of the Chapel Hill Library. A July luncheon is planned to discuss this event with Ms Thompson and Ms Schulke.
2. Chairman Schreiner requested that in the future, the printed agenda include a section on old business, i.e., a "to-do" list. Items currently on the list include:
 1. clarification of the Town code and our policy on appointments to the Board
 2. invite Dorothy Verkerk to meetings
 3. meet with staff and board members from both the Orange County Library and Hyconeechee Regional Library
 4. meet with the Library Foundation
 5. meet with the Friends of the Library
 6. One Book/One Town event

The meeting was adjourned at 6:55 p.m.
Next regular meeting: Monday, July 15, 2002, 5:30 p. m.