

Key to attached worksheets

KEY						
Department heads provided the total number of employees and the number of direct reports to each supervisor.	EMPLOYEES: 2			SUPERVISORS: 1		
	White	2	100%	White	1	100%
	Black	0	0%	Black	0	0%
	Male	1	50%	Male	1	100%
	Female	1	50%	Female	0	0%
Department heads also provided the number of women and minorities supervised in each department. This information was tabulated for each department, and for Town.	# of non-Whites supervised by Whites: 0					
	# of non-Blacks supervised by Blacks: 0					
	# of Whites supervised by Whites: 1					
	# of Blacks supervised by Blacks: 0					
	# of women supervised by men: 1					
	# of men supervised by men: 0					
	# of women supervised by women: 0					
	# of men supervised by women: 0					
It was important that employees were not "double-counted," and so direct reports only were counted for each supervisor.						

