

Annexation Report

considered by the Board within 30-60 days.

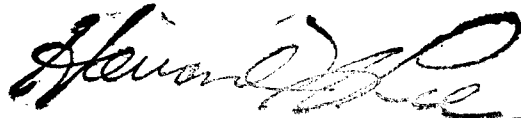
Mayor Lee reminded Town Manager that an annexation report needs to be

Executive Session

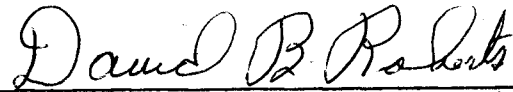
Recreation Director after the Board meeting.

Mayor Lee announced that there will be an executive session with the

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:35 p.m.



Mayor



David B. Robert, Town Clerk

MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF CHAPEL HILL HELD IN THE MUNICIPAL BUILDING, MONDAY,
JANUARY 13, 1975 AT 7:30 P.M.

The Board of Aldermen met for a regular meeting on January 13, 1975 at 7:30 p.m. in the Municipal Building. The roll was reported as follows:

Present:	Howard N. Lee, Mayor Gerald A. Cohen Thomas B. Gardner Shirley E. Marshall Sid S. Rancer R. D. Smith Alice M. Welsh
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Absent:	None
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A quorum of the Board was present and in attendance at the meeting. Also present were Town Manager C. Kendzior, Town Clerk D. Roberts and Town Attorney E. Denny.

Alderman Smith moved, seconded by Alderman Marshall that minutes of the meeting of January 6, 1975 be approved as circulated. Said motion was unanimously carried.

<u>Minutes of December 16, 1974</u>	Alderman Welsh moved, seconded by Alderman Marshall, that the minutes of the meeting of December 16, 1974 incorporate the following correction: page 14, UMTA Capital Grant Amendment, 12 lines down the date "1953" be changed to "1972". Said motion was unanimously carried.
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<u>Public Employment Act</u>	Alderman Cohen petitioned the Board that discussion of public employment act be included on the agenda under 10c. Aldermen Welsh moved, seconded by Aldermen Gardner, that the petition be received and the item placed on the agenda as indicated. Said motion was unanimously carried.
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Risk Management

Town Manager Kendzior petitioned the Board that consideration of risk management be included on the agenda under 5g. Alderman Welsh moved, seconded by Alderman Gardner, that the petition be received and the item placed on the agenda as indicated. Said motion was unanimously carried.

Agenda Changes

Town Manager Kendzior petitioned the Board that consideration of alternate mass transit facility site be deferred until the meeting of January 20, 1975, since new material has been received on the matter, and that Community Development Task Force report be moved from 6b to 5e. Alderman Smith moved, seconded by Alderman Gardner, that the agenda changes be approved as indicated. Said motion was unanimously carried.

Flag Display on January 17, 1975

Town Manager Kendzior requested that the Board consider granting permission to display flags on January 17, 1975 to celebrate the one millionth passenger on Town buses. Alderman Welsh moved, seconded by Alderman Marshall, that permission to fly flags on January 17, 1975 be granted. Said motion was unanimously carried.

North Carolina Assembly on Growth Options--Report

Alderman Welsh reported on the N. C. Assembly on Growth Options, which took place in Greensboro, January 2-5, 1975, and was sponsored by Urban Affairs Program at N. C. State University. About 100 persons attended and discussed in small groups problems related to uncontrolled growth; at the end of the meeting the groups recombined and prepared a report, which has been distributed to all Board members. The delegates are asking state leaders to take a harder look at the State's natural resources before permitting land developers to build. The report outlines goals to meet basic human needs and utilization of the State's resources. The delegates felt that growth management tools should be following the models of North Carolina Coastal Management Act and Land Policy Act of 1974, and that the use of these should be extended to cover the entire state. The delegates also discussed the role of regional COGs, and it was felt that these should continue to assist in region-wide planning. It was also felt that citizen participation in planning before the decisions are made should be encouraged. The document was not formally adopted by delegates, but does represent their views. Alderman Marshall thanked Alderman Welsh for the report, and stated that there were many favorable comments about the assembly at the Executive Directors COG meeting in Raleigh. Alderman Welsh moved, seconded by Alderman Marshall, that a resolution be prepared urging the extension of the North Carolina Coastal Management Act and Land Policy Act of 1974 to cover the entire State, and that this resolution be sent from the Board of Aldermen to senators and legislators from this district to urge its support in this year's General Assembly. Said motion was unanimously carried. Alderman Smith asked about the effect of the Subdivision Ordinance on Town's ability to control its growth. Mayor Lee said that there is now an effort to explore the use of new techniques to create effective planning, and that legislative action, as well as review by local governmental bodies to see how effective present methods are, will be needed. This will also require broader committment on many policy-making levels. Town Attorney Denny said that while existing ordinances cannot stop growth, Town can control density with Zoning Ordinances, density in developments can be controlled by Subdivision Ordinances, size of lots with septic tanks is controlled, and multifamily structures require special use permits. Mayor Lee thanked Alderman Welsh for

attending the conference.

Newspaper Recycling--Report Town Manager Kendzior presented charts showing the amount of paper recycled and income received from newspaper recycling since July, 1972, and presented the operational costs of recycling, which average at 58.4¢ per 100 pounds, as opposed to operational costs of placing the same paper in the landfill, which average at 85¢ per 100 pounds. Since Town is presently receiving about 50¢ per 100 pounds of newspaper, the project is losing money, but at much smaller rate than if the project were discontinued and the newspapers placed in the landfill. The staff has contacted various newspaper suppliers, and they have indicate that the price of the newspapers should be stabilizing with six months. Town Manager Kendzior recommended that the newspaper recycling program be continued. Alderman Marshall asked about the estimated repair cost for trucks used in recycling. Mr. Joseph Rose, Public Works Director, said that this cost is for a specific packer truck and is only an estimate. Alderman Rancer asked about the different labor costs for delivering the papers to buyer as opposed to the landfill. Mr. Rose explained that the cost of picking up the papers from residents is included in the landfill delivery, since residents take the papers to central collection points for the recycling project. The estimated cost is less than that used for trash pickup since the papers would be picked up at the back door with the garbage. Mr. Rose said that he feels Town should continue the recycling program. Alderman Welsh moved, seconded by Alderman Cohen, that the newspaper recycling program be continued. Said motion passed by a vote of five to one, with Alderman Rancer opposing.

Police Cars and Passenger
Vehicles--Bids

Town Manager Kendzior said that 1974-5 Budget allocated \$43,200 for nine marked Police cars, \$3,300 for one detective car, \$3,300 for one compact car for the Manager and \$6,600 for two sub-compact cars for Urban Development. Although Town has indicated in the past that no trade-ins be considered, the instructions to bidders requested alternate bids for trade-in versus without trade-in, as well as compact versus standard size for the detective car and compact versus sub-compact for the Urban Development cars. Notice to bidders appeared in the December 16, 1974 edition of the Chapel Hill Newspaper and notices and specifications were sent to eight prospective bidders in the area. On December 30, 1974, one bid was received from Yates Motor Company. Other prospective bidders were contacted and the reasons given for not bidding were inability to compete with Plymouth-Dodge due to factory rebates, unavailability of a medium size police package car, refusal to provide a bid bond, and inability to secure factory prices. Town Manager Kendzior said that the Chief of Police, the Assistant Town Manager and the Purchasing Agent recommend accepting the bids from Yates Motor Company for nine police cars with trade, one standard car with trade and two compact cars. Alderman Cohen said that since the overall cost of the bid is within the amount budgeted, he feels it is all right to accept the single bid. Alderman Gardner said that it may be worthwhile considering buying the standard size cars because of the small price difference with compact cars. Town Manager Kendzior said that the operational cost is higher for the standard size cars. Alderman Gardner said that he feels the cost estimate of \$150.00 per car for getting the cars ready for resale is too high; since the police cars are mostly 1974 models with low milage, Town should consider selling the cars and not trading them in. The staff should also investigate bar lights for police cars, since these can be removed readily and reused. Mayor Lee asked if staff has considered transferring the police cars to other Town departments. Town Manager Kendzior said that the police cars are sold at low milage since they need to be maintained in good condition and get very heavy usage.

These cars are not economic to operate, since they are heavy, with special equipment, and use a lot of gas; the compact models are better suited for other Town departments. Mayor Lee asked by which date the bid needs to be accepted. Town Manager Kendzior said that it needs to be accepted by January 30, 1975. Mayor Lee said that the Board needs to know how much driving is done by the building inspector, and the condition of the police cars before action on the bid is taken. Alderman Gardner said that he feels the bid without trade-in is a good one. Alderman Welsh asked about the expected length of life of cars considered for trade-in, and the number of cars needed in Town pool. Alderman Smith asked whether the Board needs to accept the entire bid. Town Attorney Denny said that the Town reserves the right to accept a part of the bid and reject a part. It is the Board's general policy to solicit bids even when they are not required to do so. Alderman Smith said that he feels Town could get a better price for compact cars in the open market and asked that Town Manager investigate this. Alderman Smith moved, seconded by Alderman Welsh, that the Board policy of bids be relieved for the compact cars. Alderman Cohen said that he is concerned this action may impair getting low bids in the future, if the bidders feel that Town will negotiate with others after the bids have been received. Mayor Lee said that he feels bidders make the best bids possible since they do not know who else may be bidding. Alderman Welsh said that she feels the motion should be withdrawn and change in Town bid policy considered by Town Manager. Alderman Smith withdrew his motion, but asked that Town Manager investigate the price of compacts in the open market. Mayor Lee said that he does not feel it would be proper for the Board to ask the Town Manager to do so, but sees no objection to a Board member investigating this. Assistant Town Attorney Drake said that the bidder asked Town staff whether the Board could accept a single bid and was told that it could, but that no assurance could be given that it would do so. Alderman Smith moved, seconded by Alderman Gardner, that action on accepting bids for police cars and passenger vehicles be delayed until Town Manager can report on the information requested, and that the matter be placed on the agenda for either January 20, or 27, 1975. Said motion was unanimously carried.

Surplus Personal Property--
Bids

Town Manager Kendzior said that on December 16, 1974 the Board passed a resolution declaring a number of items as surplus property, and authorizing their sale via sealed informal bids. Bids on vehicles and scrap were to be opened January 2, 1975, with the rest of the bids to be opened January 15, 1975. Notice to bidders appeared in the December 22, 1974 edition of the Chapel Hill Newspaper, classified ad was placed in the Chapel Hill Newspaper and the Durham Morning Herald and verbal notices were given to several possible bidders for vehicles and scrap. On January 2, 1975, four bids were received as follows:

<u>Bidder</u>	<u>Item</u>	<u>Bid</u>	<u>Our Estimated Value</u>
Crowell Little, Chapel Hill	1958 Ford, F800 Truck	\$677.00	\$700.00
Julia Early, Durham	1967 Volkswagon Station Wagon	\$100.00	\$ 50.00
Lester Hill, Chapel Hill	1963 Chevrolet Truck (No trans- mission or rear end gears)	\$ 25.01	\$ 25.00
Kenneth Norwood, Pittsboro	± 10 tons scrap	35¢/100 lb. approx. \$70.00	\$200.00
*	1973 Dodge Police Car, Wrecked	-	\$ 30.00

*Mr. Norwood indicated that should his bid be accepted, he would buy the Dodge Police Car at the same rate as the scrap.

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Town Manager recommends accepting bids with the exception of the bid for scrap, since the going rate for scrap is about 50¢ per 100 lbs. Also at the December 16, 1974 meeting, Board indicated interest in donating the Volkswagon Station Wagon to the high school for auto mechanics training course. Alderman Cohen moved, seconded by Alderman Welsh, that the bid from Crowell Little of \$677.00 for 1958 Ford, F800 Truck and from Lester Hill of \$25.01 for 1963 Chevrolet Truck be accepted; that action on bid for 1967 Volkswagon Station Wagon be delayed, and that the bid from Kenneth Norwood for scrap be rejected. Said motion was unanimously carried.

Community Development Task Force--Preliminary Report

Mr. David Brunn, Chairman of the CD Task Force, presented the first of three reports, listing recom-

mendations made by the task force and the needs and priorities expressed by citizens at the public hearings.

Recommendations:

Method for establishing priorities:

Two factors guided the Task Force in determining the appropriateness of needs to the CD Program:

The recognition that Community Development funds are to be spent primarily for the purpose of developing viable urban communities, principally for persons of low and moderate income.

The commitment that the Town of Chapel Hill has made to the Northside and Knolls areas through the Neighborhood Development Program (NDP).

Given the needs which are applicable to the above, and the recognition that Community Development Funds are insufficient to satisfy those needs, some means of establishing priorities is necessary. The following criteria are recommended as a means for establishing priorities among the needs themselves and should not be construed to be needs.

First priority among needs should be placed upon those which relate to conditions harmful to the health, safety or welfare of individuals or the community at large.

Second priority among needs should be given to those which are necessary for community improvement, but do not pose threats to health, safety or welfare.

Third priority among needs should be given to those which support the community, but are not absolutely necessary for community development. The remainder of this report utilizes this framework in the ranking of needs by subject area and within the subject areas themselves. The needs are listed by subject area, but this does not necessarily indicate that all needs must be met in one subject area such as housing, before needs in another area, such as neighborhood improvements can be approached. Further, such needs as housing improvements must be linked with such neighborhood improvement needs as paved streets, water and sewer.

NEEDS AND PRIORITIES

HOUSING

OVERALL NEED: Provide adequate housing for all residents at a price they can afford.

- .Insure that no one is living in housing that is, or should be, condemned. (See Table 2)
- .Insure repair and maintenance of rehabilitable structures. (See Table 2)
- .Encourage additional construction of housing to meet the needs to those who cannot afford to purchase housing, including provisions for the elderly and handicapped.
- .Encourage private sector development of new housing in low and moderate income areas.
- .Encourage home ownership.

NEIGHBORHOOD IMPROVEMENTS

OVERALL NEED: Provide neighborhood improvements equal to Town standards, including provisions for the elderly and handicapped.

- .Provide paved streets with adequate storm drainage facilities and water and sewer service to all developed properties, and electrical service to all dwellings, provided their internal wiring is standard.
- .Provide sidewalks wherever pedestrian and vehicular traffic are likely to conflict (e.g., Church St., Roberson St.)

SERVICES

OVERALL NEED: Provide services necessary to promote community pride; such as child development and economic opportunity services.

Support day care services so that they may be expanded, and enable low and moderate income families to purchase these services. Expansion could include more overall spaces, more spaces for children under two years, night care and care for the elderly.

Support youth development services, including such services as vocational-technical training; recreational activities; youth activities, medical and nutritional programs; a juvenile officer and sufficient social workers in the Police Department; and organizations dealing with youth problems.

Support a central location for social service agencies serving low and moderate income families.

Mayor Lee asked about the percentage of houses occupied by owners in the Northside-Knolls area. Mr. Mike Jennings, Planning Director, said that this information needs to be obtained from tax rolls and has not yet been done. Alderman Smith asked whether the Task Force has contacted Orange County about their plans for relocating Public Health Department to Northside school. Mr. Brunn said that the task force will do so. Alderman Welsh said that she feels it is proper to place as the first priority the completion of necessary work in the original NDP area, and asked whether funds will be available for any of the other priorities. Mr. Brunn said that this has not yet been determined, but that indications are that most of the funds will be needed for the first priority. Mayor Lee thanked Mr. Brunn for the report.

Housing Assistance Plan--
Report

Mr. Morris Cohen, Chaiman of the Housing Authority, gave a status report on the housing assistance

plan. At the present time, fact and informational data is being developed in consultation with Triangle J COG. Chapel Hill has about 7,600 housing units, of which 200 were vacant as of October 1974. The 1970 census indicates that over 300 of these are substandard, but does not indicate which can be rehabilitated. In the original NDP area, 130 units are substandard, of which 30 need replacing; half of the houses are owner occupied. In the rest of the community firm figures are not available, but it is estimated that about 20-25 substandard units exist, of which half need replacing. It is estimated

that Chapel Hill needs 325 low-income housing units; this figure is based on the waiting list for public housing. The number of families spending a disproportionately large portion of income for housing that may be eligible for assistance under Housing Act is estimated between 300-2,000. The Housing Authority has agreed that, since it is the only agency in the county concerned with public housing, it should take some responsibility for identifying low-income housing needs in the county as a basis for county-wide planning, but that its specific planning area includes area within Town limits plus areas within a ten mile radius of Chapel Hill. In determining the housing needs, Housing Authority will consider lower and middle income groups that are required to pay a disproportionate share of their income for housing and who are eligible for assistance under the Housing Act of 1974. The Housing Authority has established the following program priorities: (1) completion of work in the original NDP area, with HUD approval being sought to extend the present NDP area boundaries; (2) rehabilitation and replacement of substandard housing in other neighborhoods; and (3) seeking federal support for additional housing for low-income families and for providing financial assistance to families paying disproportionate share of their income for housing. Alderman Smith asked whether there has been much success in getting absentee landlords to bring houses up to standard. Mr. Al Stevenson, Executive Director of Housing Authority, said that the primary effort is to improve the owner-occupied houses, and that federal funds have not been used for houses owned by absentee landlords. Alderman Smith asked whether the Housing Authority has considered University's peak enrollment in projecting housing needs for the community. Mr. Cohen said that the Housing Authority is assuming that the enrollment has peaked. Alderman Welsh asked whether the Housing Authority and Community Development programs are being coordinated. Mr. Cohen said yes. Mayor Lee thanked Mr. Cohen for the report.

Information for Town Em-
ployees--Report

Town Manager Kendzior said that informational material on Town salary schedule, fringe benefits

and grievance procedures has been distributed to Board members. This information will be distributed to all Town employees within a week. Town Manager Kendzior said that a draft proposal for discussions with Algamated Transit Union representatives has been distributed to Board members. This meeting will take place later in the week.

Risk Management

Town Manager Kendzior said that a seminar is scheduled for Jan-

uary 27, 1975 at 1:30 p.m. at the Triangle J COG offices to consider risk management. Two copies of the report prepared by the Department of Treasury are available for Board inspection; more copies will be available later. Alderman Cohen volunteered to attend the siminar.

Appearance Commission--
Appointments

Mayor Lee said that Ms. Sherri Ontjes has been nominated for reap-
pointment for a term expiring De-

cember 31, 1977, and Ms. Eunice Brock has been nominated to fill the vacancy by the resignation of Mr. Alexander Julian, whose term expires in 1976. Mayor Lee asked for additional nominations. Alderman Smith moved, seconded by Alderman Welsh, that nominations be closed. Said motion was unanimously carried. Alderman Welsh moved, seconded by Alderman Smith, that Ms. Sherri Ontjes be appointed for term expiring December 31, 1977, and Mr. Eunice Brock be appointed for term expiring in 1976 by acclamation. Said motion was unanimously carried. Alderman Smith suggested that Appearance Commission consider ways to improve the appearance of the community as a whole, such as the planting of shrubbery and trees in NDP area where streets have been widened and paved. Alderman Welsh agreed with this, and said that an attempt should be made to give low income residents pride in their neighborhoods. Mayor Lee agreed with the suggestions.

Planning Board--Vacancy

Mayor Lee reported that Mr. Donald Wells has informed the Orange County Board of Commissioners of his resignation from the Planning Board necessitated by his moving outside of the Chapel Hill Planning Area.

Recreation Commission--
Appointments

Mayor Lee said that the Recreation Commission unanimously recommends the reappointments of Ms. Barbara Booth, Ms. Marilyn Boulton and Mr. Matt Moffitt to terms ending December 31, 1977. Alderman Smith moved, seconded by Alderman Welsh, that Ms. Barbara Booth, Ms. Marilyn Boulton and Mr. Matt Moffitt be appointed to Recreation Commission for terms ending December 31, 1977. Said motion was unanimously carried. Mayor Lee said that Recreation Commission needs to submit a recommendation for the vacancy created by the resignation of Mr. Richard Helwig, whose term expired December 31, 1974.

Releases and Refunds

Alderman Smith moved, seconded by Alderman Marshall, that the following resolutions, granting releases and refunds, be adopted:

RESOLUTION - TAX RELEASES

WHEREAS, taxes listed below was erroneously levied through clerical error on properties belonging to the following:

<u>NAME</u>	<u>REC #</u>	<u>AMOUNT</u>	<u>REASON</u>
W. G. McCall, Inc	8131	\$ 83.64	Not connected to sewer
Paul R. Betz	469	9.53	Property located on Hwy 54 - Meadowbrook Acres
David C. Huff	3032	19.43	Personal property listed and paid in Durham Co.
Jorgen Peterson	7459	118.28	Not connected to sewer
James Sanderford, Jr.	5244	26.46	Personal property located in Dogwood Acres
Walter R. Benson	435	55.40	Not connected to sewer
Chapel Hill Associates	708 ('73)	795.50	County reduced Valuation from 615,600 to 529,600
Mabel S. Bynum	867	45.60	Not connected to sewer
Kathryn D. Fort	2071	13.04	Personal property located in county.
John T. Atwater	181	13.14	County reduced valuation from 3,990 to 2,570
Joseph S. Dorton	8501	118.28	Not connected to sewer

Janie Downey	1672	42.55	County reduced valuation from 16,000 to 11,400
Mary C. Roberts	5123	35.15	Home Exemption

WHEREAS, the above listed persons have made application for release of said taxes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Chapel Hill, that it finds the taxes on the above listed persons were levied through clerical error, and in the discretion of the Board should be released to the taxpayer, IT BEING FURTHER RESOLVED that the Tax Collector is authorized and empowered to make such release.

RESOLUTION - TAX REFUNDS

WHEREAS, taxes listed below was erroneously levied and collected through clerical error on properties belonging to the following:

Walter R. Benson	473 ('73)	36.00	Not connected to sewer (paid 12-27-73)
Nancy Joan Bessler	463 ('73)	81.40	County reduced valuation from 39,400 to 30,600 (paid 11-28-73)

WHEREAS, the above listed persons have made application for refund of said taxes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Chapel Hill, that it finds that taxes on the above listed persons were levied and collected through clerical error, and in the discretion of the Board should be refunded to the tax payer, IT BEING FURTHER RESOLVED that the Tax Collector is authorized and empowered to make such refund.

Said motion was unanimously carried. Town Clerk Roberts announced that Town has collected more taxes as of January 7, 1975 than have been budgeted.

Budget Ordinance--RSVP

Town Manager Kendzior said that the budget amendment is needed since the federal government has changed the amount of their share. RSVP salary account will be decreased by \$210, which was overbudgeted, and \$445 will be taken from Board contingency fund. Alderman Welsh asked for a short report of RSVP activities. Ms. Diane Brown said that RSVP has recruited 119 volunteers over 65 years of age, of whom 77 are from Chapel Hill. Volunteers have been placed in 15 projects. Alderman Smith moved, seconded by Alderman Welsh, that the following ordinance, amending the budget ordinance for the fiscal year beginning July 1, 1974 and ending June 30, 1975, be adopted:

O R D I N A N C E

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 1974 AND ENDING JUNE 30, 1975.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF CHAPEL HILL:

SECTION I

That the Budget Ordinance of the Town of Chapel Hill entitled "An Ordinance to Appropriate Funds and to Raise Revenue for the Fiscal Year Beginning July 1, 1974 and Ending June 30, 1975" as duly adopted on July 15, 1974 be and the same is hereby amended as follows:

<u>General Fund</u>	<u>Increase/Decrease</u>	<u>Total</u>
10-614-0202 (Salaries)	(\$210)	\$ 15,765
10-614-04 through 10-614-7400 (Operation)	655	33,111
10-660-99 (Contingency)	(455)	45,861

SECTION II

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of January, 1975.

Alderman Gardner said that minutes for March, 1974 indicated that RSVP volunteers may be considered for parking lot attendants. Town Manager Kendzior said that none were available when the positions needed filling, but any future vacancies will be reported in the RSVP Newsletter. Alderman Gardner said that, since more funds will be needed for RSVP for next year, budget discussions will need to be held with Carrboro and Orange County. Said motion was unanimously carried.

Foxcroft Apartments--
Special Use Permit

Town Attorney Denny reported that some progress has been made since the last Board meeting. Town has

been furnished as-built drawings showing easements, and bankruptcy trustee has agreed to assume responsibility for seeing that all necessary signatures are obtained on the plat for granting easements. Discussions have been scheduled with secondary state road officials this week to determine what can be done with Old Oxford Road while continuing it as a state maintained road. Additional report will be made at future meetings.

Public Information Officer
and Grantsman--Report

Town Manager Kendzior reported that job descriptions for the two positions have been distributed to the

Board members. The purpose of a grantsman is to alleviate problems with project planning or project expansion. The availability of federal funds is decreasing, with more emphasis being placed on block grants, with projects phased out after three years and Town competing for discretionary funds. Triange J COG can provide some help with grant applications, but staff follow-through is still needed. The job of intergovernmental coordinator, in addition to grant applications, also fosters cooperation with other governmental agencies and provides information to public. It is essential to have intergovernmental coordinator if funding for present programs will be continued; but the Board also needs to consider the possible scarcity of funds if the present economic situation continues. Alderman Marshall said that the discussion on the position can be postponed until the current budget report has been received. Mayor Lee said that Town needs to decide clearly what types of programs are needed, to decide which federal grant applications should be made. Alderman Gardner said that the possible reorganization of Town needs to be considered, in view of the Charter Commission recommendations, before the funding of these positions can be made.

Public Employment Act

Act had to be done on a very short notice to meet deadline. Funding is done through Title VI and Title I, and will be created about 60 jobs in the county, with Chapel Hill receiving funds for about 22. A joint meeting with the mayors of the four towns in Orange and Durham and the chairmen of the two county commissioners will be held on January 16, 1975. Mayor Lee asked that any suggestions for jobs should be made as soon as possible. Alderman Cohen said that he has several suggestions, such as funding an additional police social worker and providing funds for additional bus drivers for the small buses. Alderman Marshall said that the time element on the Manpower consortiums has been critical, with the schedule very tight. Mayor Lee said that some of the jobs, funded by Title VI, are for January 15 through June 15 only, but that the Title I funding is not as restrictive. The towns that spend their money first may be eligible for funds from towns that have not spent their funds. Mayor Lee said that Town Manager will report back at the next Board meeting on the situation.

Mayor Lee said that the application for funds for the Public Employment

Housing Trust Fund Report

Board members may obtain it at his office for study. Town Attorney Denny said that the report includes several recommendations that will require Board action to modify the working procedures of the Trust Fund. He suggested that the Board act on these recommendations at the next meeting.

Mayor Lee reported that one copy of the report is available and

Bicentennial Commission

centennial Commission. The first meeting will be held on Friday, January 17, 1975, at 11:00 a.m. in the Municipal Building Conference Room to structure to commission, including a cross section of the community. The Board will be asked to act on the appointments at the next meeting.

Mayor Lee announced that Ms. Ida Friday has agreed to head the Bi-

Executive Session

session to discuss personal relationships between the Town Manager and the Board. Alderman Cohen moved, seconded by Alderman Smith, that the meeting recess for five minutes and reconvene for an executive session. Said motion was unanimously carried at 10:00 p.m.

Mayor Lee said that Town Manager has requested an executive ses-

After five minutes recess, the Board met in executive session, and adjourned at 11:20 p.m.



Mayor



Town Clerk, David B. Roberts