

MINUTES OF A SPECIAL MEETING OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF CHAPEL HILL HELD IN THE MUNICIPAL BUILDING, FRIDAY, JUNE 27, 1975 AT 5:00 P.M.

The Board of Aldermen met in a Special Meeting on June 27, 1975 in the Municipal Building. The roll was reported as follows:

Present: Howard N. Lee, Mayor  
Gerald A. Cohen  
Thomas B. Gardner  
Shirley E. Marshall  
Sid S. Rancer  
R. D. Smith  
Alice M. Welsh

Absent: None

A quorum of the Board was present and in attendance at the meeting. Also present were Town Manager C. Kendzior, Town Clerk D. Roberts, and Town Attorney E. Denny.

Mayor Lee requested that the agenda for the special meeting be as follows:

Board approval for setting a joint public meeting on soil erosion and sedimentation control

Report by Town Attorney Emery Denny on the Water and Sewer Authority

Budget Legislations

Comments by Town Manager Chester Kendzior

The Board agreed.

Joint Meeting, Soil Erosion and Sedimentation Control

Mayor Lee said that a joint meeting has been set for all governmental units to come together

in Chapel Hill on July 21. He said that the Board of Aldermen has been requested to give up one hour of its meeting on that date, between 7:00 and 8:00, to meet with Carrboro and Orange County. There were no objections. Mayor Lee said that if there is a need for follow-up after that meeting, that Carrboro could take action on the next Tuesday night, and that the County could take action during the following week. Alderman Welsh said that the committee's thinking was that, depending upon the reaction at the July 21 meeting, the committee would meet again and recommend that the County Commissioners adopt the ordinance. She said that Mark Burnum will explain the ordinance which has been prepared and has been approved by the Department of Natural and Economic Resources; and that he will present it section by section to the County Commissioners meeting at which the committee will appear to respond. She suggested that there should be good publicity coverage about the meeting so that developers, contractors, graders, realtors, etc. who will be effected, will know about the meeting and be able to attend if they so desire. Alderman Welsh also suggested that there should be a copy of the ordinance available for citizens. Mayor Lee said that the meeting should probably be held in the Court Room. Alderman Cohen said that he had had complaints about the sound system in the Court Room. Mayor Lee agreed. Alderman Welsh moved, seconded by Alderman Smith, that a Joint public hearing on the proposed Orange County Soil Erosion and Sedimentation Control be held on July 21, at 7:00 p.m., in the Municipal Building Meeting Room and that **the appropriate boards commissions and agencies join the Board of Aldermen.** Although Alderman Marshall questioned that this meeting should be a public hearing; Town Attorney Denny said that he had suggested that it would be advertised as a joint public hearing. The motion was unanimously carried.

Water and Sewer Authority Report

Town Attorney Denny said that there are two questions to be considered by the Board. He said

that there is a question of sewer rental rates as raised at their budget meeting. He said that the engineer has been consulted and the Finance Director has done some computation and that by reason

of two factors: both the outside rate, and the minimum charge, that the effective rate of Chapel Hill's sewers rental is higher **than the stated 57 1/2%**, and therefore the engineer and the Water Sewer Authority are recommending no modifications of the rate at this time. He said that the second aspect is, that while the Water and Sewer Authority has been working diligently and has made substantial progress, it will be mechanically impossible to meet the June 30 deadline. He said that in this case the appropriate governing body should not only advise the University of this, they should also advise Mr. Church who has contacted the Board by letter. He said that the documentation should be in a final form some time next week, but that certain other aspects will probably go into the following week before completion. Alderman Welsh asked if this had budget connotations. Town Attorney Denny said that the Water and Sewer Authority hopes not. He said that the Board has already been asked for two temporary loans. He said that there may be a request for an additional small amount, however, it would only be a loan which would be closed out within the fiscal year. Alderman Welsh asked if this would have any effect on charges. Attorney Denny said that, as part of the agreement of transfer with the governing bodies of Chapel Hill and Carrboro, it will be necessary for each body to agree to pay for their services after the closing, but each would be relieved of equivalent operating expense. Alderman Welsh said that she hopes that it would be as easy on the accounting and on clerical work as possible. Town Attorney Denny said that he did not foresee any problems.

Budget, 1975-76

Mayor Lee said that before discussion of the Budget he would like the following letter from Mr. Joe Augustine read to the Board:

CHAPEL HILL-CARRBORO CHAMBER OF COMMERCE

June 27, 1975

Mayor Howard Lee and  
The Board of Aldermen  
Town of Chapel Hill  
Municipal Building  
Chapel Hill, N. C. 27514

Ladies & Gentlemen:

Chapel Hill is a unique community, as we all know. We have no industry other than the University of North Carolina, N.C. Blue Cross/Blue Shield, and the "hidden industry" of retired persons.

The University of North Carolina is competing with every other institution of higher learning for the most qualified professors and doctors. The viability and livability of this community is often the key factor in a person's decision to locate here. This is the story the Chamber of Commerce tries to tell.

Hundreds of thousands of visitors are attracted to Chapel Hill annually for meetings, symposiums, Planetarium shows, etc. The Chamber of Commerce often coordinates these activities and furnishes supplies for them.

All maps, brochures, pamphlets, directors, and statistical data on the community are prepared, printed and distributed by the Chamber. Hundreds of phone calls for information are handled by our office daily, and better than a hundred letters of inquiry are answered each month. Prospective retirees alone will average approximately 200 letters a year. We also function as a Better Business Bureau for the community.

The only source of income for the Chamber of Commerce is from membership dues. The very nature of this community restricts the potential sources of income for the Chamber while placing great demands on its services.

The purpose of the Chamber of Commerce is to make this a better place in which to live, work and play. Any financial assistance that the Town of Chapel Hill might offer would help us achieve this end.

Thank you:

Sincerely,

/s/

J.F. Augustine  
Executive Director

Alderman Welsh said that the Chamber does a beneficial job in providing public information services that the Town would probably have to do if they did not. She said that they also show vistors around and provide even some visual printed material. She said that she feels it would be appropriate for the Town of Chapel Hill to fund a particular piece of information or some kind of material so that it is made available to people. She said that there are other organizations in the Town which provide useful materials and information to citizens that the Town has never funded; that these citizen groups do a tremendous job of serving the community. She said that it is time that the Town looked at some of these organizations to determine if the Town should be helping out several rather than just one. She said that if the Town would give \$500 to the Chamber for a specific purpose that this should be within the legal bounds of the Board. Town Attorney Denny said that in the past the Town has paid specific bills for the Chamber. Mayor Lee asked if it would meet with the approval of the Board to respond to Mr. Augustine's letter by saying that the Board is open to consider with him a specific project which may be beneficial to aid the Chamber in the carrying out of its work; and that when Mr. Augustine feels that such opportunity is available he could come back to the Board for discussion. Alderman Cohen said that he agreed with helping any group that benefits all citizens. Alderman Gardner said that the Chamber is not specifically looking for money but aid in the printing of the many brochures put out by the Chamber. He said that a meeting or even some leadership in this area in coordinating information for citizens would be appropriate. Mayor Lee said that with the Board's approval he will respond to Mr. Augustine's letter. There were no objections.

Manager's Comments

Mayor Lee suggested that it would be more appropriate that

at this time to hear the Manager's comments on the budget, before the Board holds their discussion. There were no objections. Town Manager Kendzior said that after the Board had tentatively completed their work on the budget last Tuesday, he was informed that the electrical rate will be increased, which will effect the street lighting program. He said that presently the Town is paying about \$2,400 per month for street lights, which figure will increase to \$3,175 per month. He said that the budget includes up-grading present street lighting and adding additional lighting. He said that with the increase the budget is capable of covering all of the improvements; however, the additions will have to be cut. He said that he had also been notified by the Town's Blue Cross-Blue Shield carrier that, effective September 25, 1975, the individual rate which the Town pays will increase from \$10.00 a month to around \$13.00 or even \$15.00 per month. He said that he has requested additional information, trying to determine if there will be possible negotiation of this increase. He said that this increase will mean a possible \$4,500 increase in the fringe benefits area of the budget. Mayor Lee asked how the Manager plans to satisfy this. Mr. Kendzior said that he has planned a meeting with Mr. Gene Smith of Blue Cross-Blue Shield on Monday. He said that he will have to reevaluate the claim period, and possibly make some changes or adjustments in the budget. Alderman Welsh asked how much new lighting the Manager has planned for the newly annexed areas. Town Manager Kendzior said that he did not know the exact number for each area. Alderman Welsh said that she had had some complaints from several areas about the number of lights which disturbed their country atmosphere. She said that she feels any change in lighting should be reviewed by the Appearance

Commission; that there are too many different kinds of lights in Town. She said that not everyone wants street lights. Alderman Cohen said that if the Town is going to try to balance their electric budget by cutting back on lights for five or six months that it seems to him the Town will be hit twice as hard next year. He said that he would be very concerned if the Town is proposing to pay for an electric increase by cutting back on street lighting. Mayor Lee said that he suggests that if Duke Power comes into the area that one of the prerequisites for granting a franchise could be that they must assume the responsibility of all street lighting. Alderman Welsh said that she feels that should be thought through rather carefully as to what kind of modifications or franchises the Town would want to make. She said that it deals with many things as well as underground wiring, etc. Alderman Cohen said that there is one alternative; and that is to raise the tax ° to ! cent. Alderman Marshall said that just the discussion going on among the Board members shows that this is a policy issue which has been brought before the Board a few minutes before the Board is expected to adopt the budget, which is not the time for the Board to try to handle this kind of situation. She said that she feels the Town will be able to handle these problems without increasing the tax rate or amending the budget. She said that the street lighting problem should be dealt with immediately as the new year begins. Alderman Cohen repeated that he feels something should be done with the new budget to finance the increased cost.

Budget, 1975-76

Mayor Lee read the following budget ordinance:

An Ordinance Concerning Appropriations And The Raising Of Revenue For The Fiscal Year Beginning July 1, 1975

Board of Aldermen  
Town of Chapel Hill  
June 27, 1975

Article I

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF CHAPEL HILL:  
THE FOLLOWING EXPENDITURES ARE HEREBY MADE IN THE GENERAL FUND:

Function	Department	Divisional Objectives	Total Division	Total Department
General Government				
	Mayor's Office			67 485
	Town Manager	Administration	108 895	
		Employee Services	10 255	
		Staff Services	<u>39 860</u>	159 010
	Elections			7 475
	Finance	Admin/Purchasing	32 735	
		Accounting/Control	<u>32 600</u>	65 335
	Tax Office			20 560
	Town Clerk			30 080
	Legal			65 005
Social and Physical Development				
	Human Services	Program Coordina- tion	75 910	
		Police Social Work	23 375	

	Housing/Community Development	32 585	
	Office for Children	<u>10 000</u>	141 870
Planning			79 050
Inspections			91 970
Public Works	Admin/Engineering	90 490	
	Operating Services	670 610	
	Solid Waste Collection	480 165	
	Public Buildings and Grounds	<u>162 400</u>	1 403 665
Public Safety			
Police	Administration	91 565	
	Staff Services	111 480	
	Patrol	492 670	
	Detective	<u>84 390</u>	780 105
Fire	Administration	36 205	
	Suppression	475 380	
	Fire Protection	24 855	
	Fire Training	<u>2 590</u>	539 030
Traffic			50 785
Leisure Activities			
Recreation	Admin/Facilities	72 790	
	General Recreation	110 005	
	Athletics	<u>60 590</u>	243 385
Library			73 000
Sundry			
Sundry	Wage/Fringe	138 360	
	Non-Departmental	935 670	
	Contingency	<u>82 950</u>	1 156 980
TOTAL GENERAL FUND			4 974 790
OTHER FUNDS			
Debt Service			379 990
Waste Water	Collection	106 285	
	Treatment	202 700	
	Non-Departmental		<u>229 615</u>
			538 600
Solid Waste Disposal			116 735
Transportation	Administration	42 825	
	Operations	655 150	
	Maintenance	150 985	
	Non-Departmental		<u>216 640</u>
			1 065 600
Parking Facilities			154 915
General Revenue Sharing			558 810
Capital Budget			502 260
Transit Capital Grant			489 525
Community Development			465 000

Article II

It is estimated that the following revenues will be available during the fiscal year beginning July 1, 1975 and ending June 30, 1976, to meet the foregoing appropriations. It is determined that where estimated revenues are higher than the previous year, the increases are warranted:

Fund

General

	Property Taxes	2 324 120
	Licenses and Permits	100 400
	Fines and Forfeits	48 000
	Other Agencies	1 459 450
	Services	110 150
	Other Revenue	4 780
	Use of Money/Property	140 050
	Interfund Transfers	122 715
	Fund Balance (Surplus)	665 125
GENERAL FUND TOTAL		<u>4 974 790</u>

Debt Service Fund	Debt Service	395 735
Wastewater Fund	Wastewater	542 000
Landfill Fund	Landfill (Solid Waste Disposal)	116 735
Transportation Fund	Transportation	1 065 600
Parking Facilities Fund	Parking Facilities	193 385
Housing Loan Trust Fund	Housing Loan Trust	356 000
General Revenue Sharing Fund	Revenue Sharing	558 810
Capital Budget Fund	Capital Budget	502 260
Transit Capital Grant Fund	Transit Capital Grant	489 525
Community Development Fund	Community Development	465 000

Article III

There is hereby levied the following rates of tax on each one hundred dollars (\$100) valuation of taxable property, located within the Town of Chapel Hill, as listed for taxes as of January 1, 1975, for the purpose of raising the revenue from Property Tax 1975 as set forth in the foregoing estimates of revenue, and in order to finance foregoing appropriations:

General Fund	(For the general operations expense of the Town \$ .89 of Chapel Hill)	
Transportation Fund	(For the payment of expenses related to transportation approved by referendum)	<u>.075</u>
	Total	\$ .965

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of \$255 325 000 and an estimated rate of collection of ninety-two percent (92.0%)

Article IV

Effective December 1, 1975 the salaries of the Mayor and Board of Aldermen shall be as follows:

Mayor	5 000 Annually
Aldermen	2 000 Annually

This the 27th day of June, 1975.

Mayor Lee asked if there were any questions or comments on the proposed budget ordinance as read. Alderman Cohen said that he hopes the Town will actively seek to match its local share of grants such as the Transit Funds. He said that he is concerned, within the Transportation budget, that the Town's priorities have been set to serve all of the areas of the Town of Chapel Hill. He said that he does regret that his suggestion to add the bus service to Foxcroft and Pinegate, Blue Cross-Blue Shield area was not accepted by the Board, though he understands the Board's decision. He said that he is concerned that the Board did not see fit to provide further for the Office for Children; however, he is grateful for the provisions that were made. Alderman Welsh said that she is also concerned about bus service to Foxcroft. She said that she hopes the Office for Children will include provisions for teenagers who are also children. Alderman Cohen said that the whole aspect of the report and the recommendations were that this office be for younger children only. He said that if the standards of that office were changed at this time to include other than younger children, it would dilute the purpose of establishing a particular kind of person in the office. Alderman Welsh said that she understands Alderman Cohen's comment, however, the Board of Aldermen must look at the entire community to see what the needs are. She said that she hopes that the person filling the job will look at the broad needs of the community, and that the person will not feel restricted in any way.

Alderman Smith moved, seconded by Alderman Marshall, that the ordinance be adopted as read. The ordinance was adopted unanimously by roll call vote with each member of the Board answering individually, aye.

Mayor Lee read the following ordinance:

ORDINANCE

AN ORDINANCE ESTABLISHING SALARY RANGES, POSITION CLASSIFICATIONS, SALARIES, BONDS OF OFFICIALS AND CERTAIN BENEFITS FOR THE VARIOUS SALARIED AND HOURLY FULL-TIME EMPLOYEES, AND SALARIES FOR THE VARIOUS PART-TIME AND NON-PERMANENT EMPLOYEES WITHIN THE SERVICE OF THE TOWN OF CHAPEL HILL, NORTH CAROLINA, FOR THE PERIOD JULY 1, 1975 TO JUNE 30, 1976.

BE IT ORDAINED by the Board of Aldermen of the Town of Chapel Hill, State of North Carolina that the Salaries, Bonds, Wages, Certain Benefits and Number of Officials and Employees of the Town of Chapel Hill, North Carolina be fixed as follows:

SECTION I  
 SCHEDULE OF SALARY RANGES  
 TOWN OF CHAPEL HILL  
 EFFECTIVE July 1, 1975

Salary Range No.	(Start) Minimum	(6 Mos.) 1	(1½ Yrs.) 2	(3½ Yrs.) 3	(5½ Yrs.) 4	(7½ Yrs) 5
10	447 5,364	492 5,904	517 6,204	542 6,504	570 6,840	598 7,176
11	470 5,640	517 6,204	542 6,504	570 6,840	598 7,176	628 7,536
12	493 5,916	542 6,504	570 6,840	598 7,176	628 7,536	659 7,908
13	518 6,216	570 6,840	598 7,176	628 7,536	659 7,908	692 8,304
14	544 6,528	598 7,176	628 7,536	659 7,908	692 8,304	727 8,724
15	571 6,852	628 7,536	659 7,908	692 8,304	727 8,724	763 9,156

16	599 7,188	659 7,908	692 8,304	727 8,724	763 9,156	801 9,612
17	629 7,548	692 8,304	727 8,724	763 9,156	801 9,612	822 9,864
18	661 7,932	727 8,724	763 9,156	801 9,612	822 9,864	864 10,368
19	694 8,328	763 9,156	801 9,612	822 9,864	864 10,368	907 10,884
20	729 8,748	801 9,612	822 9,864	864 10,368	907 10,884	952 11,424
21	765 9,180	822 9,864	864 10,368	907 10,884	952 11,424	1,000 12,000
22	803 9,636	864 10,368	907 10,884	952 11,424	1,000 12,000	1,050 12,600
23	843 10,116	907 10,884	952 11,424	1,000 12,000	1,050 12,600	1,102 13,224
24	886 10,632	952 11,424	1,000 12,000	1,050 12,600	1,102 13,224	1,157 13,884
25	930 11,160	1,000 12,000	1,050 12,600	1,102 13,224	1,157 13,884	1,215 14,580
26	976 11,712	1,050 12,600	1,102 13,224	1,157 13,884	1,215 14,580	1,276 15,312
27	1,025 12,300	1,102 13,224	1,157 13,884	1,215 14,580	1,276 15,312	1,340 16,080
28	1,076 12,912	1,157 13,884	1,215 14,580	1,276 15,312	1,340 16,080	1,407 16,884
29	1,130 13,560	1,215 14,580	1,276 15,312	1,340 16,080	1,407 16,884	1,477 17,724
30	1,187 14,244	1,276 15,312	1,340 16,080	1,407 16,884	1,477 17,724	1,551 18,612
31	1,246 14,952	1,340 16,080	1,407 16,884	1,477 17,724	1,551 18,612	1,628 19,536
32	1,308 15,696	1,407 16,884	1,477 17,724	1,551 18,612	1,628 19,536	1,710 20,520
33	1,374 16,488	1,477 17,724	1,551 18,612	1,628 19,536	1,710 20,520	1,795 21,540
34	1,443 17,316	1,551 18,612	1,628 19,536	1,710 20,520	1,795 21,540	1,885 22,620
35	1,515 18,180	1,628 19,536	1,710 20,520	1,795 21,540	1,885 22,620	1,979 23,748
36	1,590 19,082	1,710 20,520	1,795 21,540	1,885 22,620	1,979 23,748	2,070 24,840

SECTION II  
ASSIGNMENT OF CLASSES & RANGES

Range

10

Laborer  
Clerk  
Groundskeeper  
Parking Lot Attendant  
Pound Assistant  
Gatekeeper



11 Rodman  
Truck Driver  
Library Clerk/Technician

12 Skilled Laborer  
Assistant Mechanic  
Wastewater Treatment Plant Attendant  
Bus Service Attendant  
Solid Waste Collector

13 Receptionist  
Secretary  
Typist  
Clerk/Typist  
Records Clerk  
Traffic Clerk  
RSVP Program Assistant

14 Accounting/Payroll Clerk  
Equipment Operator  
Solid Waste Truck Driver  
Library Assistant I  
Meter Service Officer  
Parking Control Officer  
Animal Control Officer

15 Mason  
Grounds Supervisor  
Dispatcher  
Wastewater Treatment Plant Operator  
Recreation Centers Assistant

16 Clerical Unit Supervisor  
Senior Secretary  
Assistant to Tax Collector  
Assistant to Town Clerk  
Social Services Assistant  
Library Assistant II  
Bus Driver

17 Assistant to Town Manager  
Service Manager  
Fire Officer

18 Accounting Technician  
Draftsman  
Heavy Equipment Operator  
Police Officer  
Library Assistant III

19 Assistant for Employee Services  
Foreman  
Fire Driver  
Housing Services Advisor  
Recreation Centers Supervisor  
Senior Citizens Specialist  
Teen Specialist

20 Assistant to the Mayor  
RSVP Director  
Child Services Coordinator  
Mechanic  
Detective  
Administrative Assistant  
Building Inspector  
Electrical Inspector  
Plumbing/Heating Inspector  
Housing Inspector  
Public Works Inspector  
Surveyor

21 Housing Services Coordinator

22	Police Social Worker Fire Lieutenant Fire Inspector Fire Mechanic Athletic Coordinator Recreation Program Coordinator
23	Superintendent Police Lieutenant Athletic Director Librarian
24	Town Clerk/Tax Collector Purchasing Agent
25	Chief Accountant Planner Engineer Police Captain Fire Captain
26	Assistant Town Attorney
27	-
28	Director of Inspections Police Legal Advisor Zoning Administrator
29	Police Major Assistant Fire Chief
30	Director of Human Services Director of Recreation Library Director Assistant Director of Public Works
31	-
32	-
33	Director of Finance Director of Planning Fire Chief
34	Police Chief Director of Transportation
35	Director of Public Works
36	Assistant Town Manager

### SECTION III

#### A. Bond and Distribution of Salaries

<u>Position</u>	<u>Bond</u>
Town Manager	\$ 5,000
Town Clerk	5,000
Finance Director	25,000
Other Employees (Blanket)	2,500

#### B. Mayor and Legislative

<u>Position</u>	<u>No.</u>	<u>Salary</u>
Mayor	1	\$ 5,000*
Alderman	8	2,000*

\*Effective December 1, 1975

#### C. The compensations set forth herein for full-time permanent employees are hereby adopted in the manner herein provided.

CCB099

Position	No.	Hrs.	Range No.
Mayor and Legislative Office			
Asst. to the Mayor	1	40	20
Secretary	1	40	13
General Administration			
Town Manager	1		
Asst. Town Manager	2	40	36
Asst. for Employee Services	1	40	19
Asst. Sec. to Manager	1	40	17
Clerical Unit Supervisor	1	40	16
Typist	2	40	13
Receptionist	1	40	13
Clerk	1	40	10
Finance Department			
Director	1	40	33
Chief Accountant	1	40	25
Pur. Agent	1	40	24
Accounting Technician	1	40	18
Accounting/Payroll Clerk	1	40	14
Clerk and Collection			
Town Clerk & Tax Collector	1	40	24
Position	No.	Hrs.	Range No.
Asst. to Tax Collector	1	40	16
Asst. to Town Clerk	1	40	16
Clerk-Typist	1	40	13
Legal			
Asst. Town Attorney	1	40	26
Police Legal Advisor	1	40	28
Secretary	1	40	13
Planning			
Director	1	40	33
Zoning Administrator	1	40	28
Planner	2	40	25
Draftsman	1	40	18
Inspections			
Director	1	40	28
Building Inspect.	2	40	20
Housing Inspect.	2	40	20
Electrical Inspect.	1	40	20
Plumbing & Heat Inspect.	1	40	20
Secretary	1	40	13
Police Department			
Police Chief	1	40	34
Major	1	40	29
Captain	5	42	25
Lieutenant	11	42	23
Detective	4	42	20
Officers	27	42	18
Dispatcher	6	42	15
Animal Control Officer	1	40	14
Parking Control Officer	1	40	14
Senior Secretary	1	40	16
Records Clerk	3	40	13
Parking			
Meter Svc. Officer	1	40	14
Traffic Clerk	1	40	13
Lot Attendant	6	40	10
Fire Department			
Fire Chief	1	40	33
Asst. Chief	1	40	29
Captain	2	60	25
Lieutenant	6	60	22
Fire Inspector	2	40	22

Position	No.	Hrs.	Range No.
Mechanic	1	40	22
Fire Driver	10	60	19
Fire Officer	22	60	17
PW - Administration			
Director	1	40	35
Inspector	2	40	20
Surveyor	1	40	20
Draftsman	1	40	18
Rodman	1	40	11
Secretary	2	40	13
Streets			
Assistant Director	1	40	30
Superintendent	1	40	23
Foreman	1	40	19
Equip. Operator	3	40	14
Mason	1	40	15
Skilled Laborer	2	40	12
Truck Driver	5	40	11
Laborer	7	40	10
Solid Waste Collection			
Superintendent	1	40	23
Foreman	1	40	19
Truck Driver	13	40	14
Solid Waste Collector	23	40	12
Public Bldgs. & Grounds			
Foreman	1	40	19
Grounds Supervisor	1	40	15
Skilled Laborer	2	40	12
Groundskeeper	3	40	10
Laborer	2	40	10
Equipment Services			
Superintendent	1	40	23
Mechanic	2	40	20
Service Manager	1	40	17
Asst. Mechanic	1	40	12
Construction			
Superintendent	1	40	23
Heavy Equipment Operator	1	40	18
Skilled Laborer	1	40	12
Laborer	1	40	10
Position	No.	Hrs.	Range No.
Human Services			
Director	1	40	30
Police Soc. Worker	2	40	22
Hsg. Svcs. Coord.	1	40	21
Hsg. Svcs. Advisor	1	40	18
Soc. Svcs. Asst.	1	40	16
Child Svcs. Coord.	1	40	19
Senior Secretary	1	40	16
RSVP Director	1	40	20
RSVP Prog. Asst.	1	40	13
Recreation			
Director	1	40	30
Athletic Coord.	1	40	22
Rec. Prog. Coord.	1	40	22
Senior Cit. Specialist	1	40	19
Teen Specialist	1	40	19
Rec. Ctrs. Supervisor	1	40	19
Rec. Ctrs. Asst.	2	40	15
Senior Secretary	1	40	16

Wastewater Collection			
Superintendent	1	40	23
Foreman	1	40	19
Equip. Oper.	2	40	14
Skilled Laborer	1	40	12
Laborer	2	40	10
Wastewater Treatment			
Operator	1	40	14
Attendant	4	40	12
Solid Waste Disposal			
Foreman	1	40	19
Heavy Equip. Oper.	2	40	18
Gatekeeper	1	40	10
Transportation			
Director	1	40	34
Superintendent	2	40	23
Mechanic	4	40	20
Administrative Asst.	1	40	20
Bus Driver	51	40	16
Dispatcher	2	40	15
Bus Svc. Oper.	4	40	12

D. Compensation set forth herein for employees of the Public Library.

Position	No.	Range No.
Director	1	30
Librarian	2	23
Library Assistant III	1	18
Library Assistant II	3	16
Library Assistant I	1	14
Library Clerk/Tech.	1	11

E. The compensation set forth herein for other part-time or non-permanent employees, are hereby adopted in the manner herein provided:

Position	No.	Salary
Clerk	1	\$2.58/hr.
Intern	3	\$2,200
Town Attorney	1	\$18,000
Electrical Inspector	1	\$5,184
Pound Assistant	1	\$2.50/hr.
School Guard	4	\$100 per month (9 mos.)
Parking Lot Attendant	2	\$2.58-2.84/hr.
Civil Preparedness Coord.	1	\$2,600/yr.
Call Fireman	8	\$276/yr.
Bus Driver	varies	\$3.46-4.62/hr.
Council on Aging Director	1	\$9,000
Laborer	varies	\$2.58/hr.

Recreation

1. Art Instructor III		\$6.00-8.00/hr.
2. Art Instructor II		5.00/hr.
3. Art Instructor I		2.00-4.00/hr.
4. Athletic Supervisor		2.50/hr.
5. Bridge Instructor I		3.00-5.00/hr.
6. Chess Instructor I		3.00-5.00/hr.
7. Dance Instructor III		8.00/hr.
8. Dance Instructor II		5.00/hr.
9. Dance Instructor I		2.00-4.00/hr.
10. Drama Instructor I		3.00-5.00/hr.
11. Drama Specialist		2.50-4.00/hr.
12. Football Official		5.00-7.00/hr.
13. Gymnastics Instructor I		2.00-5.00/hr.
14. Karate Instructor I		2.00-5.00/hr.
15. Lifeguard		Up to 3.00/hr.

Recreation (con't)

16. Music Instructor I, II, III	\$2.00-8.00/hr.
17. Outdoor Specialist	2.50-3.00/hr.
18. Photography Instructor I, II, III	2.00-8.00/hr.
19. Playground Counselor	2.00/hr.
20. Playground Supervisor	2.25-3.25/hr.
21. Pool Attendant	2.00-2.25/hr.
22. Program Assistant	2.00-3.00/hr.
23. Publicity Coordinator	2.50-2.75/hr.
24. Recreation Intern	2.00-3.00/hr.
25. Referee - Basketball, Soccer	2.50-6.00/hr.
26. Security Officer	4.50-5.50/hr.
27. Senior Athletic Supervisor	2.50-3.00/hr.
28. Senior Lifeguard	2.50-3.00/hr.
29. Senior Playground Counselor	2.10-2.50/hr.
30. Senior Swim Instructor	2.50-3.00/hr.
31. Scorer	2.00-2.25/hr.
32. Swim Instructor	2.50-3.00/hr.
33. Tennis Instructor III	6.00-8.00/hr.
34. Tennis Instructor II	4.00-5.00/hr.
35. Timer	2.00-2.25/hr.
36. Tournament Official	7.00-15.00/hr.
37. Umpire	5.00/per game
38. Yoga Instructor I	4.00-8.00/hr.

F. Effective October 1, 1975 the following positions will be added in said divisions.

Division	Position	No.	Hours	Range	No.
Public Works - Street	Laborer	2	40	10	
Public Works - Solid Waste Collection	S.W. Collector	4	40	12	
Police - Patrol	Police Officer	6	42	18	

G. Effective January 1, 1975, the Fire Department personnel, according to the Fair Labor Standards Act, will be subject to a reduction in hours and manpower requirements increased as follows:

Position	No.	Hours	Range	No.
Chief	1	40	33	
Asst. Fire Chief	1	40	29	
Fire Captain	3	54	25	
Fire Lt.	6	54	22	
Fire Inspector	2	40	22	
Fire Mechanic	1	40	22	
Fire Driver	12	54	19	
Fire Officer	24	54	17	

SECTION IV  
GENERAL PROVISIONS

All Town employees shall be paid monthly or weekly as outlined under the Fair Labor Standards Act Amendments of 1974 (P.L. 93-259). The Finance Director shall issue warrants for payment of all claims for compensation when approved by the Town Manager and within the appropriation, and shall issue warrants monthly for payments of compensation of members of the Board and the Mayor upon certification of the correctness of the amounts.

SECTION V  
OVERTIME COMPENSATION

Town employees covered under the Fair Labor Standards Act Amendments of 1974 (P.L. 93-259) will be paid overtime compensation at the rate of time-and-a-half, who work in excess of 40 hours per work week or any hours worked in a work period covered by law. Provided such compensatory time can be granted within the specific work week or work period in which overtime occurs, compensatory time can be granted in lieu of overtime compensation.

Adopted this 27th day of June, 1975.

CCE581

Alderman Cohen pointed out that under Section 3, Item C, Transportation, that previously there was a chief mechanic and operations supervisor; and that this budget shows that these are combined into two superintendent positions. Town Manager Kendzior said that these two people will have comparable duties and the same pay. Alderman Cohen moved, seconded by Alderman Welsh that the ordinance be adopted as read.

Alderman Smith said that he has just become aware of a proposed grant request by the Town of Chapel Hill for a juvenile officer. He asked if this was referred to in the budget. Mayor Lee said that the Town has had this position for several years and that the grant request being made now should be simply an up-dating process which will occur each year. Alderman Marshall said that it is a dreadful situation for herself and Alderman Smith, who are delegates to COG to be asked to approve an A-95 review that they have not seen come across their desk and that they have not heard about in meetings. She said that, as delegates, she and Alderman Smith are subject to questioning by other people as to why it was the largest grant that was asked for, and that usually when requests come to the COG delegates that the other delegates turn to the representatives from the area making the request for direction and information. She said that in this case, while no one asked any questions, it was potentially a very embarrassing situation. Mayor Lee said that he would suggest that any request that would be submitted to the Triangle J Council of Governments be not only presented to this Board but especially to the delegates who are sitting on the COG board. Alderman Marshall said that Ms. Flo Garrett is now the chairman of COG, and that she will probably lean on the Chapel Hill delegates for the performance of a much more active roll than before. Town Manager Kendzior said that he would make sure that the COG delegates are aware of any grant request.

The motion was unanimously adopted by a roll call vote with each Board member answering aye.

Mayor Lee read the following ordinance:

AN ORDINANCE TO AMEND CHAPTER 5  
CODE OF ORDINANCES, TOWN OF CHAPEL HILL

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF CHAPEL HILL:

SECTION I

That Chapter 5 of the Code of Ordinances, Town of Chapel Hill be amended by adding new sections, 5-26 and 5-27 to read as follows:

Section 5-26

That the inspection fees for building permits issued by the Town shall be as follows:

These fees shall be in addition to other applicable fees. All fees based on cost of work.

COST OF WORK

101 -	1,000----	\$ 5.00
1,001 -	5,000----	12.00
5,001 -	15,000----	20.00
15,000 -	50,000----	2.00/M or fraction thereof
50,000 -	100,000----	1.50/M of fraction thereof
		over \$50,000
100,000 -	500,000----	1.00/M of fraction over
		\$100,000
500,000 -	and up-----	.50/M of fraction over
		\$500,000

Section 5-27.

The inspection fees for the inspection of electrical installation shall be based upon the following charges:

Rough-in trip	\$ 1.00
All other trips	1.00
Fixtures	1.50
Change of service	5.00
Outlets 1-10	2.00
11-20	2.60
21-30	3.20
31-40	3.80
41-50	4.90
51-60	5.00
61-70	5.60
71-80	6.20
81-90	6.80
91-100	7.40
100 and over	.06/each

SECTION III

This ordinance shall become effective from and after the first day of July, 1975.

SECTION IV

All ordinances and portions of Ordinances in conflict herewith are hereby repealed.

This the 27th day of June, 1975.

Alderman Smith moved, seconded by Alderman Marshall, that the ordinance be adopted as read. The motion was unanimously carried by roll call vote with each member of the Board of Aldermen answering aye.

Town Attorney Denny said that incorporated in the budget is an increase in Sanitary Landfill rates. He said that he has an ordinance prepared for adoption; however, Carrboro and Orange County should be notified of this change before the Board adopts the ordinance. Alderman Cohen said that this ordinance should be adopted as soon as possible.

As there were no other items to come before the Board at the Special Meeting of June 27, 1975, the meeting adjourned at 5:53 p.m.



Mayor, Howard N. Lee



Town Clerk, David B. Roberts

MINUTES OF A REGULAR MEETING OF THE MAYOR AND THE BOARD OF ALDERMEN  
OF THE TOWN OF CHAPEL HILL HELD IN THE MUNICIPAL BUILDING,  
MONDAY, JULY 7, 1975, AT 7:30 P.M.

The Board of Aldermen met for a regular meeting on July 7, 1975 at 7:30 p.m. in the Municipal Building. The roll was reported as follows:

Present:	R. D. Smith, Mayor Pro Tem
	Gerald A. Cohen
	Thomas B. Gardner
	Shirley E. Marshall
	Sid S. Rancer
	Alice M. Welsh

Absent:	Howard N. Lee, Mayor
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A quorum of the Board was present and in attendance at the meeting. Also present were Town Manager C. Kendzior, Town Clerk D. Roberts and Town Attorney E. Denny.



# TOWN OF CHAPEL HILL



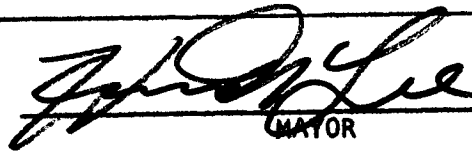
CHAPEL HILL, N. C.

June 24, 1975

## NOTICE OF SPECIAL MEETING OF THE BOARD OF ALDERMEN OF THE TOWN OF CHAPEL HILL

TO: Thomas B. Gardner  
Shirley E. Marshall  
Sid S. Rancer  
Gerald A. Cohen  
R. D. Smith  
Alice M. Welsh

You, and each of you, are hereby notified that the Board of Aldermen have called a Special Meeting, to be held in the Municipal Building at 5:00 PM on JUNE 27, 1975, To Adopt the 1975-76 Budget

  
MAYOR

### ACCEPTANCE OF NOTICE

We, the undersigned, members of the Board of Aldermen of the Town of Chapel Hill, hereby accept notice of a Special Meeting of the Board of Aldermen, called by Honorable HOWARD N. LEE, Mayor, to be held in the Municipal Building at 5:00 P.M. On June 27, 1975.

  
MAYOR

