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# CONCEPT PLAN PROPOSAL

## SUMMARY OF REQUIRED INFORMATION

1. Developer's Program
2. Existing Conditions \*
  - Location Map (including all properties within 1,000 feet)
  - Location of Existing Land Uses on Site and Surrounding Properties
  - Easements/Rights-of-Way
  - Photographs of Site/Surrounding Properties (provide a context)
3. Site Analysis (Site Summary or Individual Maps) \*
  - Topography (i.e. aerial, USGS)
  - Slopes
  - Hydrological Features (streams, ponds, Resource Conservation District)
  - Drainage Patterns
  - Vegetation (approximate location of significant trees and plant communities)
  - Soil Types
  - Sun/Shade Patterns
  - Other Special Features
4. Conceptual Plan \*
  - General Location of Proposed Structures
  - Parking Areas
  - Open Spaces and Landscaped Areas
  - Conceptual Recreation Areas
  - Conceptual Building Masses
  - Conceptual Utility Locations (optional)
  - Conceptual Grading Plan (optional)
5. Statement of Compliance with Town's Design Guidelines
6. Mailing List (all properties within 1,000 feet)
7. Stamped, Pre-Addressed Envelopes for all Property Owners within 1,000 feet of proposed development (do not use "peel and stick" envelopes).
8. Reduced copies (8½" x 11") of the Location Map (including all properties within 1,000 feet) and the Concept Plan.

*Revised February 28, 2002*