

error on properties belonging to the following:

Avery Cohan	1243	\$4.60	County advised late list charged in error
-------------	------	--------	---

WHEREAS, the above list of people have made application for release of said taxes, NOW THEREFORE,

BE IT RESOLVED by the Board of Aldermen of the Town of Chapel Hill, that it finds that taxes on the above listed people were levied through clerical error, and in the discretion of the Board should be released to the taxpayer, IT BEING FURTHER RESOLVED that the Tax Collector is authorized and empowered to make such release.

Alderman Smith moved, seconded by Alderman Scroggs, to adopt the resolution as presented. This motion was unanimously carried.

INCINERATORS

Alderman Nassif said that he thought that incinerators are not legal in Chapel Hill. He said that Hardees, Winn-Dixie, and Kroger have incinerators and that if these are not permitted, they should be stopped immediately. Town Attorney Denny said that any incinerator in the CBD is unlawful. Alderman Nassif said they should be shut down. Mayor Lee said the Inspector and the Town Attorney should work on this. Interim Manager Levine said that residents in the Winn-Dixie area are complaining because of the incinerator. Mayor Lee said that the Chief Inspector should work on this problem with the Town Attorney and the Town Manager should report back to the Board.

CERTIFICATION OF FIREMEN'S PENSION FUND

Interim Manager Levine said that every year the Board is required to certify the list of firemen who are eligible for the N. C. Firemen's Pension Fund. Alderman Nassif moved, seconded by Alderman Smith, to certify that the list is accurate. This motion was unanimously carried.

PARKING ORDINANCE

Alderman Smith requested that a discussion of the Parking Ordinance be placed on next week's agenda.

The meeting was adjourned at 10:20 P.M.


 Mayor


 David B. Roberts, Town Clerk

MINUTES

June 4, 1973

Board of Aldermen

Town of Chapel Hill

The Board of Aldermen met at a regular meeting on June 4, 1973 at 7:30 P.M. with the following members present: Mayor Lee, Aldermen Gardner, Marshall, Nassif, Scroggs, Smith, and Welsh. Also present were Town Manager Kendzior, Town Clerk Roberts, and Town Attorney Denny.

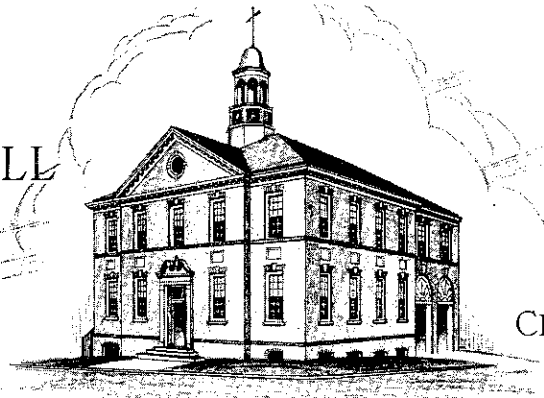
SWEARING IN OF TOWN MANAGER

Town Clerk Roberts read the Oath of Office; and Mr. Chester Kendzior,

TOWN OF CHAPEL HILL

June 4, 1973

North Carolina
Orange County



CHAPEL HILL, N.C.

I, Chester Kendzior, Jr., do solemnly swear that I will support the Constitution of the United States; so help me, God.

Chester Kendzior, Jr.

I, Chester Kendzior, Jr., do solemnly and sincerely swear that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

Chester Kendzior, Jr.

I, Chester Kendzior, Jr., do solemnly swear that I will diligently endeavor to perform, faithfully and truly, according to my best ability, skill and judgment all the duties of the office of Town Manager of the Town of Chapel Hill while I continue therein, and will cause to be executed as far as in my power lies, all the laws, ordinances and regulations made for the government of the town; and in the discharge of my duties I will do equal justice in all cases whatsoever, so help me, God.

Chester Kendzior, Jr.

The above oaths were this day subscribed and sworn to before

David B. Roberts

Town Clerk

June - 4 - 1973

151

Jr. took the Oath of Office. Mayor Lee welcomed Mr. Kendzior as the new Town Manager for Chapel Hill.

MINUTES

Alderman Smith moved, seconded by Alderman Nassif, to approve the minutes of the meeting of May 28, 1973 as corrected. This motion was unanimously carried.

SEWER CONSTRUCTION - MOUNT BOLUS

Mr. Jan Hermans presented a petition to the Board of Aldermen requesting that a sewer line be constructed on Mount Bolus Road. Alderman Smith moved, seconded by Alderman Welsh, that the petition be received and referred to the Town Manager for study and recommendation back to the Board. This motion was unanimously carried.

BICYCLE REPORT

Alderman Welsh moved, seconded by Alderman Nassif, that the Board of Aldermen refer the Bicycle Report, received last week by the Board, to the Planning Board for use in short and long-range planning. This motion was unanimously carried.

BIDS - SEWER CONSTRUCTION AND PUMP STATION

Assistant Manager Levine requested that this item be considered after the Library report to the Board rather than at the end of the agenda. There were no objections.

NORTHSIDE SCHOOL PROPERTY

Alderman Smith moved, seconded by Alderman Gardner, that this item be placed on the end of the agenda. This motion was unanimously carried.

STREET ASSESSMENT

Alderman Nassif presented a petition from Mr. Tom Donnelly concerning street assessments on Hillsborough Street. Alderman Nassif moved, seconded by Alderman Welsh, to refer the petition to the Town Manager for study and recommendation back to the Board. This motion was unanimously carried.

ANNUAL REPORT TO THE BOARD - CHAPEL HILL PUBLIC LIBRARY

Ms. Marjorie Bond, Chairman of the Library Board, gave an annual report to the Board. Ms. Bond said that the Library was established fifteen years ago, and has had excellent support from the community. She said that during the past year a special book fund drive had acquired many books for the Library. She said that the Library does have problems; that the services offered are very good, but can be improved. Ms. Bond said that the Library is open 67 hours per week, which is more than the majority of libraries in North Carolina; and that it has been requested that the library stay open until 9:00 P.M. on Fridays. She said the Library has 11,000 registered readers; and that 238,000 books were borrowed from the library last year, a higher number than any neighboring libraries other than Durham. She said that the operating cost for the library was \$.28 per book borrowed which is lower than the average cost for the State. Ms. Bond said that there are over 39,000 books in the library's collection; that 4,000 books were added during the past year but that libraries should have two volumes per capita population. Ms. Bond said that the library received 63 periodicals; that art slides and films are available as well as a meeting room. She said that during the past year 'Meet the Author' teas have been held; and that a children's story hour and a Wednesday night film series are held. Ms. Bond said that three new services have been provided at the library: a library registration

152
154
found 88 discrepancies already. Town Attorney Denny said that he found those as part of a study being done now by the Police Department. He said the errors were made initially and have been compounded during the years; and that once the study is complete the Town should have a massive up-dated revision of the traffic code.

ESTES DRIVE IMPROVEMENTS - RESOLUTION

Mayor Lee read a resolution for the improvements of Estes Drive. Alderman Welsh asked how wide the street will be. Town Attorney Denny said four lanes or 65 feet from E. Franklin Street to the end of S. Estes Drive at the By-Pass. Alderman Welsh asked if the safe sewer grates will be requested. Assistant Manager Levine said yes. Alderman Smith introduced the resolution. Alderman Scroggs moved, seconded by Alderman Marshall, to adopt the resolution as presented.

R E S O L U T I O N

WHEREAS the State Highway Commission has prepared and adopted plans to make certain street and highway improvements within this Municipality under Project 9.8070320, said plans consisting of the construction and improvement of Estes Drive in Chapel Hill, that said project is considered to be most necessary street and highway improvement for the promotion of public safety and convenience, and

WHEREAS the State Highway Commission and Municipality propose to enter into an agreement for the above mentioned project wherein this Municipality shall cooperate with said Commission to the extent of:

1. Effecting the necessary adjustments of any utilities under franchise without expense to the Highway Commission, and providing for the adjustments of any municipality owned utilities without cost or obligations to the Highway Commission except that said Commission will reimburse this Municipality in accordance with the Commission's municipally owned utility policy.
2. Entering into an agreement with the Highway Commission as to establishing, maintaining, and enforcing traffic operating controls for the regulation and movement of traffic on the project.

NOW, THEREFORE, BE IT RESOLVED that Project 9.8070320, Orange County, be and it is hereby formally approved by the Board of Aldermen of the Town of Chapel Hill and that the Mayor and Town Clerk (or Manager) of this Municipality be and they are hereby empowered to sign and execute the required agreement between this Municipality and the State Highway Commission.

This Resolution was passed and adopted the fourth day of June, 1973.

Alderman Nassif asked if there are utilities under that street. Town Attorney Denny said yes. Alderman Nassif asked if the Town would have to provide the monies to move them. Town Attorney Denny said yes. Alderman Nassif asked what is involved. Mr. Harold Harris, Acting Director of the Public Works Department, said there is a sewer line running under the street, and that it cannot be lowered. He said that the State will have to design the road so that the line will not have to be moved. Alderman Nassif said he doesn't want the Town to have a great expense resulting from construction of the road. Alderman Marshall asked if this contract is any different from any others. Town Attorney Denny said this is a standard contract used for all State Street construction in municipalities. Alderman Gardner asked if the State's plans for the sewer line had been reviewed. Mr. Harris said not at this time. Mr. Harris said that some of the line is cast iron, but some is not and if it is cut, the line would have to be

replaced with cast iron. He said he expects the State to build the street higher and adjust the manholes. Alderman Nassif said that the University Mall approved plan states that the developer will have the road constructed and asked if the Town would be responsible for the completion of the road if the Board adopts this resolution. Town Attorney Denny said no. He said that Estes Drive is a State-maintained road, and that the street must be paved and guttered before Certificates of Occupancy are issued to University Mall. Assistant Manager Levine said that the State Highway Commission cannot begin construction on the road until there is an agreement with the Town and that after the agreement is made the Highway Commission will let a contract with the work to be completed by June, 1974. Alderman Nassif said that if there are no legal problems involved he will vote for the resolution but he will not vote for it if it means placing the burden on the Town. Alderman Marshall asked if temporary Certificates of Occupancy are being issued. Town Manager Kendzior said that the developer could be required to post a bond for the construction. Alderman Nassif said that the question is whether the Board wants the shopping center to open before construction of the street is completed. Alderman Smith said that the Board had agreed not to issue temporary Certificates of Occupancy. He said that the approved plans for the Mall indicate that the street must be paved before the Certificates of Occupancy are issued and the Board should adhere to that. He said that the developer could pave the street himself in order to have it done more quickly. The motion was unanimously carried.

TRAFFIC ORDINANCE AMENDMENT

Mayor Lee read an ordinance amending Section 21 of the Traffic Code. Alderman Scroggs said that this amendment is in response to HB 1190 which gives the University the right to regulate traffic and parking on specific Town streets. He said that the proposed ordinance provides that only the Town can install traffic devices on Town streets. The Board agreed with the concept of the amendment. Assistant Town Attorney Drake suggested revisions to the proposed amendments, and read a revision of Section 21-7.1. Alderman Scroggs asked if parking limitations have been discussed. Town Attorney Denny said that he understands the principle Alderman Scroggs is concerned about, and he recommended that no formal action be taken at this time in order to try to use a cooperative approach. Alderman Scroggs moved, seconded by Alderman Nassif, that the ordinance amending Chapter 21, the Traffic Code, of the Code of Ordinances of the Town of Chapel Hill be adopted as revised.

AN ORDINANCE TO AMEND CHAPTER 21, THE TRAFFIC CODE, OF THE CODE OF ORDINANCES OF THE TOWN OF CHAPEL HILL

BE IT ORDAINED by the Board of Aldermen that Chapter 21, Section 8 of the Code of Ordinances of the Town of Chapel Hill be amended to add a new subsection (C), to read as follows:

SECTION I

21-8 (C)

No traffic control devices including but not limited to traffic lights, stop signs, and speed bumps shall be erected on a public street under the jurisdiction of the Town without the prior approval of the Board of Aldermen.

SECTION II

21-7.1 Street Closings

No street shall be closed for the repair, maintenance, of construction of streets; building construction; installation or maintenance of utilities; or house moving without the prior written approval of the Town Manager. No street shall be closed for any reason

not stated above except with the prior approval of the Board of Aldermen.

This the fourth day of June, 1973.

This motion was unanimously carried.

SUMMER EMPLOYMENT PROGRAM

Town Manager Kendzior said that he had met with Orange County Manager Gattis about this matter, and that the details are being worked out.

PAY SCALE REVISION

Town Manager Kendzior said that he basically recommends adoption of Table II of the Pay Scale Revision with some revisions: upgrading the Fire Chief salary level; consolidating the Personnel Director's position with grants administration; consolidating the Director of Public Works with the Engineer; creating the position of Director of Public Works and Engineering Services with the Director of Urban Development reporting to him. He also recommended decreasing the salary of the Director of Urban Development to avoid having a staff person's salary at the same level as the department head's. Alderman Marshall asked the Town Manager if he is proposing that Schedule II be adopted with those changes. Town Manager Kendzior said yes. Alderman Nassif asked if the Town Manager is recommending that the Director of Urban Development be responsible to the Director of Public Works and Engineering Services. Town Manager Kendzior said yes. Alderman Scroggs said that he doesn't agree with that organization. Alderman Nassif said it isn't a question of the pay scale, but it is a question of the organization. Town Manager Kendzior said that the pay scale could be adopted without adopting the organizational changes. Mayor Lee said that the Board could adopt the higher salary for the Director of Urban Development and decrease it later if the proposed organization is not approved. Alderman Scroggs asked if combining the Director of Public Works and Engineering Services would eliminate the Engineer altogether. Town Manager Kendzior said yes. Alderman Welsh said she thinks that is a good idea. Town Manager Kendzior said he will submit a written report to the Board on the organization he recommends. Alderman Nassif moved, seconded by Alderman Smith, to adopt the personnel ordinance amendment with the pay scale revisions as presented and retroactive to May 1, 1973.

PERSONNEL ORDINANCE

AN ORDINANCE TO AMEND THE ORDINANCE OF THE TOWN OF CHAPEL HILL PROVIDING FOR PERSONNEL POLICIES, A POSITION CLASSIFICATION PLAN, AND A PAY PLAN COVERING EMPLOYMENT BY THE TOWN OF CHAPEL HILL

BE IT ORDAINED by the Board of Aldermen of the Town of Chapel Hill

SECTION I

That the ordinance entitled, An Ordinance of the Town of Chapel Hill Providing for Personnel Policies, a Position Classification Plan, and a Pay Plan Covering Employment by the Town of Chapel Hill, as adopted on June 27, 1961 and as subsequently amended, be and the same is hereby further amended by striking out all of Table I thereof entitled, "Schedule of Salary Ranges, Town of Chapel Hill, July, 1972" and the table entitled "Classes Grouped by Salary Ranges, Town of Chapel Hill, July, 1972" which appear immediately following Section 16 of said ordinance, and by inserting in lieu thereof the following:

TABLE I SCHEDULE OF SALARY RANGES TOWN OF CHAPEL HILL July, 1973

and

TABLE II
CLASSES GROUPED BY SALARY RANGES
TOWN OF CHAPEL HILL
July, 1973

SECTION II

That this become retroactively effective as of May 1, 1973.

SECTION III

That all ordinances or portions of ordinances in conflict herewith are hereby repealed.

This the fourth day of June, 1973.

TABLE I
SCHEDULE OF SALARY RANGES
TOWN OF CHAPEL HILL

Salary Range No.	Minimum	1	2	3	4	5
10	426 5,112	447 5,364	470 5,640	493 5,916	518 6,216	544 6,528
11	447 5,364	470 5,640	493 5,916	518 6,216	544 6,528	571 6,852
12	470 5,640	493 5,916	518 6,216	544 6,528	571 6,852	599 7,188
13	493 5,916	518 6,216	544 6,528	571 6,852	599 7,188	629 7,548
14	518 6,216	544 6,528	571 6,852	599 7,188	629 7,548	661 7,932
15	544 6,528	571 6,852	599 7,188	629 7,548	661 7,932	694 8,328
16	571 6,852	599 7,188	629 7,548	661 7,932	694 8,328	729 8,748
17	599 7,188	629 7,548	661 7,932	694 8,328	729 8,748	765 9,180
18	629 7,548	661 7,932	694 8,328	729 8,748	765 9,180	803 9,636
19	661 7,932	694 8,328	729 8,748	765 9,180	803 9,636	843 10,116
20	694 8,328	729 8,748	765 9,180	803 9,636	843 10,116	886 10,632
21	729 8,748	765 9,180	803 9,636	843 10,116	886 10,632	930 11,160
22	765 9,180	803 9,636	843 10,116	886 10,632	930 11,160	976 11,712
23	803 9,636	843 10,116	886 10,632	930 11,160	976 11,712	1025 12,300

24	843 10,116	886 10,632	930 11,160	976 11,712	1025 12,300	1076 12,912
25	886 10,632	930 11,160	976 11,712	1025 12,300	1076 12,912	1130 13,560
26	930 11,160	976 11,712	1025 12,300	1076 12,912	1130 13,560	1187 14,244
27	976 11,712	1025 12,300	1076 12,912	1130 13,560	1187 14,244	1246 14,952
28	1025 12,300	1076 12,912	1130 13,560	1187 14,244	1246 14,952	1308 15,696
29	1076 12,912	1130 13,560	1187 14,244	1246 14,952	1308 15,696	1374 16,488
30	1130 13,560	1187 14,244	1246 14,952	1308 15,696	1374 16,488	1443 17,316
31	1187 14,244	1246 14,952	1308 15,696	1374 16,488	1443 17,316	1515 18,180
32	1246 14,952	1308 15,696	1374 16,488	1443 17,316	1515 18,180	1590 19,080
33	1308 15,696	1374 16,488	1443 17,316	1515 18,180	1590 19,080	1670 20,040
34	1374 16,488	1443 17,316	1515 18,180	1590 19,080	1670 20,040	1753 21,036
35	1443 17,316	1515 18,180	1590 19,080	1670 20,040	1753 21,036	1841 22,092
36	1515 18,180	1590 19,080	1670 20,040	1753 21,036	1841 22,092	1933 23,196
37	1590 19,080	1670 20,040	1753 21,036	1841 22,092	1933 23,196	2030 24,360

TABLE II
CLASS OF POSITIONS

Range	Annual Min.	Position	Number of Hours	Monthly Min.	Weekly Min.	Hourly Min.
10	5,122	Clerk	38	426	98.31	
		Groundskeeper	40	426	98.31	2.46
		Maintenance Asst.	40	426	98.31	2.46
11	5,364	Clerk-Typist; Recept.	38	447	103.15	
		Key Punch Oper.	38	447	103.15	
		Truck Driver	40	447	103.15	2.58
12	5,640	Mechanic's Asst.	40	470	108.46	2.71
		Recreation Leader I	40	470	108.46	2.71
		Refuse Collector	40	470	108.46	2.71
		Sewer Plant Attend.	40	470	108.46	2.71
		Skilled Laborer	40	470	108.46	2.71
		Stenographer	38	470	108.46	
13	5,916	Dog Warden	40	493	113.77	2.84
		Gatekeeper	40	493	113.77	2.84
14	6,216	Department Asst.	40	518	119.54	2.99

		(Sec.; Asst. to Tax Collector)				
		Equipment Oper.	40	518	119.54	2.99
		Parking Meter Maint. & Collect.	40	518	119.54	2.99
		Sewer Plant Oper.	40	518	119.54	2.99
		Sanit. Truck Driver	40	518	119.54	2.99
15	6,528	Bookkeeper	38	544	125.54	
		Grounds Supervisor	40	544	125.54	3.14
		Parts Manager	40	544	125.54	3.14
		Police Dispatcher	42	544	125.54	
		Police I.D. Officer	42	544	125.54	
16	6,852	Fireman	66	571	131.71	
17	7,188	Fire Truck Driver	66	599	138.23	
		Heavy Equipment Oper.	40	599	138.23	3.46
18	7,548	Draftsman	40	629	145.15	3.63
		Landfill Equipment Oper.	40	629	145.15	3.63
		Patrolman	42	629	145.15	
		Program Asst. I (Coord.)	40	629	145.15	3.63
19	7,932	Recreation Center Sup.		661	152.54	
		Pub. Wks. Foreman		661	152.54	
20	8,328	Athletic Dir.		694	160.15	
		Detective		694	160.15	
		Fire Lt.		694	160.15	
		Inspector		694	160.15	
		Mechanic		694	160.15	
		Program Asst. II (Develop. & Coord.)		694	160.15	
		Surveyor		694	160.15	
21	8,748			729	168.23	
22	9,180	Fire Captain		765	176.54	
		Program Asst. III (Dev., Coord., Super.)		765	176.54	
		Tax Collector		765	176.54	
23	9,636	Chief Mechanic		803	185.31	
		Public Works Superin.		803	185.31	
		Police Lt.		803	185.31	
24	10,116	Chief, Insp. Dept.		843	194.54	
		Purchasing Agent		843	194.54	
25	10,632	Asst. Fire Chief		886	204.46	
		Planner I		886	204.46	
		Police Capt.		886	204.46	
		Zoning Administrator		886	204.46	
26	11,160	Asst. Town Attorney		930	214.62	
27	11,712			976	225.23	
28	12,300	Planner II		1,025	236.54	
		Police Legal Advisor		1,025	236.54	
29	12,912	Police Major		1,076	248.31	
30	13,560	Asst. Dir. of Pub. Wks.		1,130	260.77	
		Dir. of Human Serv.		1,130	260.77	
		Dir. of Personnel & Research Info.		1,130	260.77	
		Dir. of Recreation		1,130	260.77	

31	14,244		1,187	273.92
32	14,952		1,246	287.54
33	15,696	Dir. of Finance	1,308	301.85
		Fire Chief	1,308	301.85
34	16,488	Police Chief	1,374	317.07
35	17,316	Dir. of Pub. Wks &		
		Engineering Services	1,443	333.00
		Dir. of Urban Dev.	1,443	333.00
36	18,180	Assistant Town Manager	1,515	349.62

Alderman Smith questioned having the salary for Athletic Director higher than the Recreation Center Supervisor and Public Works Foreman. Town Manager Kendzior said that there may be discrepancies in the proposed pay scale, but that job classification studies and descriptions will be prepared within the year and salaries can be adjusted at that time. The motion was unanimously carried.

CIVIL DEFENSE AGENCY - NAME CHANGE

Mayor Lee read a resolution changing the name of the Civil Defense Agency to Civil Preparedness Office of the Town of Chapel Hill. Alderman Smith moved, seconded by Alderman Nassif, to adopt the resolution as presented.

R E S O L U T I O N

WHEREAS the State of North Carolina has requested that the name of the Civil Defense Agency of the Town of Chapel Hill be changed to the Civil Preparedness Office of the Town of Chapel Hill, and

WHEREAS such a change would be desirable in the interest of state-wide uniformity, NOW THEREFORE

BE IT RESOLVED by the Board of Aldermen that the agency heretofore designated as the Civil Defense Agency be hereafter designated as the Civil Preparedness Office of the Town of Chapel Hill.

This the fourth day of June, 1973.

This motion was unanimously carried.

NORTHSIDE SCHOOL PROPERTY

Alderman Smith told the Board that the School Board has discussed not selling the Northside School property, but leasing it to the Town if that would be acceptable. He said that the School Board also discussed negotiating with the County for maintaining the building as a multi-purpose center for County services. He said he asked the School Board if the Town could buy the land, but the Board prefers a lease arrangement. Alderman Welsh asked if the lease agreement would be for a token amount or a large sum of money. Alderman Smith said that would have to be negotiated.

The meeting was adjourned at 10:00 P.M.



Mayor



David B. Roberts, Town Clerk