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ATTACHMENT 1

ORANGE WATER AND SEWER AUTHORITY
Quality Service Since 1977

November 18, 2002

Mr. W. Calvin Horton
Chapel Hill Town Manager
306 North Columbia Street
Chapel Hill, North Carolina 27516

**SUBJECT: PROPOSED JOINT MEETING REGARDING
WATER CONSERVATION ORDINANCES**

Dear Cal:

The OWASA Board of Directors would like to have a Joint Meeting with the Carrboro Board of Aldermen, the Chapel Hill Town Council and the Orange County Commissioners on Thursday, January 16, 2003, at 7:30 P.M., at a location to be determined, to discuss proposed improvements to the Water Conservation Ordinances. Bernadette Pelissier, Chair of the OWASA Board of Directors, will be contacting Mayor Foy regarding this meeting.

Having now experienced the worst drought on record, we believe it is highly desirable to improve the effectiveness of the existing Water Conservation Ordinances. We have begun a participative process with our customers and stakeholders and we will develop a new draft Conservation Ordinance in early January 2003. This draft Ordinance would be provided to the elected officials before our proposed Joint Meeting on January 16, 2003. OWASA will use the feedback from the governing boards in finalizing a proposed new Ordinance to be submitted for the Town Council's consideration soon thereafter (schedule attached).

We look forward to confirming this Joint Meeting soon and working with you on this important endeavor.

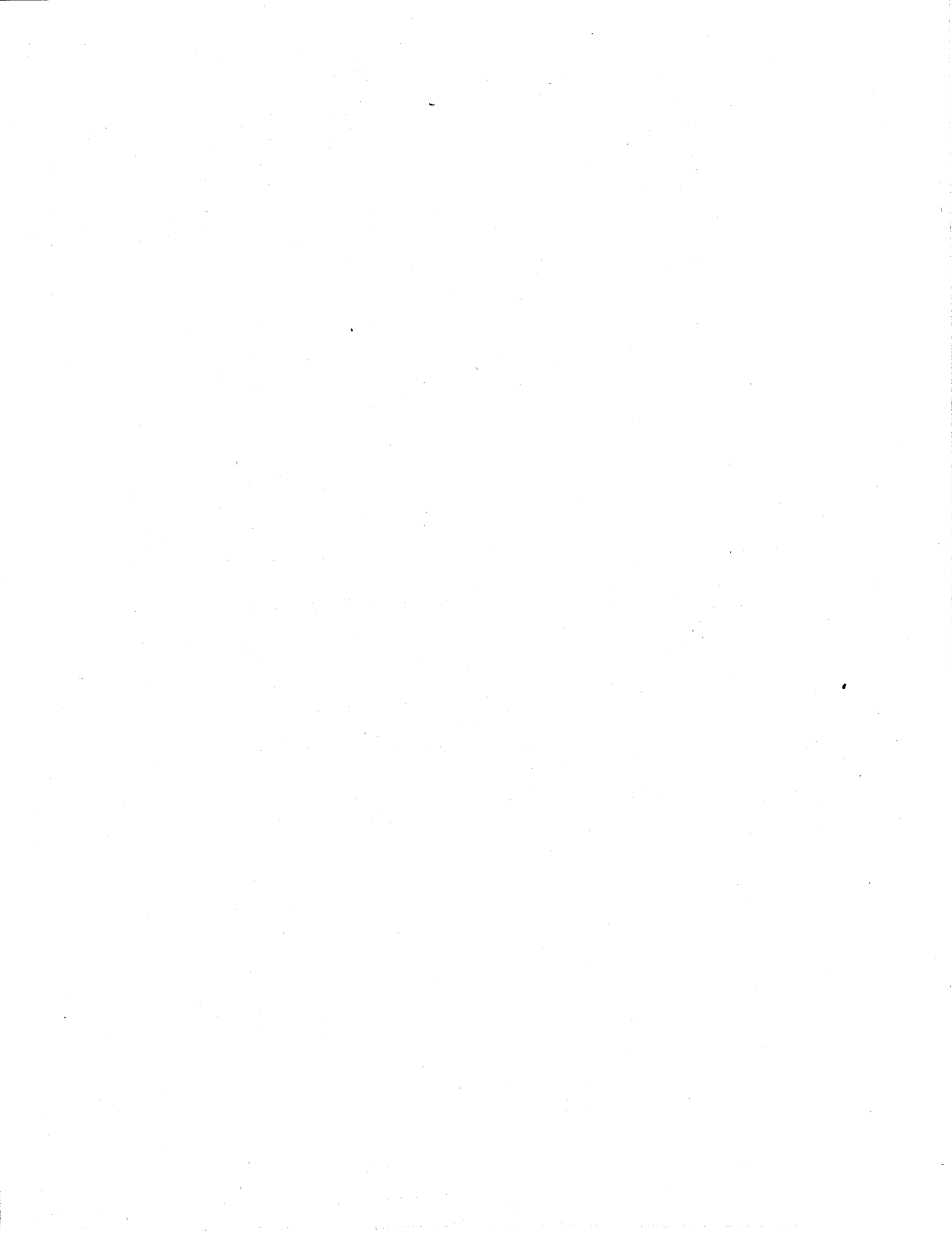
Very truly yours,

A handwritten signature in black ink that reads "Ed Kerwin".

Ed Kerwin
Executive Director

Attachment
EK/ao

c: OWASA Board of Directors





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SCHEDULE FOR DEVELOPING NEW CONSERVATION ORDINANCES

Date & Time	Meeting	Purpose
November 7, 2002 7:30AM (OWASA Boardroom)	Ad Hoc Emergency Water Supply Committee	Review work plan and discuss key elements of New Conservation Ordinance [Completed]
November 14, 2002 7:00 PM (OWASA Community Room)	OWASA Board Meeting	Discuss work plan and key elements of New Conservation Ordinance; provide input and feedback for upcoming November 20, 2002 Public Forum [Completed]
November 20, 2002 7:00 PM (OWASA Community Room)	Public Forum	Public Forum for OWASA customers, stakeholders, and interested citizens to provide feedback related to the drought (what people like and do not like about existing Conservation Ordinances)
November 21, 2002 7:30 AM (OWASA Boardroom)	Ad Hoc Emergency Water Supply Committee Meeting	Discuss Community feedback from November 20 th Public Forum and continue to develop New Conservation Ordinances
December 2 or 3, 2002 (TBD)	Ad Hoc Emergency Water Supply Committee Meeting	Continue to develop the New Conservation Ordinance
December 12, 2002 7:00 PM (OWASA Community Room)	OWASA Board Meeting	Discuss community feedback from November 20 th Public Forum; review and discuss First Draft of New Conservation Ordinance; and receive comments from the public

Date & Time	Meeting	Purpose
Week of December 16, 2002 (TBD)	Ad Hoc Emergency Water Supply Committee Meeting	Discuss key elements that staff may include in the Second Draft of New Conservation Ordinance
January 9, 2003 7:00 PM (OWASA Community Room)	OWASA Board Meeting	Review and discuss Second Draft of New Conservation Ordinance and receive comments from the public
January 16, 2003 (TBD)	Joint Meeting of OWASA Board and Member Governments	Joint Meeting of OWASA Board, Chapel Hill Town Council, Carrboro Board of Aldermen, and Orange County Commissioners to review and discuss Draft of New Conservation Ordinance
January 23, 2003 7:00 PM (Chapel Hill Town Hall)	OWASA Board Meeting	Discuss feedback from January 16 th Joint Meeting with Member Governments, receive public comments, and provide direction to staff for preparation of Final Draft of New Conservation Ordinance
January 27, 2003 (TBD) (If Needed)	Ad Hoc Emergency Water Supply Committee Meeting	Discuss Final Draft of the New Conservation Ordinance.
February 13, 2003 7:00 PM (OWASA Community Room)	OWASA Board Meeting	Receive public comments and approve Proposed New Conservation Ordinance for transmittal to Member Governments for approval

(Note: Additional committee meetings may be necessary)