

MINUTESBoard of AldermenTown of Chapel Hill

The Board of Aldermen met at a regular meeting on August 10, 1970 at 7:30 P.M. with the following members present: Mayor Lee, Aldermen Smith, Scroggs, Nassif, Coxhead, Welsh and Bernholz. Planning Board members: Weiss, Mitchell, Shearer, Wallace and Hemmens. Also present were Town Manager Peck, Town Clerk Roberts and Town Attorney Denny.

MINUTES

Alderman Coxhead moved, seconded by Alderman Welsh to approve the minutes of the meeting of August 3, 1970 as corrected. This was unanimously carried.

PARKING LOT-SMITH

Mrs. Foushee asked for a retaining wall to be built on the west side of the parking lot, being constructed on the Smith property on West Rosemary Street, to protect a Mulberry tree. Alderman Coxhead moved, seconded by Alderman Bernholz to receive the petition and discuss it at the end of the agenda. This was unanimously carried.

SPECIAL HEARING-BETA THETA PI FRATERNITY

Mayor Lee told the Board that a special hearing had been advertised for this time to consider special use for an addition to the Beta Theta Pi fraternity house. Arthur Cogswell, architect, presented plans for the proposed addition to the house which would permit eight (8) additional residents, a total of forty four (44). He showed plans for increasing the parking area to accommodate forty four cars. He objected to the recommendations of the Appearance Commission concerning this addition as he said that his plans made the building symmetrical, with the new wing being the same as the older wing on the other end of the house. Alderman Smith moved, seconded by Alderman Welsh to refer this to the Planning Board for study and recommendation. Alderman Coxhead moved that the special use be approved without referral to the Planning Board. There was no second to this motion. Alderman Scroggs asked if the Planning Board would consider this tonight? Dr. Weiss said that the Board had agreed to do so. The original motion was carried by a vote of five (5) to nothing (0) with Alderman Nassif abstaining because of financial interest in the project.

WILLIE LINK

Mayor Lee read a resolution recognizing Willie Link who is retiring from the Sanitation Department after 29 years. The resolution was signed by the Board and presented to Mr. Link.

PERSONNEL ORDINANCE

The proposed amendment to the personnel ordinance establishing positions and pay scale and making changes in annual and sick leave computations was discussed by the Board. Alderman Coxhead said he felt that three weeks vacation for new employees was excessive. Alderman Nassif moved, seconded by Alderman Smith to approve the proposed ordinance. This was unanimously carried.

PERSONNEL ORDINANCE

AN ORDINANCE TO AMEND THE ORDINANCE OF THE TOWN OF CHAPEL HILL PROVIDING FOR PERSONNEL POLICIES, A POSITION CLASSIFICATION PLAN, AND A PAY PLAN COVERING EMPLOYMENT BY THE TOWN OF CHAPEL HILL.

BE IT ORDAINED by the Board of Aldermen of the Town of Chapel Hill that the Ordinance entitled, "An Ordinance Classification Plan, and a Pay Plan Covering Employment by the Town of Chapel Hill," as adopted on June 27, 1961, and as subsequently amended, is hereby further amended as follows:

SECTION 1. The Personnel Ordinance of the Town of Chapel Hill, as adpted on June 27, 1961 and as amended is further amended by deleting subsection (a) of Section 6 and substituting the following:

Sec. 6. Annual Leave.

(a) Annual Leave Earned. Each permanent municipal employee of the Town of Chapel Hill who works an average of forty (40) hours a week and eight (8) hours a day shall earn annual leave at the rate of fifteen (15) working days per year. Any employee whose work-week is not forty (40) hours or whose work-day is not eight (8) hours shall earn annual leave at an annual rate of three (3) work-days times the number of hours in the employee's work-week, divided by the number of hours in the employee's work-day, such a rate to be rounded off to the nearest whole number of days, half days to be rounded to the nearest even number. Employees shall earn one-twelfth of the annual leave to which they are entitled for each month worked. Employees hired on or before the 15th calendar day of each month shall earn annual leave from the 1st calendar day of the month. Employees hired after the 15th calendar day of each month shall earn annual leave from the 1st calendar day of the following month.

SECTION 2. The Personnel Ordinance of the Town of Chapel Hill, as adopted on June 27, 1961 and as amended is further amended by deleting Section 7 and substituting the following:

Sec. 7. Holidays.

Each permanent Town employee who works an average of forty (40) hours a week and eight (8) hours a day shall be entitled to receive full pay for the following holidays:

New Years Day  
Easter Monday  
July 4th  
Labor Day  
Thanksgiving  
Christmas (3 working days)

Any Town employee who does not work an average of forty (40) hours a week and eight (8) hours a day will be entitled to receive full pay for a number of holidays equivalent to one-and-six-tenths (1.6) work-days times the number of hours in the employee's work-week divided by the number of hours in the employee's work-day, such a number to be rounded off to the nearest whole day. If the number of holidays for which an employee is entitled to receive full pay is less than eight (8), then his department head shall decide which days he may take as holidays. An employee required to work on an observed holiday for which he is entitled to receive full pay shall receive compensatory time off. Holidays observed by the Town shall not be counted as vacation leave.

This is intended to give each employee the number of days off as indicated, so if a legal holiday falls on Saturday it will normally be observed on the preceding Friday, and if it falls on Sunday it will normally be observed on the following Monday.

SECTION 3. The Personnel Ordinance of the Town of Chapel Hill, as adopted on June 27, 1961 and as amended is further amended by deleting subsection (d) of Section 8 and substituting the following:

Sec. 8. Sick Leave.

(d) Sick Leave Earned. Each permanent Town employee who works an average of (40) hours a week and eight (8) hours a day will receive sick leave at a rate of twelve (12) days per year. Employees whose work-week is not forty (40) hours or whose work-day is not eight (8) hours shall earn sick leave at the annual rate of two-and-four-tenths (2.4) work-days times the number of hours in the employee's work-week divided by the number of hours in the employee's work-day, such a rate to be rounded off to the nearest whole number of days.

SECTION 4. The Personnel Ordinance of the Town of Chapel Hill, as adopted on June 27, 1961 and as subsequently amended, is further amended by striking out all of Table I thereof entitled, "Schedule of Salary Ranges, Town of Chapel Hill, July, 1969" and Table II entitled "Classes Grouped by Salary Ranges, Town of

Chapel Hill, July, 1969" which appear immediately following Section 16 of said ordinance, and by inserting in lieu thereof the following:

TABLE I  
SCHEDULE OF SALARY RANGES  
TOWN OF CHAPEL HILL  
Effective 7/1/70

Salary Range No.	Min.	1	2	3	4	5	Max.
10	3996 (333)	4164 (347)	4320 (360)	4524 (377)	4740 (395)	4968 (414)	5208 (434)
11	4164 (347)	4320 (360)	4524 (377)	4740 (395)	4968 (414)	5208 (434)	5460 (455)
12	4320 (360)	4524 (377)	4740 (395)	4968 (414)	5208 (434)	5460 (455)	5724 (477)
13	4524 (377)	4740 (395)	4968 (414)	5208 (434)	5460 (455)	5724 (477)	6000 (500)
14	4740 (395)	4968 (414)	5208 (434)	5460 (455)	5724 (477)	6000 (500)	6300 (525)
15	4968 (414)	5208 (434)	5460 (455)	5724 (477)	6000 (500)	6300 (525)	6624 (552)
16	5208 (434)	5460 (455)	5724 (477)	6000 (500)	6300 (525)	6624 (552)	6960 (580)
17	5460 (455)	5724 (477)	6000 (500)	6300 (525)	6624 (552)	6960 (580)	7308 (609)
18	5724 (477)	6000 (500)	6300 (525)	6624 (552)	6920 (580)	7308 (609)	7668 (639)
19	6000 (500)	6300 (525)	6624 (552)	6960 (580)	7308 (609)	7668 (639)	8052 (671)
20	6300 (525)	6624 (552)	6960 (580)	7308 (609)	7668 (639)	8052 (671)	8448 (704)
21	6624 (552)	6960 (580)	7308 (609)	7668 (639)	8052 (671)	8448 (704)	8880 (740)
22	6960 (580)	7308 (609)	7668 (639)	8052 (671)	8448 (704)	8880 (740)	9324 (777)
23	7308 (609)	7668 (639)	8052 (671)	8448 (704)	8880 (740)	9324 (777)	9780 (815)
24	7668 (639)	8052 (671)	8448 (704)	8880 (740)	9324 (777)	9780 (815)	10272 (856)
25	8052 (671)	8448 (704)	8880 (740)	9324 (777)	9780 (815)	10272 (856)	10788 (899)
26	8448 (704)	8880 (740)	9324 (777)	9780 (815)	10272 (856)	10788 (899)	11340 (945)
27	8880 (740)	9324 (777)	9780 (815)	10272 (856)	10788 (899)	11340 (945)	11904 (992)
28	9324 (777)	9780 (815)	10272 (856)	10788 (899)	11340 (945)	11904 (992)	12504 (1042)
29	9780 (815)	10272 (856)	10788 (899)	11340 (945)	11904 (992)	12504 (1042)	13128 (1094)
30	10272 (856)	10788 (899)	11340 (945)	11904 (992)	12504 (1042)	13128 (1094)	13788 (1149)
31	10788 (899)	11340 (945)	11904 (992)	12504 (1042)	13128 (1094)	13788 (1149)	14484 (1207)
32	11340 (945)	11904 (992)	12504 (1042)	13128 (1094)	13788 (1149)	14484 (1207)	15216 (1268)
33	11904 (992)	12504 (1042)	13128 (1094)	13788 (1149)	14484 (1207)	15216 (1268)	15984 (1332)
34	12504 (1042)	13128 (1094)	13788 (1149)	14484 (1207)	15216 (1268)	15984 (1332)	16800 (1400)

TABLE II

CLASSES GROUPED BY SALARY RANGES  
TOWN OF CHAPEL HILL  
July 1970

Range	Monthly Min.	Monthly Max.	Class of Positions	Hr/Wk	Yearly Min.	Hourly Min.
10	333	434	Clerk	38	3996	2.00
11	334	455	Cemetery Caretaker	40	4140	2.01
			Clerk-Typist	38		2.12
			Maint. Man I	40		2.01
			Payroll Clerk	38		2.12
12	360	477	Stenographer	38	4320	2.19
13	377	500	Maint. Man II	40	4524	2.18
			Mechanic Helper	40		
			Refuse Collector	40		
			Sewer Plant Attend.	40		
			Truck Driver	40		
14	395	525	Maint. Man III	40	4740	2.29
15	414	552	Records Clerk	38	4968	2.39
			Sanitation Truck Dr.	40		2.52
			Secretary	38		
16	434	580	Equipment Operator	40	5208	2.50
			Sewer Plant Operator	40		2.50
17	455	609	Dispatcher	42	5460	
			Draftsman	40		
			Fireman	72		
			Ident. Officer	42		
			Parking Meter Maint.	40		
			Parking Meter Patrol	42		
18	477	639	Bookkeeper	38	5724	
			Building Inspector	40		
			Concrete Finisher	40		
			Deputy Building Insp.	40		
			Plumbing Inspector	40		
19	500	671	Fire Inspector	40	6000	
			Fire Lieutenant	72		
			Heavy Equip. Operator	40		
			Police Patrolman	42		
20	525	704	Detective	42	6300	
			Purchasing Agent	40		
21	552	740	Mechanic	40	6624	
			Police Sgt.	42		
			Recreation Center Sup.	40		
22	580	777	Athletic Director	40		
			Foreman, Garage	40		
			Foreman, Sanitation	40		
			Foreman, Sewer	40		
			Foreman, Street	40		
23	609	815	Chief Building Insp.	40	7308	
			Public Works Insp.	40		
			Town Clerk-Tax Coll.	40		
24	639	856	Asst. Town Manager	40	7668	
			Fire Captain	72		
			Police Lieutenant	42		
26	704	945	Asst. Fire Chief		8448	
27	740	992	Asst. Dir. Pub. Works		8880	
			Planner II			
			Police Captain		9320	
28	777	1042	Fire Chief			
			Recreation Director			
30	856	1149	Dir. Public Works		10272	
			Planner III			
			Police Chief			
33	992	1332	Planning Director		11904	

SECTION 5. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. This ordinance shall become effective as of July 1, 1970.

This the 10th day of August, 1970.

### FIRE DISTRICT

Alderman Nassif discussed the possibilities and procedures for improving frame structures in the fire district noting that the condition of the building prior to improvement was important. He felt that retention of residential type structures of good quality and in good condition would add to the attractiveness of the central business district but that deteriorative structures should be removed. He suggested that all frame structures be inspected and classified according to condition and use and that regular semi-annual inspections be made of these buildings, and that no renovations of these buildings be allowed without permission of the Town. He said that he wanted a visual survey to be made by the Appearance Commission and a policy adopted of reviewing all dilapidated buildings. He said he felt that the building inspector should prepare recommendations including the details of this procedure. He said that he felt the process should be initiated immediately against 322 West Rosemary Street so that the building would either be removed or brought up to standard. Alderman Scroggs recommended that rewiring of any building be allowed. Mrs. Welsh said that any historic buildings in the area should be listed. Mr. Peck noted that the minimum housing code did not apply to commercial buildings. Attorney Denny noted that there was a distinction in the ordinance between deteriorated buildings and dilapidated buildings and that the procedures outlined in the ordinance should be followed to the letter. Alderman Nassif moved, seconded by Alderman Bernholz to follow this ordinance in the case of 322 West Rosemary Street. This was unanimously carried. Alderman Bernholz suggested a penalty for starting repair work or new buildings without a permit.

### CROSSWALK-WEST FRANKLIN STREET

Alderman Smith moved, seconded by Alderman Coxhead to prepare an ordinance to remove the crosswalk on West Franklin Street near the corner of Kenan and to refer to the street committee the matter of a relocation of this crosswalk near the Blue Cross-Blue Shield building. This was carried by a vote of five (5) to one (1) with Alderman Bernholz opposing. Alderman Bernholz said that he felt a complete survey of the pedestrian situation on West Franklin Street was needed.

### SPECIAL USE-BETA THETA PI FRATERNITY

Mr. Palmer gave the Planning Board recommendation subsequent to the hearing on the Beta fraternity addition. This recommended approval with the parking plans as approved by the Planning Board made a part of the special use. Alderman Bernholz moved, seconded by Alderman Scroggs to grant the special use permit with the parking plan as amended being attached to and made a part of the special use permit. This was carried by a vote of five (5) to nothing (0) with Alderman Nassif abstaining because of financial interest.

### PUBLIC HEARINGS

Alderman Nassif said that he felt there should be public hearings on zonings and special use matters at least once per month and suggested the second Monday of each month. Alderman Scroggs said he felt that there should be further amendments that would make it unnecessary for minor changes in special use to come before the Board of Aldermen. Alderman Nassif moved, seconded by Alderman Bernholz to refer the matter of more frequent public hearings to the Planning Board and Appearance Commission for study and recommendation. This was carried by a vote of six (6) to nothing (0). Alderman Scroggs then moved, seconded by Alderman Bernholz to refer the matter of special use modification to the Planning Board and Appearance Commission for study and recommendation. This was also carried unanimously.

### PARKING LOT-SMITH

Alderman Welsh moved, seconded by Alderman Coxhead to try to protect the Mulberry tree at the northwest corner of the parking lot with an inexpensive wall to be constructed at the Town's expense. This was unanimously carried.

RESIGNATIONS

Mayor Lee announced that Dr. Cody had submitted his resignation to the Recreation Commission and Human Relations Commission effective immediately.

STATUS OF WOMEN

Mayor Lee told the Board that he had been requested by a group to appoint a committee to study the status of women and that this group had given him a sample ordinance that would establish such a commission. Alderman Scroggs suggested that the group might be self appointed. Alderman Welsh pointed out that the federal government had passed legislation along this line and that it was felt that the Board would have more recognition if it was made official by the Town. Mayor Lee said that other cities had adopted such ordinances. It was agreed to consider this request again at the meeting of August 24, 1970.

LOADING ZONE

Alderman Nassif asked that the street committee investigate the possibility of a loading zone at the PTA Thrift Shop.

PARKING-VANCE STREET

Alderman Coxhead moved, seconded by Alderman Nassif that the street committee be requested to investigate parking on Vance Street to see if it should be moved to the other side of the street.

DRAINAGE

Alderman Coxhead reported that Mrs. Black on Markham Drive complained about the drainage. He said that she was near the bottom of a hill on a street that was paved without curb and gutter and that the washings from the ditch accumulated in front of her house. The street committee was asked to investigate this also.

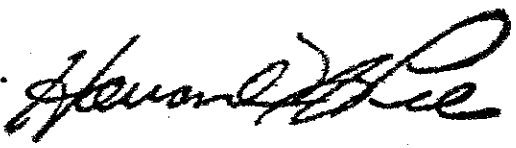
BUS SYSTEM


Alderman Coxhead told the Board that the transportation committee needed some sort of commitment from the Board concerning subsidy for a bus system and financing of a study by a consultant. Alderman Nassif said that to be effective that the bus system must have a low price and frequent service. He favors starting the system first and conducting the study later. Alderman Smith said he would support the subsidy for the bus system. Terry Lathrop, chairman of the transportation committee, suggested that this be discussed at the next meeting. Alderman Smith moved, seconded by Alderman Nassif to support the recommendations of the committee and to allow negotiation with the bus company for initiating the bus service. Alderman Coxhead suggested that this be put on the agenda for August 17, 1970. Alderman Smith said that he would rather go ahead with action at this time. Alderman Coxhead told the Board that Carrboro had generally committed itself to the subsidy. Alderman Smith said his motion had been intended to cover both the subsidy to the bus system and the study by a consultant. Alderman Nassif said that he would prefer just to subsidize the operation at this time. Mayor Lee said that he would prefer commitment for both parts of the recommendation. The motion was unanimously carried. Alderman Bernholz said that he would like to have a non-diesel bus considered.

PA SYSTEM

The Board discussed the system that was being tried at this meeting and decided that changing the system should be delayed until the remodeling of this building.

The meeting adjourned at 10:35 P.M.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Town Clerk, David Roberts