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MINUTES OF A REGULAR MEETING OF THE MAYOR AND COUNCIL  
OF THE TOWN OF CHAPEL HILL, MUNICIPAL BUILDING,  
MONDAY, MAY 29, 1984, 7:30 P.M.

Mayor Joseph L. Nassif called the meeting to order. Councilmembers present were:

Marilyn Boulton  
Winston Broadfoot  
Jonathan Howes  
Beverly Kawalec  
David Pasquini  
Nancy Preston  
R. D. Smith  
Bill Thorpe

Also present were Town Manager, David R. Taylor; Assistant Town Managers Sonna Loewenthal and Ron Secrist; and Town Attorney, Grainger Barrett.

Petitions

--Mr. and Mrs. Jerry Van Sant petitioned the Council to consider the Town's proper role re future maintenance of Sandy Creek Trail, a 450-foot gravel road constructed on the right-of-way by area residents.

Mr. Van Sant explained that the Town's development of Elizabeth Perry Park had created increased use of Sandy Creek Trail by park visitors and Town maintenance crews. In addition, the development of Greenwood Point (of which two lots front on Sandy Creek Trail) had created significant use of Sandy Creek Trail by heavy utility and construction equipment. Repeated attempts to contact the developer re shared maintenance expenses or road repair had been ignored.

The Van Sants and neighbors petitioned the Council to:

1. Assume partial responsibility for maintaining Sandy Creek Trail as a gravel road for limited vehicular use by residents, guests and park visitors; and
2. Exercise control [of] the activities of Carol Ann Zinn in her [use] of Sandy Creek Trail...."

Councilmember Broadfoot stated that it did not seem likely that Sandy Creek Trail could remain a private gravel road, given its location and that the Town should probably maintain the road. Councilmember Howes concurred.

COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER KAWALEC, TO REFER THE PETITION TO THE MANAGER FOR A REPORT TO THE COUNCIL AS SOON AS POSSIBLE.

THE MOTION CARRIED UNANIMOUSLY.

--COUNCILMEMBER THORPE MOVED, SECONDED BY COUNCILMEMBER PRESTON, THAT AGENDA ITEM "6a" (re salaries of the Mayor and Councilmembers) BE PLACED AFTER "6n."

Mr. Taylor advised the Council to place "6a" before "6n" as "6n" was the final budget ordinance.

Councilmembers Thorpe and Preston, maker and seconder of the motion, had no objections.

THE MOTION CARRIED 6 TO 3 WITH COUNCILMEMBERS BOULTON, KAWALEC, PRESTON, SMITH, THORPE, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBERS BROADFOOT, HOWES, AND PASQUINI OPPOSING.

--Mr. Watts Hill, Jr., requested permission to speak on agenda #5a re starting date of construction under Special Use Permits and approved Site Plans. The Council granted the request.

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### Eastwood Subdivision--Discussion

Mr. Jennings, Planning Director, stated that the proposed subdivision was located on Piney Mountain Road at the intersection of Eastwood Road. The proposed subdivision would consist of approximately 29 acres. A circuitous loop road was proposed that would intersect Piney Mountain Road and Eastwood Road. Mr. Jennings explained that the Council's packet did not show the applicant's intent to eliminate Lot 3, Tax Map 29, from his application (the 60-foot right-of-way for access onto Piney Mountain Road would not be eliminated).

Mr. Jennings stated that improvements to Piney Mountain Road would have been required, had Lot 3, Tax Map 29, not been deleted prior to this presentation. The request was for a cluster subdivision. The staff and Planning Board recommended approval. Mr. Jennings responded to Councilmember Pasquini that the Planning Board reviewed this plan prior to the applicant's deletion of this lot. Mr. Taylor felt the Council should refer the request to the Planning Board, after a full report was heard, so that the Board could consider the alternative plan.

Mr. Bob Anderson, representing the applicant, stated that the proposed cluster subdivision met all of the requirements of the Development Ordinance and was consistent with the terrain and surrounding development. Less lots were proposed than that allowed in the Development Ordinance, allowing more permanent open space than required. Mr. Anderson stated that the owner desired a decision from the Council at this meeting and, if necessary, would consent to the improvements stipulated by the staff along Piney Mountain Road. He explained that the owner felt that since Lot 3 of Tax Map 29 did not create any additional lots and would only provide access to Piney Mountain Road, the expense of improvements to Piney Mountain Road would be excessive. In addition, the terrain along Piney Mountain Road would require significant infill and the cutting of hardwood trees in order to make these road improvements. It was felt that such damage to the environment would devalue the property.

Councilmember Smith felt the developer did not seem to object to damaging the environment with construction of this project. Mr. Jennings stated that cluster subdivisions allowed better use of difficult topography and reduced environmental impact; density was not increased and he felt this was a good site plan.

Mr. Jennings responded to Councilmember Boulton that a structure on this property could be built within 10 feet of the side lot line and within 21 feet of the front lot line. Councilmember Smith stated that there was no buffer between one lot and between the back yards of three other properties.

Councilmember Pasquini felt that the applicant could be permitted to make a payment in lieu of the stipulation for the sidewalks. The Town could build the sidewalks later. Councilmember Boulton felt this side of Piney Mountain Road was not the best side for a sidewalk. Mr. Taylor concurred, but asserted that similar requirements were made of other developers.

Councilmember Pasquini objected to the developer's indecision re whether or not to include a portion of the property. Mr. Taylor stated that deletion of this lot was crucial to the subdivision and should be referred to the Planning Board. If the developer felt that the proposal would be included, then there was no problem in considering the subdivision at this meeting.

Councilmember Broadfoot concurred with Councilmember Pasquini. He also objected to a property owner's ability to subdivide a subdivision with no further consideration by the Council. He also felt recreation facilities should be equally accessible by all residents. Mr. Herstine, Parks and Recreation Director, stated that terrain, past policy, and aesthetics dictated the appropriate location for recreational space. Councilmember Broadfoot felt that the developer should not be permitted to dedicate more than "25 percent of junk land [for]...credit."

Mr. Taylor asserted that it was desirable for the public to have ownership of land along stream beds, the floodway, etc. Mayor Nassif stated that a

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motion was needed to change policy. Councilmember Kawalec asserted that it was not always desirable to have large flat open space for recreation. She did not feel that streams were junk lands. Councilmember Howes concurred.

COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER PASQUINI, TO REFER THE MATTER TO THE PLANNING BOARD AND MANAGER.

Councilmember Preston felt that fill for the sidewalk would create erosion problems in the streambeds. Councilmember Smith felt that terrain along this stream beds should be re-considered, as he felt it was too steep for recreation use.

Mayor Nassif requested that the report to the Council from the Manager and Planning Board show the location of the drainageway from lots 24 through 28. He also questioned if lots 29 through 30 would need to be filled because of the steepness of the terrain, expressing concern for land conservation.

THE MOTION CARRIED UNANIMOUSLY.

#### Resolution Approving the Preliminary Plat for Steeplechase Subdivision

Mr. Jennings stated that the request was for a Preliminary Plat approval to subdivide 12.76 acres of gross land area zoned R-1 into 16 building lots. The property was located on the south side of Weaver Dairy Road between Countryside and Cedar Hills Subdivision (Chapel Hill Tax Map 25, Lot 4).

Concerns were for dual access. Because of the narrow frontage of the property on Weaver Dairy Road and because the placement of two existing developed lots on this site precluded any looping of the proposed cul-de-sac, staff recommended that a shorter cul-de-sac be stubbed out to the northwest property with a temporary turn-around, in addition to the applicant's proposed 1,000-foot cul-de-sac.

Mr. Ballentine, representing the applicant, stated that the applicant proposed to make payments in lieu of improvements to Weaver Dairy Road.

Councilmember Smith expressed concern re adequate buffers between this property and the William Marks' property. Councilmember Broadfoot expressed concern for equal access to the recreational area. Councilmember Broadfoot stated that the Council might consider the possibility of restricting further subdivision for a certain period of time after approval. Mayor Nassif requested that the staff inform the Council what developmental options existed in a subdivision.

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER BOULTON, ADOPTION OF THE FOLLOWING RESOLUTION:

#### A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR STEEPLCHASE SUBDIVISION (84-R-103)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves the preliminary plat dated April 12, 1984, for Steeplechase Subdivision, located on property identified as Chapel Hill Township Tax Map 25, Lot 4, subject to the following:

1. That a 30' wide pedestrian/non-motorized vehicle easement be provided across lot 5 to Creekside Lane, to be maintained by the homeowner's association.
2. That  $\frac{1}{2}$  of a 90-foot right-of-way be dedicated along the property's frontage with Weaver Dairy Road.
3. That Weaver Dairy Road be improved to  $\frac{1}{2}$  of a 65-foot wide cross-section with curb and gutter and a paved, 5-foot wide sidewalk along the property's frontage. Plans shall be approved by the Town Manager and NCDOT prior to approval of the Final Plat. A payment in lieu of physical improvements may be made, subject to approval of the cost estimate by the Town Manager.
4. That the long cul-de-sac be built to Class B standards with curb and gutter. Plans shall be approved by the Town Manager prior to approval of the Final Plat.

5. That the short cul-de-sac be stubbed out to the William Marks property and a temporary T-turnaround be provided at the stub out with a sign indicating the road is subject to future extension. This road shall be built to Class B standards and plans shall be approved by the Town Manager prior to approval of the Final Plat.
6. That utility easements as required by OWASA be shown on the Final Plat. These easements shall include easements to adjoining properties.
7. That plans for water and sewer be approved by the Town Manager and OWASA prior to approval of the Final Plat.
8. That plans for the location and installation of fire hydrants be approved by the Town Manager prior to approval of the Final Plat.

This the 29th day of May, 1984.

THE MOTION CARRIED 8 TO 1 WITH COUNCILMEMBERS BOULTON, HOWES, KAWALEC, PASQUINI, PRESTON, SMITH, THORPE, AND MAYOR NASSIF SUPPORTING AND COUNCILMEMBER BROADFOOT OPPOSING.

Obey's Creek Re-Zoning--Second Reading

The first reading of ordinance 84-O-33 (to amend the Zoning Atlas) was on May 14, 1984.

COUNCILMEMBER BOULTON MOVED, SECONDED BY COUNCILMEMBER KAWALEC, ADOPTION OF ORDINANCE 84-O-33, TO AMEND THE ZONING ATLAS. THE MOTION FAILED TO PASS 3 TO 6 WITH COUNCILMEMBERS THORPE, BOULTON, AND KAWALEC SUPPORTING, AND COUNCILMEMBERS PASQUINI, BROADFOOT, HOWES, SMITH, PRESTON, AND MAYOR NASSIF OPPOSING.

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER PRESTON, ADOPTION OF RESOLUTION 84-R-84 (to deny the request). THE MOTION CARRIED 6 TO 3 WITH COUNCILMEMBERS PASQUINI, BROADFOOT, HOWES, PRESTON, SMITH, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBERS THORPE, BOULTON, AND KAWALEC OPPOSING.

The following resolution was adopted:

A RESOLUTION DENYING A ZONING ATLAS AMENDMENT REQUESTED BY OBEY'S CREEK PARTNERSHIP (84-R-84)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby denies the request of Obey's Creek Partnership for a Zoning Atlas amendment to change the zoning of 16.4 acres of gross land area located on the east side of US 15-501 and identified as part of Chapel Hill Township Tax Map 128, Block B, Lot 1 from R-1 to R-4; and to change the zoning of 74.6 acres of gross land area located on the east side of US 15-501 and identified as part of Chapel Hill Township Tax Map 128, Block B, Lot 1 from R-1 to R-2.

This the 29th day of May, 1984.

Discussion of Starting Period for Construction--Special Use Permits and Site Plan Reviews

COUNCILMEMBER BOULTON MOVED, SECONDED BY COUNCILMEMBER PASQUINI, THAT ACTION ON THIS ITEM BE DEFERRED TO JULY 9, 1984. THE MOTION CARRIED UNANIMOUSLY.

Resolution Adopting a Performance-Based Pay Plan for Town Employees

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER BOULTON, ADOPTION OF THE FOLLOWING RESOLUTION:

101

A RESOLUTION ADOPTING A PERFORMANCE-BASED PAY SYSTEM FOR TOWN EMPLOYEES (84-R-105)

WHEREAS, efforts were begun in 1982-83 to research and develop a merit pay system tying pay increases to specific performance appraisals of individual work plans and standards developed with each employee; and

WHEREAS, the 1983-84 budget included funding for the Personnel Department to provide training and assistance to other departments in developing their performance appraisal systems; and

WHEREAS, periodic reports have been made to Council concerning research and development of a Performance-Based Pay System; and

WHEREAS, a work session on the proposed Performance-Based Pay System was held in February of 1984 and a report on it was presented to Council at that time; and

WHEREAS, the proposed Performance-Based Pay System was further explained in the Manager's Recommended Budget for 1984-85;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Chapel Hill approves the Performance-Based Pay System as described in the Town Manager's budget message dated April 24, 1984, for evaluating and compensating Town employees. The Budget, the Personnel Ordinance, and the Classification and Pay Ordinance shall establish basic policies of the Performance-Based Pay program; the Manager may further develop and implement administrative policies and procedures to carry out the program in accord with Council's adopted policies.

This the 29th day of May, 1984.

Councilmember Thorpe stated that he opposed the new pay system.

THE MOTION CARRIED 8 TO 1 WITH COUNCILMEMBERS BOULTON, BROADFOOT, HOWES, KAWALEC, PASQUINI, PRESTON, SMITH, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBER THORPE OPPOSING.

Ordinance Extending the Classification and Pay Plan through September 30, 1984

COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER PRESTON, ADOPTION OF ORDINANCE 84-O-36.

Councilmember Smith expressed concern that work standards and plans be fairly constructed.

Councilmember Thorpe stated that May or June of 1985 he would like to see a report on persons who had received merit increases. Mr. Taylor stated that a report would be submitted to the Council in January.

THE MOTION TO ADOPT THE FOLLOWING ORDINANCE CARRIED UNANIMOUSLY:

AN ORDINANCE EXTENDING THE CLASSIFICATION AND PAY PLAN THROUGH SEPTEMBER 30, 1984 (84-O-36)

BE IT ORDAINED by the Council of the Town of Chapel Hill that "An Ordinance Establishing a Classification and Pay Plan for the Employees, the Town of Chapel Hill and the Boards of Officials for the period July 1, 1983 through June 30, 1984" (83-O-31) be amended to read "and for the period July 1, 1984 through September 30, 1984."

BE IT FURTHER ORDAINED that Ordinance 83-O-31 be amended as follows:

DELETE the following lines in Section IV, under subsection B

Town Clerk/Revenue Collector                    1                    \$25,362

DELETE the following lines in Section IV, under subsection C

<u>Positions</u>	<u>Full-Time</u> <u>No. Hours</u>	<u>Part-Time</u> <u>No. Hours</u>	<u>Grade No.</u>
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PUBLIC WORKS (SOLID WASTE COLLECTION)			
Sanitation Equipment Operator I	10	40	-   -   11

PUBLIC WORKS (PUBLIC BUILDINGS AND GROUNDS)					
Buildings and Groundskeeper I	3	40	-	-	6
TRANSPORTATION					
Bus Driver II	2	40	1	varies	12
Secretary I	-	-	1	20	8
LIBRARY					
Library Assistant II	4	37½	1	20	10
ADD the following lines in Section IV					
INFORMATION SERVICES					
Information Services Supv./ Town Clerk	1	37½	-	-	23
ENGINEERING					
Engineering Technician	1	37½	-	-	16
PUBLIC WORKS (SOLID WASTE COLLECTION)					
Sanitation Equipment Operator I	11	40	-	-	11
PUBLIC WORKS (PUBLIC BUILDINGS AND GROUNDS)					
Buildings and Groudskeeper I	4	40	-	-	6
TRANSPORTATION					
Bus Driver I	3	40	-	-	12
Secretary I	1	37½	-	-	8
LIBRARY					
Library Assistant II	4	37½	2	20	10

This the 29th day of May, 1984.

Ordinance Establishing a Position Classification and Pay Plan and  
Longevity Plan for Employees of the Town of Chapel Hill and Bonds of  
Officials Beginning October 1, 1984

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER HOWES,  
ADOPTION OF ORDINANCE 84-0-37.

Councilmember Kawalec stated that she would support the motion, but  
opposed the longevity pay plan.

Mr. Taylor explained to Councilmember Thorpe that the part-time position  
under the Town Attorney was listed in the Budget under contract positions.  
Councilmember Thorpe expressed concern for affirmative action on contract  
positions.

Mr. Taylor explained to Councilmember Pasquini that a 5% market increase  
had been added to the market study for job rate. In this way, the proposed  
pay plan would be competitive with area job rates.

THE MOTION TO ADOPT THE FOLLOWING ORDINANCE CARRIED UNANIMOUSLY:

1983

AN ORDINANCE ESTABLISHING A POSITION CLASSIFICATION AND PAY PLAN AND LONGEVITY PLAN FOR EMPLOYEES OF THE TOWN OF CHAPEL HILL AND BONDS OF OFFICIALS BEGINNING OCTOBER 1, 1984 (84-0-37)

BE IT ORDAINED by the Council of the Town of Chapel Hill that the salaries, bonds, wages, weekly work hours, certain benefits, and the number of Officials and employees of the Town of Chapel Hill are hereby fixed as follows:

SECTION I

SCHEDULE OF SALARY GRADES

SALARY GRADE NO.	HIRING	JOB RATE	MAXIMUM
4	7,822.12	9,507.81	11,006.46
5	8,213.24	9,983.20	11,556.78
6	8,623.88	10,482.35	12,134.61
7	9,055.07	11,006.46	12,741.34
8	9,507.81	11,556.78	13,378.40
9	9,983.20	12,134.61	14,047.30
10	10,482.35	12,741.34	14,749.68
11	11,006.46	13,378.40	15,487.16
12	11,556.78	14,047.30	16,261.50
13	12,134.61	14,749.68	17,074.57
14	12,741.34	15,487.16	17,928.30
15	13,378.40	16,261.50	18,824.70
16	14,047.30	17,074.57	19,765.94
17	14,749.68	17,928.30	20,754.22
18	15,487.16	18,824.70	21,791.93
19	16,261.50	19,765.94	22,881.50
20	17,074.57	20,754.22	24,025.57
21	17,928.30	21,791.93	25,226.85
22	18,824.70	22,881.50	26,488.19
23	19,765.94	24,025.57	27,812.59
24	20,754.22	25,226.85	29,203.21
25	21,791.93	26,488.19	30,663.36
26	22,881.50	27,812.59	32,196.53
27	24,025.57	29,203.21	33,806.35
28	25,226.85	30,663.36	35,496.67
29	26,488.18	32,196.53	37,271.51
30	27,812.59	33,806.35	39,135.08
31	29,203.21	35,496.67	41,091.84
32	30,663.36	37,271.51	43,146.43
33	32,196.53	39,135.08	45,303.75
34	33,806.35	41,091.84	47,568.94
35	35,496.67	43,146.43	49,947.39

BASED ON 37½-HOUR WORK WEEK (A)

SALARIES BASED ON 40-HOUR WORK WEEK (B)

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ANNUAL	BI-WEEKLY	WEEKLY	STRAIGHT TIME		TIME & ONE-HALF
			HOURLY	WEEKLY	
7,822.12	300.85	150.43	4.011	150.43	6.017
8,213.24	315.89	157.95	4.212	157.95	6.318
8,623.88	331.69	165.84	4.423	165.84	6.635
9,055.07	348.27	174.14	4.644	174.14	6.966
9,507.81	365.69	182.84	4.876	182.84	7.314
9,983.20	383.97	191.98	5.120	191.98	7.680
10,482.35	403.17	201.58	5.376	201.58	8.064
11,006.46	423.33	211.66	5.644	211.66	8.466
11,556.78	444.49	222.25	5.927	222.25	8.891
12,134.61	466.72	233.36	6.223	233.36	9.335
12,741.34	490.05	245.03	6.534	245.03	9.801
13,378.40	514.55	257.28	6.861	257.28	10.292
14,047.30	540.28	270.14	7.204	270.14	10.806
14,749.68	567.30	283.65	7.564	283.65	11.346
15,487.16	595.66	297.83	7.942	297.83	11.913
16,261.50	625.44	312.72	8.339	312.72	12.509
17,074.57	656.71	328.36	8.756	328.36	13.134
17,928.30	689.55	344.78	9.194	344.78	13.791
18,824.70	724.03	362.01	9.654	362.01	14.481
19,765.94	760.23	380.11	10.136	380.11	15.204
20,754.22	798.24	399.12	10.643	399.12	15.965
21,791.93	838.15	419.08	11.176	419.08	16.764
22,881.50	880.06	440.03	11.734	440.03	17.601
24,025.57	924.06	462.03	12.321	462.03	18.482
25,226.85	970.26	485.13	12.937	485.13	19.406
26,488.19	1,018.78	509.39	13.584	509.39	20.376
27,812.59	1,069.72	534.86	14.263	534.86	21.395
29,203.21	1,123.20	561.60	14.976	561.60	22.464
30,663.36	1,179.36	589.68	15.725	589.68	23.588
32,196.53	1,238.33	619.16	16.511	619.16	24.767
33,806.35	1,300.24	650.12	17.337	650.12	26.006
35,496.67	1,365.26	682.63	18.204	682.63	27.306
37,271.51	1,433.52	716.76	19.114	716.76	28.671
39,135.08	1,505.20	752.60	20.069	752.60	30.104
41,091.84	1,580.46	790.23	21.073	790.23	31.610
43,146.43	1,659.48	829.74	22.126	829.74	33.190
45,303.75	1,742.45	871.23	23.230	871.23	34.850
47,568.94	1,829.57	914.79	24.394	914.79	36.591
49,947.39	1,921.05	960.53	25.614	960.53	38.421

ANNUAL	BI-WEEKLY	WEEKLY	STRAIGHT TIME		TIME & ONE-HALF
			HOURLY	WEEKLY	
7,822.12	300.85	150.43	3.761	150.43	5.642
8,213.24	315.89	157.95	3.949	157.95	5.924
8,623.88	331.69	165.84	4.146	165.84	6.219
9,055.07	348.27	174.14	4.353	174.14	6.530
9,507.81	365.69	182.84	4.571	182.84	6.857
9,983.20	383.97	191.98	4.800	191.98	7.200
10,482.35	403.17	201.58	5.040	201.58	7.560
11,006.46	423.33	211.66	5.292	211.66	7.938
11,556.78	444.49	222.25	5.556	222.25	8.334
12,134.61	466.72	233.36	5.834	233.36	8.751
12,741.34	490.05	245.03	6.126	245.03	9.189
13,378.40	514.55	257.28	6.432	257.28	9.648
14,047.30	540.28	270.14	6.754	270.14	10.131
14,749.68	567.30	283.65	7.091	283.65	10.637
15,487.16	595.66	297.83	7.446	297.83	11.169
16,261.50	625.44	312.72	7.818	312.72	11.727
17,074.57	656.71	328.36	8.209	328.36	12.314
17,928.30	689.55	344.78	8.620	344.78	12.930
18,824.70	724.03	362.01	9.050	362.01	13.575
19,765.94	760.23	380.11	9.503	380.11	14.255
20,754.22	798.24	399.12	9.978	399.12	14.967
21,791.93	838.15	419.08	10.477	419.08	15.716
22,881.50	880.06	440.03	11.001	440.03	16.502
24,025.57	924.06	462.03	11.551	462.03	17.327
25,226.85	970.26	485.13	12.128	485.13	18.192
26,488.19	1,018.78	509.39	12.735	509.39	19.103
27,812.59	1,069.72	534.86	13.372	534.86	20.058
29,203.21	1,123.20	561.60	14.040	561.60	21.060
30,663.36	1,179.36	589.68	14.742	589.68	22.113
32,196.53	1,238.33	619.16	15.479	619.16	23.219
33,806.35	1,300.24	650.12	16.253	650.12	24.380
35,496.67	1,365.26	682.63	17.066	682.63	25.599
37,271.51	1,433.52	716.76	17.919	716.76	26.879
39,135.08	1,505.20	752.60	18.815	752.60	28.223
41,091.84	1,580.46	790.23	19.756	790.23	29.634
43,146.43	1,659.48	829.74	20.743	829.74	31.115
45,303.75	1,742.45	871.23	21.780	871.23	32.670
47,568.94	1,829.57	914.79	22.870	914.79	34.305
49,947.39	1,921.05	960.53	24.012	960.53	36.019

SALARIES BASED ON 42-HOUR WORK WEEK (C)

ANNUAL	BI-WEEKLY	WEEKLY	STRAIGHT TIME		TIME & ONE-HALF
			HOURLY	WEEKLY	
7,822.12	300.85	150.43	3.582		5.373
8,213.24	315.89	157.95	3.761		5.642
8,623.88	331.69	165.84	3.949		5.924
9,055.07	348.27	174.14	4.146		6.219
9,507.81	365.69	182.84	4.353		6.530
9,983.20	383.97	191.98	4.571		6.857
10,482.35	403.17	201.58	4.800		7.200
11,006.46	423.33	211.66	5.040		7.560
11,556.78	444.49	222.25	5.292		7.938
12,134.61	466.72	233.36	5.556		8.334
12,741.34	490.05	245.03	5.834		8.751
13,378.40	514.55	257.28	6.126		9.189
14,047.30	540.28	270.14	6.432		9.648
14,749.68	567.30	283.65	6.754		10.131
15,487.16	595.66	297.83	7.091		10.637
16,261.50	625.44	312.72	7.446		11.169
17,074.57	656.71	328.36	7.818		11.727
17,928.30	689.55	344.78	8.209		12.314
18,824.70	724.03	362.01	8.619		12.929
19,765.94	760.23	380.11	9.050		13.575
20,754.22	798.24	399.12	9.503		14.255
21,791.93	838.15	419.08	9.976		14.964
22,881.50	880.06	440.03	10.477		15.716
24,025.57	924.06	462.03	11.001		16.502
25,226.85	970.26	485.13	11.551		17.327
26,488.19	1,018.78	509.39	12.128		18.192
27,812.59	1,069.72	534.86	12.735		19.103
29,203.21	1,123.20	561.60	13.371		20.057
30,663.36	1,179.36	589.68	14.040		21.060
32,196.53	1,238.33	619.16	14.742		22.113
33,806.35	1,300.24	650.12	15.479		23.219
35,496.67	1,365.26	682.63	16.253		24.380
37,271.51	1,433.52	716.76	17.066		25.599
39,135.08	1,505.20	752.60	17.919		26.879
41,091.84	1,580.46	790.23	18.815		28.223
43,146.43	1,659.48	829.74	19.756		29.634
45,303.75	1,742.45	871.23	20.744		31.115
47,568.94	1,829.57	914.79	21.781		32.671
49,947.39	1,921.05	960.53	22.870		34.305

SALARIES BASED ON 56-HOUR WORK WEEK (D)

ANNUAL	BI-WEEKLY	WEEKLY	STRAIGHT TIME		TIME & ONE-HALF
			HOURLY	WEEKLY	
7,822.12	300.85	150.43	2.686		4.029
8,213.24	315.89	157.95	2.821		4.232
8,623.88	331.69	165.84	2.961		4.442
9,055.07	348.27	174.14	3.110		4.665
9,507.81	365.69	182.84	3.265		4.898
9,983.20	383.97	191.98	3.428		5.142
10,482.35	403.17	201.58	3.600		5.400
11,006.46	423.33	211.66	3.780		5.670
11,556.78	444.49	222.25	3.969		5.954
12,134.61	466.72	233.36	4.167		6.251
12,741.34	490.05	245.03	4.376		6.564
13,378.40	514.55	257.28	4.594		6.891
14,047.30	540.28	270.14	4.824		7.236
14,749.68	567.30	283.65	5.065		7.598
15,487.16	595.66	297.83	5.318		7.977
16,261.50	625.44	312.72	5.584		8.376
17,074.57	656.71	328.36	5.864		8.796
17,928.30	689.55	344.78	6.157		9.236
18,824.70	724.03	362.01	6.465		9.698
19,765.94	760.23	380.11	6.788		10.182
20,754.22	798.24	399.12	7.127		10.691
21,791.93	838.15	419.08	7.484		11.226
22,881.50	880.06	440.03	7.858		11.787
24,025.57	924.06	462.03	8.251		12.377
25,226.85	970.26	485.13	8.663		12.995
26,488.19	1,018.78	509.39	9.096		13.644
27,812.59	1,069.72	534.86	9.551		14.327
29,203.21	1,123.20	561.60	10.029		15.044
30,663.36	1,179.36	589.68	10.530		15.795
32,196.53	1,238.33	619.16	11.056		16.584
33,806.35	1,300.24	650.12	11.609		17.414
35,496.67	1,365.26	682.63	12.190		18.285
37,271.51	1,433.52	716.76	12.799		19.199
39,135.08	1,505.20	752.60	13.439		20.159
41,091.84	1,580.46	790.23	14.111		21.167
43,146.43	1,659.48	829.74	14.815		22.223
45,303.75	1,742.45	871.23	15.556		23.333
47,568.94	1,829.57	914.79	16.335		24.503
49,947.39	1,921.05	960.53	17.152		25.728

SECTION III  
CLASSIFICATIONS GROUPED BY SALARY GRADE

- 7 • (9055/11066/12741)\*\*  
• Parking Lot Attendant
- 8 • (9507/11556/13378)  
• Staff Services Technician  
• Buildings and Groundskeeper  
• Library Assistant I  
• Laborer
- 9 • (9983/12134/14047)  
• Surveyor's Assistant  
• Equipment Service Attendant I  
• Traffic Assistant I  
• Weighmaster  
• Secretary I
- 10 • (10482/12741/14749)  
• Truck Driver  
• Assistant Tree Trimmer
- 11 • (11006/12378/15477)  
• Accounting Clerk  
• Receptionist  
• Secretary II  
• Solid Waste Collector I  
• Equipment Operator I  
• Equipment Service Attendant II  
• Library Assistant II  
• Records Clerk
- 12 • (11556/14047/16261)  
• Word Processor  
• Purchasing Assistant  
• Solid Waste Collector II  
• Buildings and Grounds Supervisor  
• Animal Control Officer I  
• Traffic Assistant II  
• Grounds Specialist  
• Secretary III
- 13 • (12134/14749/17074)  
• Accounting Technician I  
• Personnel Technician  
• Parking Services Supervisor  
• Permits Technician  
• Mason  
• Library Assistant III  
• Secretary IV  
• Animal Control Officer II
- 14 • (12741/15487/17928)  
• Bus Driver I  
• Equipment Operator II  
• Tree Trimmer  
• Sanitation Equipment Operator I  
• Assistant Recreation Center Supervisor
- 15 • (13378/16261/18824)  
• Executive Secretary  
• Staff Services Supervisor  
• Equipment Mechanic I  
• Sanitation Equipment Operator II  
• Deputy Town Clerk  
• Revenue Collector  
• Drafting Technician  
• Bus Driver II  
• Maintenance Mechanic  
• Parts and Service Manager
- 16 • (14047/17074/19765)  
• Equipment Operator III  
• Recreation Specialist I  
• Firefighter
- 17 • (14749/17928/20754)  
• Bus Dispatcher  
• Transportation Operations Supervisor
- 18 • (15487/18824/21791)  
• Accounting Technician II  
• Equipment Mechanic II  
• Engineering Technician  
• Streets Supervisor  
• Sanitation Supervisor  
• Landfill Supervisor  
• Librarian I  
• Recreation Specialist II  
• Fire Equipment Operator  
• Fire Equipment Mechanic  
• Recreation Center Supervisor
- 19 • (16261/19765/22881)  
• Equipment Mechanic Supervisor I  
• Personnel Analyst I  
• Librarian II
- 20 • (17074/20754/24025)  
• Building Inspector  
• Plumbing Inspector  
• Housing Inspector  
• Electrical Inspector  
• Engineering Inspector  
• Planner I  
• Equipment Mechanic Supervisor II  
• Assistant Trans. System Superintendent  
• Public Safety Officer  
• Assistant Fire Marshall
- 21 • (17928/21791/25226)  
• Administrative Assistant I  
• Grants Coordinator  
• Librarian III  
• Master Officer  
• Surveyor  
• Crisis Counselor
- 22 • (18824/22881/26488)  
• Human Services Coordinator  
• Recreation Program Coordinator  
• Parks Superintendent  
• Fire Captain
- 23 • (19765/24025/27812)  
• Assistant to the Manager  
• Personnel Analyst II  
• Assistant to the Mayor  
• Crisis Unit Supervisor  
• Equipment Service Superintendent  
• Public Works Superintendent  
• Administrative Assistant II  
• Police Lieutenant
- 24 • (20754/25226/29203)  
• Purchasing Agent  
• Information Services Supv./Town Clerk  
• Planner II  
• Assistant Fire Chief  
• Fire Marshall
- 25 • (21791/26488/30663)  
• Transportation System Superintendent  
• Police Captain
- 26 • (22881/27812/32196)  
• Assistant Town Engineer  
• Planner III  
• Deputy Fire Chief  
• Accounting Services Manager
- 27 • (24025/29203/33806)  
• Police Major
- 28 • (25226/30663/35496)  
• Inspections Director  
• Library Director
- 29 • (26488/32196/37271)  
• Personnel Director
- 30 • (27812/33806/39135)  
• Parks and Recreation Director  
• Fire Chief
- 31 • (29203/35496/41091)  
• Finance Director  
• Town Engineer
- 32 • (30663/37271/43146)  
• Transportation Director  
• Public Works Director  
• Police Chief  
• Planning Director
- 33
- 34
- 35 • (35496/43146/49946)  
• Assistant Town Manager

\*Eligible for overtime compensation.  
\*\*First figure is hiring rate/middle figure is job rate/third figure is

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SECTION IV  
BUDGETED POSITIONS

A. Bonded Positions

<u>Position</u>	<u>Bond</u>
Director of Finance	\$100,000
Other Employees (blanket)	\$100,000

B. Mayor, Council, and Town Manager

<u>Position</u>	<u>No.</u>	<u>FY 84-85</u>
Mayor	1	\$ 7,000
Council Members	8	\$ 3,000
Town Manager	1	\$54,600
Town Attorney	1	\$36,750

C. Full- and Part-Time Positions

<u>Positions</u>	<u>Full-Time</u>		<u>Part-Time</u>		<u>Grade No.</u>
	<u>No.</u>	<u>Hrs.</u>	<u>No.</u>	<u>Hrs.</u>	
<b>MAYOR AND LEGISLATIVE OFFICE</b>					
Assistant to the Mayor	1	-	-	-	23
<b>TOWN MANAGER'S OFFICE</b>					
Assistant Town Manager	2	*	-	-	35
Assistant to the Manager	1	37 $\frac{1}{2}$	-	-	23
Human Services Coordinator	1	37 $\frac{1}{2}$	-	-	22
Executive Secretary	1	37 $\frac{1}{2}$	-	-	15
Staff Services Supervisor	1	37 $\frac{1}{2}$	-	-	15
Word Processor	1	37 $\frac{1}{2}$	-	-	12
Secretary II	1	37 $\frac{1}{2}$	-	-	11
Receptionist	1	37 $\frac{1}{2}$	-	-	11
Staff Services Technician	1	37 $\frac{1}{2}$	-	-	8
<b>PERSONNEL</b>					
Personnel Director	1	*	-	-	29
Personnel Analyst II	1	37 $\frac{1}{2}$	-	-	23
Personnel Analyst I	1	37 $\frac{1}{2}$	-	-	19
Personnel Technician	1	37 $\frac{1}{2}$	-	-	13
<b>FINANCE</b>					
Finance Director	1	*	-	-	31
Accounting Services Manager	1	37 $\frac{1}{2}$	-	-	26
Purchasing Agent	1	37 $\frac{1}{2}$	-	-	24
Accounting Technician II	1	37 $\frac{1}{2}$	-	-	18
Revenue Collector	1	37 $\frac{1}{2}$	-	-	15
Accounting Technician I	1	37 $\frac{1}{2}$	-	-	13
Purchasing Assistant	1	37 $\frac{1}{2}$	-	-	12
Accounting Clerk	1	37 $\frac{1}{2}$	-	-	11

\* Hours as required to perform the duties of the position, not less than 40 hours per week

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<u>Positions</u>	<u>Full-Time</u>		<u>Part-Time</u>		<u>Grade No.</u>
	<u>No.</u>	<u>Hrs.</u>	<u>No.</u>	<u>Hrs.</u>	
<b>INFORMATION SERVICES</b>					
Information Services Supervisor/ Town Clerk	1	37 $\frac{1}{2}$	-	-	24
Deputy Town Clerk	1	37 $\frac{1}{2}$	-	-	15
<b>PLANNING</b>					
Planning Director	1	*	-	-	32
Planner III	1	37 $\frac{1}{2}$	-	-	26
Planner II	4	37 $\frac{1}{2}$	-	-	24
Planner I	1	37 $\frac{1}{2}$	-	-	20
Drafting Technician	-	-	1	20	15
Secretary III	1	37 $\frac{1}{2}$	-	-	12
<b>INSPECTIONS</b>					
Inspections Director	1	*	-	-	28
Building Inspector	2	37 $\frac{1}{2}$	-	-	20
Electrical Inspector	1	37 $\frac{1}{2}$	-	-	20
Housing Inspector	1	37 $\frac{1}{2}$	-	-	20
Plumbing and Heating Inspector	1	37 $\frac{1}{2}$	-	-	20
Permits Technician	1	37 $\frac{1}{2}$	-	-	13
<b>ENGINEERING</b>					
Town Engineer	1	*	-	-	31
Assistant Town Engineer	1	37 $\frac{1}{2}$	-	-	26
Surveyor	1	37 $\frac{1}{2}$	-	-	21
Engineering Inspector	1	37 $\frac{1}{2}$	-	-	20
Engineering Technician	1	37 $\frac{1}{2}$	-	-	18
Drafting Technician	1	37 $\frac{1}{2}$	-	-	15
Surveyor's Assistant	1	37 $\frac{1}{2}$	-	-	9
<b>PUBLIC SAFETY</b>					
Police Chief	1	*	-	-	32
Fire Chief	1	*	-	-	30
Deputy Fire Chief	1	40	-	-	26
Police Major	1	40	-	-	27
Assistant Fire Chief	4	40/56	-	-	24
Fire Marshall	1	40	-	-	24
Police Captain	3	40	-	-	25
Police Lieutenant	8	40;42	-	-	23
Crisis Unit Supervisor	1	40	-	-	23
Fire Captain	9	56	-	-	22
Master Officer	15	40;42/56**	-	-	21
Crisis Counselor	2	40	-	-	21
Assistant Fire Marshall	2	40	-	-	20
Public Safety Officer	41	42/56**	-	-	20
Fire Equipment Mechanic	1	40	-	-	18
Fire Equipment Operator	16	56	-	-	18
Firefighter	5	56	-	-	16
Animal Control Officer II	1	37 $\frac{1}{2}$	-	-	13
Animal Control Officer I	1	37 $\frac{1}{2}$	-	-	12
Records Clerk	4	37 $\frac{1}{2}$	-	-	11
Secretary II	3	37 $\frac{1}{2}$	-	-	11

\* Hours as required to perform the duties of the position, not less than 40 hours per week  
 \*\*The hours of Public Safety Officers and Master Officers assigned to Public Safety are 42 when performing Police duties; 56 when rotating through the Fire Department.

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<u>Positions</u>	<u>Full-Time</u>		<u>Part-Time</u>		<u>Grade No.</u>
	<u>No.</u>	<u>Hrs.</u>	<u>No.</u>	<u>Hrs.</u>	
<b>PUBLIC WORKS (ADMINISTRATION)</b>					
Public Works Director	1	*	-	-	32
Administrative Assistant II	1	40	-	-	23
Secretary II	1	37½	-	-	11
<b>PUBLIC WORKS (CONSTRUCTION)</b>					
Public Works Superintendent	1	40	-	-	23
Equipment Operator II	2	40	-	-	14
Mason	1	40	-	-	13
<b>PUBLIC WORKS (EQUIPMENT SERVICES)</b>					
Equipment Services Superintendent	1	40	-	-	23
Equipment Mechanic II	4	40	-	-	18
Equipment Mechanic I	1	40	-	-	15
Parts and Service Manager	1	40	-	-	15
Equipment Service Attendant II	1	40	-	-	11
<b>PUBLIC WORKS (PUBLIC BUILDINGS &amp; GROUNDS)</b>					
Public Works Superintendent	1	40	-	-	23
Maintenance Mechanic	1	40	-	-	15
Tree Trimmer	1	40	-	-	14
Grounds Specialist	1	40	-	-	12
Traffic Assistant II	1	40	-	-	12
Assistant Tree Trimmer	1	40	-	-	10
Traffic Assistant I	1	40	-	-	9
Buildings and Groundskeeper	3	40	-	-	8
<b>PUBLIC WORKS (SOLID WASTE COLLECTION)</b>					
Public Works Superintendent	1	40	-	-	23
Sanitation Supervisor	2	40	-	-	18
Sanitation Equipment Operator II	4	40	-	-	15
Sanitation Equipment Operator I	11	40	-	-	14
Solid Waste Collector II	3	40	-	-	12
Solid Waste Collector I	19	40	-	-	11
<b>PUBLIC WORKS (SOLID WASTE DISPOSAL)</b>					
Landfill Supervisor	1	40	-	-	18
Equipment Operator III	2	40	-	-	16
Weighmaster	1	40	-	-	9
<b>PUBLIC WORKS (STREETS)</b>					
Public Works Superintendent	1	40	-	-	23
Streets Supervisor	1	40	-	-	18
Equipment Operator II	3	40	-	-	14
Mason	1	40	-	-	13
Equipment Operator I	2	40	-	-	11
Truck Driver	6	40	-	-	10
Laborer	9	40	-	-	8

\* Hours as required to perform the duties of the position, not less than 40 hours per week.

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<u>Positions</u>	<u>Full-Time</u>		<u>Part-Time</u>		<u>Grade No.</u>
	<u>No.</u>	<u>Hrs.</u>	<u>No.</u>	<u>Hrs.</u>	
<b>PARKS AND RECREATION</b>					
Parks and Recreation Director	1	*	-	-	30
Parks Superintendent	1	40	-	-	22
Recreation Program Coordinator	2	37½	-	-	22
Recreation Specialist II	4	37½	1	20	18
Recreation Center Supervisor	1	40	-	-	18
Recreation Specialist I	1	37½	-	-	16
Asst. Recreation Center Supervisor	1	40	-	-	14
Secretary IV	1	37½	-	-	13
Buildings and Grounds Supervisor	2	40	-	-	12
Secretary I	-	-	1	20	9
Buildings and Groundskeeper	5	40	-	-	8
<b>TRANSPORTATION</b>					
Transportation Director	1	*	-	-	32
Transportation System Superintendent	1	40	-	-	25
Administrative Assistant II	1	37½	-	-	23
Equipment Services Superintendent	1	40	-	-	23
Grants Coordinator	1	37½	-	-	21
Asst. Transportation System Supt.	1	40	-	-	20
Equipment Mechanic Supervisor II	1	40	-	-	20
Equipment Mechanic Supervisor I	1	40	-	-	19
Equipment Mechanic II	1	40	-	-	18
Bus Dispatcher	4	40	-	-	17
Transportation Operations Supervisor	3	40	-	-	17
Equipment Mechanic I	3	40	-	-	15
Parts and Service Manager	1	40	-	-	15
Bus Driver II	3	40	-	-	15
Bus Driver I	38	40	20	varies	14
Parking Services Supervisor	1	37½	-	-	13
Secretary II	1	37½	-	-	11
Secretary I	1	37½	-	-	9
Equipment Service Attendant I	4	40	-	-	9
Parking Lot Attendant	5	37½	1	31½	7
<b>LIBRARY</b>					
Library Director	1	*	-	-	28
Librarian III	1	37½	-	-	21
Librarian II	2	37½	1	28	19
Librarian I	-	-	2	22/27	18
Library Assistant III	2	37½	1	30	13
Secretary IV	-	-	1	30	13
Library Assistant II	4	37½	2	20	11
Secretary I	-	-	1	20	9
Library Assistant I	3	37½	4	20-25	8

\* Hours as required to perform the duties of the position, not less than 40 hours per week

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D. Specific Contract Classifications\*

<u>General</u>	<u>No.</u>	<u>Hrs.</u>	<u>Salary</u>
Accounting Clerk	1	approx. 15	Salary grade 11
Bus Driver I	varies	avg 6-20	Salary grade 14
Call Firefighter	4	1 meeting/month	\$23.00/month
Legal Assistant	1	varies	\$1000 per month
Library Aide (summer months)	2	37½	Salary Grade 4
Library Page	2	10; 20 in summer	\$ 3.35 - 4.10/hour
Maintenance Aide	varies	40	\$ 3.35 - 3.65/hour
Football Parking Monitor	15	28/season	\$ 3.35/hour
Relief Parking Lot Attendant	5	varies	Salary grade 7
School Crossing Guard	5	10	\$ 4.00 - 7.00/hour
Student Intern	varies	varies	\$ 3.35 - 7.00/hour
<u>Parks and Recreation</u>			
Assistant Pool Manager	varies	varies	\$ 4.00 - 4.50/hour
Athletic Supervisor	varies	varies	\$ 3.35 - 3.65/hour
Class Instructor	varies	varies	\$ 5.00 - 25.00/hour
Clerk	1	20	\$ 3.35 - 3.65/hour
Desk Attendant	varies	varies	\$ 3.50 - 4.00/hour
Game Official	varies	varies	\$ 4.00 - 12.50/game
Gym/Center Supervisor (MAE)	varies	varies	\$ 4.00 - 4.20/hour
Lifeguard	varies	varies	\$ 3.35 - 4.00/hour
Park Maintenance Aide	varies	varies	\$ 3.35 - 3.65/hour
Program Assistant I	varies	varies	\$ 3.35 - 3.75/hour
Scorer-Timer	varies	varies	\$ 3.35 - 3.65/hour
Swim Instructor	varies	varies	\$ 4.00 - 5.00/hour
Program Assistant II	varies	varies	\$ 3.50 - 5.00/hour
<u>Summer Classifications (used for 7 to 8 weeks during the Summer):</u>			
Day Camp Counselor	26	varies	\$ 3.35 - 3.65/hour
Day Camp Director	6	varies	\$ 3.75 - 4.50/hour

\* Permanent classifications or other titles may be used for contract positions on a temporary basis, as approved by the Manager.

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Section V

GENERAL PROVISIONS

All Town employees shall be paid bi-weekly or weekly. The Finance Director shall issue warrants for payments of all claim for compensation when approved by the Town Manager and within the appropriation, and shall issue warrants bi-weekly for payments of compensation of members of the Council and the Mayor upon certification of the correctness of the amounts.

SECTION VI

OVERTIME COMPENSATION

Employees will be compensated for overtime worked through (a) compensatory time off within the same work cycle as that in which the overtime was worked, or (b) to the extent set out herein, through overtime pay. Whenever practicable, departments will schedule compensatory leave for eligible employees on an hour-for-hour basis within that work cycle instead of paying overtime. Generally, employees eligible for overtime are noted in Section III.

When compensatory time within the work cycle cannot be granted, eligibility for overtime pay shall be as follows:

All classes in salary grades 17 or below are eligible for overtime pay. Selected classes in salary grades 18 through 21 may be designated by the Town Manager as "eligible for overtime." (See Section III).

Employees in positions designated as "eligible for overtime" will be paid overtime at one and one-half times the hourly rate, as specified in overtime policies approved by the Manager.

Employees in classes of work not designated as "eligible for overtime" in Section III will not receive pay for hours in excess of their normal work periods. These employees may be granted compensatory leave by their department heads where the convenience of the department allows.

In computing overtime hours, hours worked as well as paid leave shall be considered; however the following exceptions shall apply:

- (1) Unscheduled Vacation (UV) shall be paid at straight time rates; and,
- (2) When employees having to work on designated Town Holidays choose to receive their Holiday fringe benefit hours as well as pay for actual hours worked on that day, the actual hours worked on that day shall be paid at straight time rates.

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## Section VII

## RECLASSIFICATION

When any position listed as Firefighter becomes vacant, the Town Manager shall reclassify the position to Public Safety Officer and proceed to fill the reclassified position in the normal course of business.

## Section VIII

## CALLBACK PAY

Employees in classes eligible for overtime compensation whose supervisors require them, because of emergencies, to report to work at times which are not merely an extension of their normal work days will be paid for a minimum of two hours of work, even if their actual work time was shorter. Extensions of employees' normal work days, either by their being required to report early or by their being required to work beyond their normal quitting times, shall be covered by the overtime/-compensatory leave provisions of Section VI of this ordinance.

## SECTION IX

## LONGEVITY PAY

The Town will recognize the length of service of its full-time employees with a longevity payment, effective in December. Payment shall be based on the following schedule:

<u>At Least</u>	<u>Not More Than</u>
5	10 years of service -- \$300
10	15 years of service -- \$400
15	20 years of service -- \$500
20 or more years of service	\$600

Part-time employees' payments will be prorated based on their hours of work, as specified in policies approved by the Manager.

An employee's eligibility for longevity pay will be based on their total Town service as of December 1 of each year. Employees with Below Expected Level Performance will not be eligible for longevity pay.

This the 29th day of May, 1984.

Mr. Taylor explained to Councilmember Boulton that the Wellness Program would be available to both Fire and Police personnel during working hours. Mayor Nassif expressed concern that this program was proposed to be executed during on-duty hours.

COUNCILMEMBER BOULTON MOVED, SECONDED BY COUNCILMEMBER KAWALEC, ADOPTION OF ORDINANCE 84-0-38.

Mr. Taylor stated that longevity pay would be implemented in December of 1984. Councilmember Kawalec stated that this plan would cost the Town \$93,000 in 1984, and more in subsequent years.

THE MOTION TO ADOPT THE FOLLOWING ORDINANCE CARRIED UNANIMOUSLY:

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*copy pp 21-24*

**AN ORDINANCE AMENDING THE PERSONNEL ORDINANCE (84-0-38)**

**BE IT ORDAINED** by the Council of the Town of Chapel Hill:

**SECTION I.**

That the following sections of Chapter 14 of the Code of Ordinances are hereby deleted:

Sections 18, 20, 21, 22, 23, 24, 41, 46, 50, 79, and 90

**SECTION II.**

That the following sections are hereby amended and added as applicable:

**Sec. 14-18**            **Defined.**

The pay plan includes the basic salary schedule adopted and amended by the Town Council. The salary schedule consists of minimum, job rate for expected level performance and maximum rates of pay for all classes of positions, and a designation of the standard hours in the work week for each position. Salary increases within the pay range shall be based on performance.

**Sec. 14-20**            **Transition to a New Pay Plan.**

The following provisions shall govern the transition to a new pay plan.

- (a) No employees shall receive a salary reduction as a result of the transition to a new pay plan.
- (b) An employee being paid at a rate lower than the minimum rate established for such employee's class shall be raised to a salary at or above the new maximum for the class.
- (c) An employee being paid at a rate below the maximum rate established for the employee's respective class shall continue to be paid at a rate within the pay range.
- (d) An employee being paid at a rate above the maximum rate established for such employee's class shall remain at such rate until his or her salary falls within the established salary range for the classification.

**Sec. 14-21**            **Starting Salaries.**

All persons employed in positions approved in the position classification plan shall be employed at the minimum salary for the classification in which they are employed; however, on the recommendation of the department head with the approval of the Town Manager, exceptionally well-qualified applicants may be employed above the minimum, but below the established job rate for the classification.

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**Sec. 14-22 "Trainee" Designation and Provisions.**

Persons being considered for employment who do not meet all of the requirements for the position they are being considered for, may be hired by the Town Manager in a "trainee" position.

In such cases, a plan for training, including a time schedule, must be prepared and approved by the Town Manager. "Trainee" salaries may be as much as 10 percent below the normal hiring rate of the position for which the person is being trained. A new employee designated as "trainee" shall be regarded as a probationary employee.

If the training is not successfully completed as planned, the trainee shall be terminated in accordance with the provisions of Article VI. If the training is successfully completed, the employee shall be placed at the minimum rate for the position for which trained, and shall be regarded as a new employee, subject to all the provisions of this Chapter, including the probationary period for new employees.

**Sec. 14-23 Salary Advancement.**

Advancement within the salary range to a higher level of pay shall be at the recommendation of the department head based on the quality of the individual's work performance. Employees' performance will be evaluated and their eligibility for merit increases determined as follows:

- employees whose salaries are below the job rate for their classification (and whose salaries are within the Developmental range) shall be formally evaluated twice a year and shall be eligible for merit increases two times a year.
- employees whose salaries are at or above the job rate for their classification (and whose salaries are within the Performance range) shall be formally evaluated at least once a year and shall be eligible for merit increases once a year.

Increases will be performance-based, and may be limited by budget or by policy; procedures for determining increase eligibility shall be published in policies developed by the Manager.

**Sec. 14-24 Salary Upon Completion of Probationary Period.**

At the end of the probationary period, the employee shall be recommended for a salary increase within the Developmental Range, and shall be recognized as a permanent employee.

**Sec. 14-41 Probationary Period of Employment.**

New employees, promoted employees, or an employee transferred to another position, shall serve a probationary period of six (6) months, except for department heads and law enforcement officers, who shall serve a probationary period of one (1) year.

During a new employee's probationary period or any extension thereof, an employee may not use annual leave. A new employee whose position requires a one-year probationary period may use annual leave after the

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is being evaluated. Procedures for establishing eligibility for merit increases shall be published in policies developed by the Manager.

SECTION III.

All ordinances and portions of ordinances in conflict herewith are hereby appealed.

This the 29th day of May, 1984.

Resolution Adopting a Transit User Fee Policy and Schedules

COUNCILMEMBER PASQUINI MOVED, SECONDED BY COUNCILMEMBER HOWES, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION ADOPTING TRANSIT USER FEE POLICY AND SCHEDULES (84-R-106b)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby adopts the attached policy and schedules of charges for transit passes, tickets and fares.

This the 29th day of May, 1984.

TOWN OF CHAPEL HILL

MANAGER'S RECOMMENDED USER FEES POLICY

TRANSPORTATION DEPARTMENT

FY 84-85

JP

A. General Policy

1. The charging of user fees is an appropriate method of recovering cost of portions thereof from the users of public transportation services provided by the Town of Chapel Hill. The following criteria are intended to guide the Manager and Transportation Board in recommending fee structures, and also to inform the public of those factors considered in that process.
2. The Transportation Services operated by the Town of Chapel Hill are being provided through the cooperation of Chapel Hill, Carrboro, the University of North Carolina, the State of North Carolina and the United States Government. These organizations all participate financially in the program. In light of that, it is understood that the establishment of user fees will be consistent with both State and Federal regulations, and that locally it will be established in consultation with the Town of Carrboro and the University of North Carolina.
3. User fees will be established in accordance with the goals and objectives of the comprehensive plan which directs that the Town provide transportation service affordable by all with special provisions for the elderly, handicapped and others not readily served by fixed route service. It also directs that services be cost effective. The fee structure established must strike a balance between assigning an equitable share of the cost of the service directly to those who use it and maximizing ridership by providing an economic alternative to the private auto, therefore, reducing the dependence on the auto and the congestion, pollution and dedication of scarce land resources associated with auto use.
4. Fees should be established in accordance with the Town's Fiscal Year Cycle.
5. User fees may be waived, reduced or refunded on a case by case basis by the Director of Transportation pursuant to an adopted Refund and Waiver Policy.
6. The Manager and the Transportation Board will annually review the User Fees Policy and structure and recommend changes to the Town Council as part of the annual budget process.

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Initial six months of employment, provided performance is at or above expected level; and where performance is below expected level, the supervisor may withhold authorization to use annual leave.

**Sec. 14-46 Promotion - Salary.**

When an employee is promoted, the employee's salary shall be advanced to the minimum level for the new position, or to an amount which would provide at least the equivalent of the next salary increase in range from which the employee is being promoted.

**Sec. 14-50 Pay Rate for Demotion.**

When an employee is demoted to a position for which qualified, the salary shall be set at the rate in the lower pay range which provides the smallest decrease in pay if action is not for cause or at a lower rate in the new range that is less than the existing salary if the action is for cause.

**Sec. 14-64.2 Longevity Pay.**

A program of longevity pay may be provided to recognize the length of service of Town employees; payment shall be in accordance with provisions in the pay plan.

**Sec. 14-78.1 Wellness Program.**

The Town may provide a program to encourage the good health of employees. Employees may be required to maintain specified levels of fitness appropriate to the physical requirements of their jobs.

**Sec. 14-79 Medical Examination and Physician's Certification.**

Prospective or current employees may be required to submit to a medical examination or inquiry, if the Manager deems desirable. The Manager may require physician's certificate stating the nature of an employee's illness or injury and the employee's physical capacity to perform the duties for the job. Certificates may be required for each occasion on which an employee uses sick leave.

The Manager shall be responsible for the application of these provisions to the end that:

- (1) employees shall not be on duty when they might endanger their health or the health of other employees, and
- (2) sick leave privileges are used only for authorized purposes.

**Sec. 14-79.1 Sick Leave Abuse.**

Claiming or taking sick leave under false pretense to obtain a day off with pay shall subject the employee to disciplinary action.

**Sec. 14-90 Leave Without Pay, Effect on Merit Increase Eligibility**

An employee's merit increase eligibility will be delayed if the employee is on leave without pay for more than half of the period for which work

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B. Guidelines

1. Fixed Route Services:

- a. Cash fares will be established based on a single ride on the fixed route service. The base fare will apply to adults, ages 18 to 64. Reduced fares of approximately 50% of the adult fare will be established for the elderly (age 65 and over), handicapped (proof of handicap must be provided to the Director of Transportation), and youths (ages 6 to 17). Children under 6 may ride free but must be accompanied by an adult or other responsible individual.
- b. Cash fares will be established with consideration given to the cost of collection and administration of the fares. Exact fares will be required. Drivers will not make change. Fares will be evenly divisible by 5 so that a nickel will be the minimum denomination of coin required.
- c. Fares should reflect the relative value of the service for which they are charged. Lower fares should apply to shorter trips such as the shuttle service provided on the UNC campus.
- d. Transfers will be issued free for patrons requiring the use of two routes to complete a single one-way trip. When transferring from a reduced fare shuttle route to a full fare route, an additional charge may be assessed for the transfer so that the equivalent of the full fare is paid.

2. Passes and Tickets:

- a. Multiple use passes and tickets may be sold for the service. Separate series of passes will be sold to distinguish Town and University riders. Passes will allow unlimited use during the period of validity for any single rider. Tickets will be good for 40 full fare rides or 80 reduced fare rides or any combination of the two. Town passes will have fixed expiration dates of September 30, December 31, March 31 and June 30. Prices for passes and tickets will be based on estimated use at full fare rates with prorated discounts applied for length of validity and type of use. The pass prices will be based on a maximum estimate of 450 trips per year. Discounts will be as follows:

12 month pass	-	40%
9 month pass	-	35%
6 month pass	-	30%
3 month pass	-	25%
40 Ride Tickets	-	15%

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- b. Prices will be set at monthly rates rounded to the nearest \$.50 and will be published in an annual Pass and Ticket Price Schedule.
- c. Prices, discounts and expiration dates for UNC Passes will be negotiated annually. These may vary from the Town's discounts and expiration dates.
- d. All passes and tickets will be marked as property of CHT and they may be confiscated by the Town for violation of proper conditions of use.
- e. Passes and tickets are transferable between patrons in the same user or service category. However, transferring a UNC Pass to a non-UNC rider or vice versa is not allowed. A limited use pass may be accepted for  $\frac{1}{2}$  of the fare on full fare trips. An additional  $\frac{1}{2}$  fare would then be required.

3. Special Service Fares:

- a. E-Z Rider Patrons will be charged the full adult fare for all trips. No handicap or senior citizen discounts will apply.
- b. Shared Ride Feeder Service fares will be identical to arterial fixed route service.
- c. Systemwide Shared Ride Service:
  - 1. This will require that patrons have a bus pass or a punch ticket. When using a punch ticket one standard fare should be punched for each rider. In addition, fares will be charged as follows:
 

Bus stop to bus stop	1 full fare
Bus stop to door trips	- 2 full fares
Door to door trips	- 3 full fares
  - 2. In using this service, one non-passholding rider may accompany any other rider. Fares will apply to both.
  - 3. The bus pass or ticket requirement for this service is to distinguish the service as an extension of the fixed route service and avoid direct competition with local cab operators.

4. Charter Fees:

CHT vehicles may be used for incidental charter services within the Chapel Hill/Carrboro area. Such use must be consistent with Urban Mass Transportation Administration Regulations and must not in any way jeopardize or disrupt scheduled public transportation services.

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4. Charter Fees: concluded

Fees for charters should be established to recover 100% of the operating and administrative costs of the service. The Manager and Transportation Board will annually recommend a Charter Fee Schedule to the Town Council.

5. Advertising Fees:

The Manager and Transportation Board will annually review and recommend to the Town Council an Advertising Fee Schedule. Only interior bus advertising space will be sold. No exterior advertising will be done. Such fees should cover the net cost of placing and removing bus card ads and provide an additional profit of approximately 10-50% of the cost to be retained as Transportation System operating revenue. Separate rates will be established for commercial advertising, non-profit organizations and public service ads.

Recommended to Council by the Transportation Board on: \_\_\_\_\_

Adopted by Council on: \_\_\_\_\_

TOWN OF CHAPEL HILL  
TRANSPORTATION DEPARTMENT

BUS PASS AND TICKET PRICE SCHEDULE  
(Effective July 1, 1984)

PASSES

Limited Use - "L" Pass

This pass is suitable for reduced fare patrons, youths, seniors and handicapped to use on full fare (.50) services. It also can be used by adults on reduced fare services (Campus Shuttle).

<u>Month of Sale</u>	<u>A</u> Expires 6/30/85	<u>%</u> Discount	<u>C</u> Expires 3/31/85	<u>D</u> Expires 12/31/84	<u>E</u> Expires 9/30/84
July	67.50	40%	55.00	39.50	21.50
August	63.00		49.00	33.00	15.00
September	59.00		44.50	27.50	8.00
October	55.00	35%	39.50	21.50	
November	29.00		33.00	15.00	
December	44.50		27.50	8.00	
January	39.50	30%	21.50		
February	33.00		15.00		
March	27.50		8.00		
April	21.50	25%			
May	15.00				
June	8.00				

Tickets

80 Ride (youth, etc) 17.00 15%

This schedule applies to Town Passes only. Persons affiliated with the University of North Carolina or N.C. Memorial Hospital must purchase bus passes from the Traffic Office located in the YMCA Building at the University.

(These prices differ from actual FY '84 price schedules due to rounding procedures.)

Cash Fare \$ .25

TOWN OF CHAPEL HILL  
TRANSPORTATION DEPARTMENT

BUS PASS AND TICKET PRICE SCHEDULE  
(Effective July 1, 1984)

PASSES

All Use - "A" Pass

This pass is suitable for an adult (18-64 years old) to use on full fare (.50) services or for use on E-Z Rider trips.

<u>Month of Sale</u>	<u>A</u> <u>Expires</u> <u>6/30/85</u>	<u>%</u> <u>Discount</u>	<u>C</u> <u>Expires</u> <u>3/31/85</u>	<u>D</u> <u>Expires</u> <u>12/31/84</u>	<u>E</u> <u>Expires</u> <u>9/30/84</u>
July	135.00	40%	110.00	79.00	42.50
August	126.00		97.50	66.00	30.00
September	117.50		88.50	54.50	16.00
October	110.00	35%	79.00	42.50	
November	97.50		66.00	30.00	
December	88.50		54.50	16.00	
January	79.00	30%	42.50		
February	66.00		30.00		
March	54.50		16.00		
April	42.50	25%			
May	30.00				
June	16.00				

Tickets

40 Ride (adult)      17.00      15%

This schedule applies to Town Passes only. Persons affiliated with the University of North Carolina or N.C. Memorial Hospital must purchase bus passes from the Traffic Office located in the YMCA Building at the University.

(These prices differ from actual FY '84 price schedules due to rounding procedures.)

Cash Fare              \$.50

CHAPEL HILL TRANSIT

SCHEDULE OF CHARTER SERVICE RATES  
(Effective July 1, 1984)

Chapel Hill Transit System provides a limited Charter Service. This service is provided incidental to transit operations and operated only to the extent that transit operations are not disrupted. Fees for this service are as follows:

First hour of service . . . . .	\$32
Each additional hour . . . . .	\$27

-A minimum charge of \$59 (two hours) is made for all trips.

Charges will include time for pick-up and turn-in of vehicles as well as all deadhead time to and from the garage.

-A minimum charge of \$10 will be made to cover administrative costs for any pre-arranged trips which are cancelled with less than 3 days notice.

TOWN OF CHAPEL HILL

TRANSPORTATION DEPARTMENT BUS PASS  
REFUND AND WAIVER POLICY

The Chapel Hill Transportation Department sells bus passes for use on the public transportation system. These passes are sold directly by the Town or by the Central Carolina Bank Branch Offices. This policy applies only to those passes and not to passes sold by the University of North Carolina. The University has established a separate policy regarding refunds and waivers.

REFUNDS

1. A prorated price of any bus pass may be refunded for credit towards the purchase of any other CHT pass or ticket.
2. Any A or L bus pass may be turned in for full credit within one week of the date of purchase. A totally unused 40-ride ticket may be fully refunded.
3. A new pass may be issued for bus passes which are excessively worn or partially destroyed if at least 50% of the old pass is returned.
4. Refunds will not be made for lost or stolen bus passes.
5. All refunds and credits must be done in the Tax Office, Chapel Hill Municipal Building, 306 North Columbia Street, between 8:30 a.m. and 5:00 p.m. Monday through Friday.

WAIVERS

1. The Director of Transportation may consider requests for full or partial waiver of payment for bus passes and tickets.
2. Any waivers approved by the Director of Transportation will be reported to the Town Council in the annual operating report for the Transportation Department.

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Chapel Hill Transit  
 Schedule of Bus Card Advertising Rates  
 Effective July 1, 1984

STANDARD ADVERTISING

Full Showing (100% of Buses)

1 month . . . . .	\$115/mo.
3 months . . . . .	\$109/mo.
6 months . . . . .	\$104/mo.
9 months . . . . .	\$ 98/mo.
12 months . . . . .	\$ 92/mo.

Half Showing (50% of Buses)

1 month . . . . .	\$69/mo.
3 months . . . . .	\$66/mo.
6 months . . . . .	\$62/mo.
9 months . . . . .	\$59/mo.
12 months . . . . .	\$55/mo.

Bulkhead Cards (Full Showing Only)

1 month . . . . .	\$177/mo.
3 months . . . . .	\$168/mo.
6 months . . . . .	\$160/mo.
9 months . . . . .	\$151/mo.
12 months . . . . .	\$141/mo.

NON-PROFIT ORGANIZATION ADVERTISING (50% Discount)

Full Showing

1 month . . . . .	\$58/mo.
3 months . . . . .	\$55/mo.
6 months . . . . .	\$52/mo.
9 months . . . . .	\$49/mo.
12 months . . . . .	\$46/mo.

Half Showing

1 month . . . . .	\$35/mo.
3 months . . . . .	\$33/mo.
6 months . . . . .	\$31/mo.
9 months . . . . .	\$29/mo.
12 months . . . . .	\$27/mo.

PUBLIC SERVICE ANNOUNCEMENTS

Chapel Hill Transit provides advertising space for Public Service Announcements. Public Service Announcements will be placed for a maximum of 90 days for a \$15 service fee, as space is available.

Non-Profit Organizations are those whose purpose in existence is non-profit and whose advertisements are for the further benefit of that organization.

Public Service Announcements are those placed for the furtherance of the benefits to the general public.

- (1) 10% Discount for full rate advertisers with 2 or more ads per bus.
- (2) No agency discounts.
- (3) Advertisers should supply an additional 10% cards for runs of 1 to 3 months, 25% for 3 to 6 months, 100% for 6 months or more.
- (4) Advertisers will be invoiced monthly.
- (5) Chapel Hill Transit operates 35 buses.

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THE MOTION CARRIED UNANIMOUSLY.

Resolution Regarding Use of Revenues from the One-half Cent Local Option Sales Tax

COUNCILMEMBER PRESTON MOVED, SECONDED BY COUNCILMEMBER SMITH, ADOPTION OF RESOLUTION 84-R-107.

Councilmember Thorpe objected to the inclusion of the words, "BE IT FURTHER RESOLVED that the Council recommends that future governing boards continue this policy."

Mayor Nassif felt this would encourage future boards to spend the interest and accumulate the principal.

THE MOTION TO ADOPT THE FOLLOWING RESOLUTION CARRIED UNANIMOUSLY:

A RESOLUTION REGARDING USE OF REVENUES FROM THE ONE-HALF CENT LOCAL OPTION SALES TAX (84-R-107)

WHEREAS, the 1983 General Assembly authorized counties to enact an additional one-half cent local option sales tax; and

WHEREAS, the half-cent sales tax will go into effect in Orange County on June 1, 1984, and will yield an estimated \$435,000 to the Town of Chapel Hill in 1984-85;

NOW, THEREFORE, BE IT RESOLVED by the 1983-85 Council of the Town of Chapel Hill that the Council approves a policy that revenues realized in Fiscal Year 1984-85 and Fiscal Year 1985-86 by the Town of Chapel Hill from the half-cent sales tax shall be reserved and used for capital projects.

BE IT FURTHER RESOLVED the the Council recommends that future governing boards continue this policy.

This the 29th day of May, 1984.

Resolution Regarding Off-street Parking Fees for the Elderly and Handicapped

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER PASQUINI, ADOPTION OF RESOLUTION 84-R-108a

Mr. Taylor informed Councilmember Boulton that the "age for Senior Citizens" was different in every program. The Senior Tarheel card, issued by the State of North Carolina, required a person to be 60 years old. This card was the most widely recognized identification for a Senior Citizen. The transit system (UMTA), however, required that a person be 65 years old.

Mr. Taylor explained to Councilmember Preston that 84-R-108a would accept only the Senior Tarheel card as identification, not a driver's license. Use of the driver's license would create calculation problems for parking lot attendants.

Councilmember Broadfoot felt that a driver's license with a photo would be a more acceptable form of identification than a Senior Tarheel card which did not show a photo of the owner. Mr. Taylor continued to assert that the Senior Tarheel card was preferable because of its simplicity. If an attendant had to calculate a person's age from the driver's license, the exit line at the parking lots would backup. Councilmember Broadfoot stated that he objected to the inequitable treatment of older citizens because of staff inadequacies.

COUNCILMEMBER BROADFOOT MOVED, SECONDED BY COUNCILMEMBER BOULTON, TO AMEND THE MOTION THAT SENIOR CITIZENS BE ALLOWED TO PRESENT EITHER THE SENIOR TARHEEL CARD OR A DRIVER'S LICENSE AS IDENTIFICATION AS A SENIOR CITIZEN.

Councilmember Thorpe opposed the amendment, feeling that an honor system should be adequate. Councilmember Smith opposed the amendment, as it complicated the procedure.

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THE MOTION TO AMEND CARRIED 7 TO 2 WITH COUNCILMEMBERS BOULTON, BROADFOOT, HOWES, KAWALEC, PASQUINI, PRESTON, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBERS SMITH AND THORPE OPPOSING.

THE MOTION TO ADOPT THE FOLLOWING RESOLUTION, AS AMENDED, CARRIED 8 TO 1 WITH COUNCILMEMBERS BOULTON, BROADFOOT, HOWES, KAWALEC, PASQUINI, PRESTON, THORPE, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBER SMITH OPPOSING:

A RESOLUTION REGARDING OFF-STREET PARKING FEES FOR THE ELDERLY AND HANDICAPPED (84-R-108a)

WHEREAS, Council Resolution 80-R-201, adopted October 27, 1980, authorized parking fee discounts to the elderly (65 or older) and handicapped (possessing appropriate sticker) in the Town's off-street parking lots; and

WHEREAS, the Senior Tar Heel card, issued by the Orange County Department on Aging is available to persons age 60 and over;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Chapel Hill authorizes that drivers age 60 and over presenting a Senior Tar Heel card or driver's license are eligible to receive a 50% discount (rounded up to the nearest multiple of 5¢) from the posted parking fees in Town operated parking lots.

This the 29th day of May, 1984.

Resolution Approving 1984-85 Funding for Service Agreements with Human Services Agencies as Recommended by the Human Service Advisory Board

COUNCILMEMBER BOULTON MOVED, SECONDED BY COUNCILMEMBER PASQUINI, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION APPROVING 1984-85 FUNDING FOR SERVICE AGREEMENTS WITH HUMAN SERVICES AGENCIES AS RECOMMENDED BY THE HUMAN SERVICES ADVISORY BOARD (84-R-109)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves the following appropriations to fund contracts with human services agencies in 1984-85 to address the community's priority human services needs identified by the Human Services Advisory Board:

	<u>AMOUNT</u>
Chapel Hill-Carrboro Meals on Wheels, Inc.	\$2,000
Chapel Hill Housing Authority	600
Child Care Networks, Inc.	3,000
Dispute Settlement Center	4,500
Joint Orange-Chatham Community Action	6,000
North State Legal Services, Inc.	4,000
Orange County Rape Crisis Center	3,600
Orange County Women's Center	4,000
Orange-Durham YWCA Coalition for Battered Women	7,000
Volunteers for Youth	1,500

BE IT FURTHER RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves, and authorizes the Town Manager to execute on behalf of the Town, contracts with the above agencies for services described in the Human Services Advisory Board's report of May 14, 1984.

BE IT FURTHER RESOLVED that the appropriations for payments pursuant to the above agreements shall be from non-property tax sources.

This the 29th day of May, 1984.

THE MOTION CARRIED UNANIMOUSLY.

Resolution Authorizing Execution of Contracts with the University of North Carolina, Town of Carrboro and the Triangle J Council of Governments in 1984-85

COUNCILMEMBER PASQUINI MOVED, SECONDED BY COUNCILMEMBER PRESTON, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION AUTHORIZING EXECUTION OF CONTRACTS WITH THE UNIVERSITY OF NORTH CAROLINA, TOWN OF CARRBORO AND THE TRIANGLE J COUNCIL OF GOVERNMENTS IN 1984-85 (84-R-110)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves, and authorizes the Town Manager to execute on behalf of the Town, contracts with the University of North Carolina and the Town of Carrboro for the Town to provide them public transportation services, substantially in accord with the adopted Budget of the Town of Chapel Hill. Said contracts may reflect public transportation services to the University and Carrboro which differ from those in the 1984-85 proposed Budget submitted to Council on April 24, 1984, provided that such differences do not increase the Transportation Fund Budget by more than \$20,000 and do not require an increase in the ad valorem tax rate for the Transportation Fund.

BE IT FURTHER RESOLVED that the Council approves, and authorizes the Manager to execute on behalf of the Town, a contract with the Triangle J Council of Governments to pass UMTA funds for a regional Tri-A-Ride (ridesharing) and Vanpooling Program through to the Triangle J Council of Governments. Said contract shall provide that the Town is not responsible for the operation of the programs, the Town is not liable for any claims or actions arising out of such operation, and that the Triangle J Council of Governments and N. C. Department of Transportation shall provide all required local matching funds.

This the 29th day of May, 1984.

THE MOTION CARRIED UNANIMOUSLY.

Resolution Regarding a Performance Agreement with the South Orange Rescue Squad

COUNCILMEMBER PRESTON MOVED, SECONDED BY COUNCILMEMBER BOULTON, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION REGARDING A PERFORMANCE AGREEMENT WITH THE SOUTH ORANGE RESCUE SQUAD (84-R-111)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves, and authorizes the Town Manager to enter into on behalf of the Town, an agreement with the South Orange Rescue Squad for funding of \$2,500 by the Town toward replacement of two ambulances to be used in emergency medical and rescue services in southern Orange County, including Chapel Hill.

This the 29th day of May, 1984.

THE MOTION CARRIED UNANIMOUSLY.

Resolution Authorizing an Agreement with the Chapel Hill-Carrboro City Schools

COUNCILMEMBER KAWALEC MOVED, SECONDED BY COUNCILMEMBER PRESTON, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CHAPEL HILL-CARRBORO CITY SCHOOLS (84-R-112)

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BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves, and authorizes the Town Manager to sign on behalf of the Town, an agreement with the Chapel Hill-Carrboro City Schools for the Chapel Hill Public Library to provide certain film lending services in 1984-85;

The agreement shall include the following:

- That the Chapel Hill-Carrboro City Schools shall contribute \$3,500 in 1984-85, which will pay approximately half of the cost of a part-time Library Assistant II position in the Chapel Hill Public Library, film lending services.
- That the Town will borrow films for school staff from the N.C. State Library, according to applicable North Carolina State Library regulations.
- That extension of this agreement beyond 1984-85 and the amount of the City Schools funding for this service in future budget years shall be subject to appropriations by the Town and City Schools and mutual agreement at such future time on cost-sharing in light of the future proportion of film lending to city school staff.

This the 29th day of May, 1984.

THE MOTION CARRIED UNANIMOUSLY.

Discussion Concerning Consultant Assistant to the Police Department

Mayor Nassif explained that he had discussed with Mr. Rusten, Director, Public Administration Division, McManis Associates, Inc., re the possibility of this firm completing the audit of the Police Department. Mayor Nassif stated that the cost to hire Mr. Rusten would be approximately \$15,000 over a 10-week time period.

Councilmember Boulton felt that the staff's report/organizational chart was adequate and that the Town should move on those recommendations. Mayor Nassif did not feel that the report addressed the concerns brought out in the Management Assessment. He felt further study would benefit the Police Department. Mayor Nassif stated that since this was a budget item, it would earmark funds for further study. It would not necessarily indicate who would perform the study.

COUNCILMEMBER BROADFOOT MOVED THAT McMANIS ASSOCIATES BE EMPLOYED TO MAKE A SURVEY CONSISTENT WITH THE LETTER [from Mr. Rusten] AND CONSISTENT WITH THE EARLIER RECOMMENDATION OF THE McMANIS REPORT OF THE POLICE DEPARTMENT.

THE MOTION FAILED FOR LACK OF A SECOND.

Councilmember Thorpe felt the Council needed information beforehand.

COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER PRESTON, TO REVIEW THE STAFF REPORT ON THE POLICE DEPARTMENT WITH THE MANAGER, STAFF, AND MR. RUSTEN AS SOON AS POSSIBLE AND TO CONSIDER THE COMPLETION OF THE STUDY, WITH APPROPRIATIONS FOR ADDITIONAL STUDY, IF NECESSARY, TO BE MADE AT A LATER DATE.

THE MOTION CARRIED UNANIMOUSLY.

Consideration of Salaries of the Mayor and Councilmembers

COUNCILMEMBER BROADFOOT MOVED, SECONDED BY COUNCILMEMBER BOULTON, ADOPTION OF RESOLUTION 84-R-104 (to increase the Mayor's salary to \$8,000 and to increase the Councilmembers' salary to \$4,000).

Councilmember Pasquini opposed the motion, as he felt it was not appropriate for public officials to increase their own salary.

Councilmember Smith also opposed the motion. COUNCILMEMBER SMITH MOVED <sup>218</sup> TO AMEND THE MOTION THAT THE MAYOR'S SALARY BE INCREASED TO \$10,000 AND THAT THE COUNCILMEMBERS' SALARY REMAIN AT THE PRESENT LEVEL. THE MOTION FAILED FOR LACK OF A SECOND.

Mayor Nassif stated his feeling that the Council and Mayor's budget should be considered in light of the office's worth.

THE MOTION TO ADOPT RESOLUTION 84-R-104 FAILED 4 TO 5 WITH COUNCILMEMBERS BOULTON, BROADFOOT, KAWALEC, AND HOWES SUPPORTING, AND COUNCILMEMBERS THORPE, PASQUINI, PRESTON, SMITH, AND MAYOR NASSIF OPPOSING.

Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1984

COUNCILMEMBER BOULTON MOVED, SECONDED BY COUNCILMEMBER PRESTON, ADOPTION OF ORDINANCE 84-O-40.

Mr. Taylor informed Councilmember Pasquini that a 2 $\frac{1}{2}$ % increase had been included for 134 employees in the "Performance Range" if they were evaluated at "At Expected Level" in October. This was a one-time increase that would ease the transition to the new pay plan in 1984.

THE MOTION TO ADOPT THE FOLLOWING RESOLUTION CARRIED UNANIMOUSLY:

**AN ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1984 (84-O-40)**

**ARTICLE I**

BE IT ORDAINED by the Council of the Town of Chapel Hill, the following appropriations are hereby made:

<u>Department</u>	<u>Division</u>	<u>Total Division</u>	<u>Total Department</u>
<b>GENERAL FUND</b>			
Mayor and Council Town Manager	Administration/ Staff Services Human Services	384,201 80,960	97,633 465,161
Personnel			148,113
Finance			259,211
Town Clerk			57,364
Legal			80,152
Planning			277,563
Inspections			189,158
Engineering			217,438
Public Works	Administration Construction Streets Equipment Services Solid Waste Collection Public Buildings and Grounds	105,966 117,265 893,692 574,999 990,289 414,521	3,096,732
Police	Administration Support Services Social Work Patrol Grants Detectives	237,808 257,532 86,174 1,318,274 12,226 274,985	2,186,999
Fire	Administration Suppression Prevention	136,091 1,084,516 90,075	1,310,682
Parks and Recreation	Administration General Recreation Athletics Parks Maintenance	77,017 242,810 246,800 308,165	874,792
Library			587,348
Non-Departmental			1,667,047
<b>General Fund Total</b>			<b>11,515,393</b>

Other Funds

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Debt Service Fund		1,022,414
Solid Waste Disposal Fund		215,000
Parking Facilities Fund		164,000
Parking Facilities Bond Fund		142,000
Transportation Fund	Administration	248,457
	Operations	1,648,285
	Maintenance	418,429
	Non-Departmental	250,885
Transportation Fund Total		2,566,056
General Revenue Sharing Fund		593,164
Housing Loan Trust Fund		35,000
Library Gift Fund		43,270
Capital Reserve Fund		725,000
TOTAL - ALL FUNDS		17,021,297

ARTICLE II

It is estimated that the following revenues will be available during the fiscal year beginning July 1, 1984 and ending June 30, 1985, to meet the foregoing appropriations. It is determined that where estimated revenues are higher than the previous year, the increases are warranted.

General Fund	Property Taxes	5,275,635
	Licenses and Permits	171,130
	Fines and Forfeitures	110,000
	State-Shared Revenues	3,766,276
	Grants	214,607
	Service Charges	466,540
	Other	14,100
	Revenue from Money and Property	239,421
	Interfund Transfers	707,684
	Fund Balance Appropriated	550,000
	General Fund Total	11,515,393
Debt Service Fund		1,022,414
Solid Waste Disposal Fund		215,000
Parking Facilities Fund		164,000
Parking Facilities Bond Fund		142,000
Transportation Fund		2,566,056
General Revenue Sharing Fund		593,164
Housing Loan Trust Fund		35,000
Library Gift Fund		43,270
Capital Reserve fund		725,000
TOTAL - ALL FUNDS		17,021,297

ARTICLE III

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property, located with the Town of Chapel Hill, as listed for taxes as of January 1, 1984, for the purpose of raising revenue from property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

General Fund	(for the general operations expense of the Town of Chapel Hill)	\$0.635/\$100
Transportation Fund	(for the payment of expenses related to transportation approved by referendum)	\$0.05/\$100
TOTAL		\$0.685/\$100

This the 29th day of May, 1984.

COUNCILMEMBER PASQUINI MOVED, SECONDED BY COUNCILMEMBER KAWALEC, THAT THE COUNCIL NOT GRANT A 2.5% INCREASE TO THE 134 EMPLOYEES WHO WERE IN THE PERFORMANCE RANGE OF THE PERFORMANCE BASED PAY PLAN.

Councilmember Howes opposed the motion. He felt it would be a mistake to not grant this increase to employees who needed it the most. Councilmember Thorpe concurred.

Mayor Nassif stated that he supported the motion, feeling that the Town should go with the system of performance based pay totally from the start. These 134 employees were already above the job rate.

THE MOTION FAILED 2 TO 7 WITH COUNCILMEMBER PASQUINI AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBERS THORPE, BOULTON, BROADFOOT, HOWES, KAWALEC, PRESTON, AND SMITH OPPOSING.

Resolution Authorizing the Filing of Applications with the Department of Transportation, United States of America, for Grants Under the Urban Mass Transportation Act of 1964, as Amended

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER PASQUINI, ADOPTION OF THE FOLLOWING ORDINANCE:

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR GRANTS UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED (84-R-115)

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of applications for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these projects, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill:

1. That the Town Manager is authorized to execute and file applications on behalf of the Town of Chapel Hill with the U. S. Department of Transportation, to aid in the financing of operating, capital, ride-sharing, and planning assistance projects pursuant to Sections 5 and 9A of the Urban Mass Transportation Act of 1964, as amended.
2. That the Town Manager is authorized to execute and file with such applications an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the Town Manager is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the applications for the projects.
4. That the Town Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

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5. That the Town Manager is authorized to execute grant agreements on behalf of the Town of Chapel Hill with the U. S. Department of Transportation for aid in the financing of the operating, capital, ride-sharing, and planning assistance projects.

This the 29th day of May, 1984.

THE MOTION CARRIED UNANIMOUSLY.

Resolution Authorizing the Submission of a Final Statement for a 1984  
Community Development Entitlement Grant

Ms. Velverton Land, representing the Board of Commissioners of the Chapel Hill Housing Authority, stated that the Board endorsed the proposed plan for use of Community Development funds and recommended that the Housing Authority staff implement the plan.

Councilmember Smith stated that he felt that the Housing Authority did not need additional responsibilities. He expressed concern that the Piney Mountain Road project and the Church Street project was taking longer than he felt necessary to complete.

Mr. Judd Barrett, Director of the Chapel Hill Housing Authority, explained to Councilmember Smith that litigation had impacted the schedule. He submitted that the contractor was on schedule for construction under the contract. He informed Councilmember Smith that he felt the Authority had sufficient staff and staff time to spend on these concerns until other funds became available.

Councilmember Kawalec explained that who would implement the funds was not implied in the proposed resolution. COUNCILMEMBER KAWALEC MOVED, SECONDED BY COUNCILMEMBER SMITH, ADOPTION OF RESOLUTION 84-R-116.

Mr. Taylor explained to Mayor Nassif that how the funds were implemented did not affect HUD's approval of the Budget or the work program. Mayor Nassif stated that the Housing Authority should be utilized as a resource, in this instance, and encouraged the Council to give this serious consideration. Councilmember Howes stated that the Inter-Church Council was also a community resource in the housing field.

COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER BOULTON, TO AMEND THE MAIN MOTION THAT \$3,000 BE MOVED OUT OF CONTINGENCY AND INTO A LINE ITEM FOR STUDY.

Councilmember Kawalec concurred with Councilmember Howes that the Town had a resource that should not deteriorate. She expressed concern that \$6,000 for basic landscaping (as had been requested by the Tenant's Organization) would not be adequate and that a study of needs and a plan for addressing those need of Community Development funds should come first.

Councilmember Preston felt that the \$3,000 should remain in contingency, to be used when plans were submitted to the Town. The Town was interested and was willing to offer help with the problems.

Councilmember Smith felt the Phoenix Management Firm should do the study at no cost, if they wanted help from the Town. He opposed another study at the Town's expense. The money should be put in contingency.

THE MOTION TO AMEND FAILED 2 TO 7 WITH COUNCILMEMBERS BOULTON, AND HOWES SUPPORTING, AND COUNCILMEMBERS THORPE, PASQUINI, BROADFOOT, KAWALEC, PRESTON, SMITH, AND MAYOR NASSIF OPPOSING.

THE MAIN MOTION (to adopt the following resolution) CARRIED UNANIMOUSLY:

A RESOLUTION AUTHORIZING THE SUBMISSION OF A FINAL STATEMENT FOR A 1984 COMMUNITY DEVELOPMENT ENTITLEMENT GRANT (84-R-116)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Town Manager to submit the Final Statement for the Community Development Program, as described in the Manager's memorandum to Council dated May 29, 1984, as amended, relating thereto,

with the United States Department of Housing and Urban Development, including all understandings, assurances, and certifications required therein, for a grant of \$350,000 in Community Development Entitlement funds; and

BE IT FURTHER RESOLVED that the Manager is hereby directed and designated as the authorized representative of the Town to act in connection with submission of the Final Statement and to provide such additional information as may be required.

This the 29th day of May, 1984.

Mayor Nassif clarified that there was no line item for the study. Councilmember Smith stated that Phoenix Corporation could study the problem and make recommendations at no cost, then the Council could review the plans.

Resolution Authorizing Submittal of a Request for a Local Act

COUNCILMEMBER KAWALEC MOVED, SECONDED BY COUNCILMEMBER BOULTON, ADOPTION OF RESOLUTION 84R-117.

Councilmember Smith felt that a local act to dispose of the property should not be requested until a decision for a joint public/private development in the Town Center was made.

THE MOTION TO ADOPT THE FOLLOWING RESOLUTION CARRIED 7 TO 2 WITH COUNCILMEMBERS BOULTON, HOWES, KAWALEC, PASQUINI, PRESTON, THORPE, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBERS BROADFOOT, AND SMITH OPPOSING:

A RESOLUTION AUTHORIZING SUBMITTAL OF A REQUEST FOR A LOCAL ACT (84-R-117)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby authorizes the Town Attorney to submit to the General Assembly the attached draft of a local act for consideration in the 1984 session.

This the 29th day of May, 1984.

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Economic Development Projects

A. Definition: In this section "economic development project" means an economic capital development project within a certain defined area or areas of the Town as established by the Town Council, comprising of one or more buildings or other improvements and including any public and/or private facilities. Said project may include programs or facilities for improving downtown development, "pocket of poverty" or other federal or state assistance programs which the Town Council determines to be in need of economic capital development or revitalization and which qualify for capital assistance under applicable federal or state programs.

B. Authorization:

(1) In addition to any other authority granted by law, the Town of Chapel Hill may accept grants, expend funds, make grants or loans, acquire property and participate in capital economic development projects which the Town Council determines will enhance the economic development and revitalization of the Town in accordance with the authority granted herein. Such project may include both public and/or private buildings or facilities, financed in whole or in part by federal or state grants (including but not limited to urban development action grants), and may include any capital expenditures which the Town Council finds necessary or desirable to complement the project and improve the public tax base and general economy of the Town. By way of illustration, but not limitation, such a project may include the construction or renovation of any one or combination of the following projects:

- (a) Privately owned hotel.
- (b) Privately owned office building.
- (c) Housing.
- (d) Parking facilities.

Such project may be partially financed with Town funds received from federal or state sources and being granted or loaned to the private owner for said construction or renovation; in addition, other Town funds from any sources may be used for acquisition, construction, leasing and/or operation of facilities by the Town for the general public and for capital improvements to public facilities which will support and enhance the private facilities and the general economy of the Town.

(2) When the Town Council finds that it will promote the economic development or revitalization in the Town, the Town may acquire, construct and operate or participate in the acquisition, construction, ownership and operation of an economic development project or of specific buildings or facilities within such a

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project and may comply with any state or federal government grant requirements in connection therewith. The Town may enter into binding contracts with one or more private parties or governmental units with respect to acquiring, constructing, owning or operating such a project. Such a contract may, among other provisions, specify the responsibilities of the Town and the developer or developers and operators or owners of the project, including the financing of the project. Such a contract may be entered into before the acquisition of any real property necessary to the project by the Town or the developer or other parties.

- C. Property Acquisition: An economic development project may be constructed on property acquired by the developer or developers, or on property directly acquired by the Town, or on property acquired by the development commission while exercising the powers, duties and responsibilities pursuant to G.S. 160A-505.
- D. Property Disposition: In connection with an economic development project, the Town may convey interests in property owned by it, including air rights over public facilities, as follows:
  - (1) If the property was acquired under the urban redevelopment law, the property interests may be conveyed in accordance with said law.
  - (2) If the property was acquired by the Town directly, the Town may convey property interests by any procedure set forth in its Town Charter, or the general law or by private negotiation or sale.
- E. Construction of the Project: A contract between the Town and the developer or developers may provide that the developer or developers shall be responsible for the construction of the entire economic development project. If so, the contract shall include such provisions as the Town Council deems sufficient to assure that any public facilities included in the project meet the needs of the Town and are constructed at a reasonable price. Any funds loaned by the Town pursuant to this paragraph to a private developer or developers and used by said developer or developers in the construction of a project hereunder on privately owned property shall not be deemed to be an expenditure of public money.
- F. Operation: The Town may contract for the operation of any public facility or facilities included in an economic development project by a person, partnership, firm or corporation, public or private. In addition, the Town, upon consideration, may contract through lease or otherwise whereby it may operate privately constructed parking facilities to serve the general public. Such a contract shall include provisions sufficient to assure that any such facility or facilities are operated for the benefit of the citizens of the Town.

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Ordinance Amending Chapter 14 of the Town Code

Councilmember Broadfoot withdrew Agenda #9.

Consent Agenda

Councilmember Pasquini requested that item "d" be removed from the Consent Agenda (re proposed public hearing).

COUNCILMEMBER BOULTON MOVED, SECONDED BY COUNCILMEMBER PRESTON, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION ADOPTING VARIOUS RESOLUTIONS (84-R-118)

- a. Accepting a portion of right-of-way of Carolina Avenue (84-R-119).
- b. Identifying areas as being under consideration for future annexation (84-R-120).
- c. Calling a public hearing June 20 on annexing phase one of Southbridge Subdivision (84-R-121).
- e. Authorizing a change order in the contract for improvements to the Post Office/Court Building (84-R-123).
- f. Authorizing transfer of two surplus vehicles to the Chapel Hill Housing Authority (84-R-124).
- g. Authorizing assignment of a bid at an assessment lien foreclosure sale (84-R-125).

This the 29th day of May, 1984.

Resolutions Adopted on the Consent Agenda

The following resolutions were adopted on the Consent Agenda:

A RESOLUTION ACCEPTING DEDICATION OF A PORTION OF THE CAROLINA AVENUE RIGHT-OF-WAY WITHOUT ANY CURRENT OBLIGATION TO MAINTAIN OR IMPROVE IT, AND ALLOWING AN ENCROACHMENT ACROSS IT FOR A DRIVEWAY (84-R-119)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby declares it to be in the public interest to accept, and does accept, dedication of the portion of the right-of-way of Carolina Avenue which runs between Lots 4A and 4D, Block B, of Tax Map 57, as more particularly shown on the plat dated April 30, 1925, and attached hereto and incorporated herein by reference. By virtue of said acceptance the Town undertakes no responsibility without further Council action for the maintenance, improvement or construction of said right-of-way, but accepts said right-of-way for the purpose of preserving and ensuring said dedication for use as a public way of passage.

BE IT FURTHER RESOLVED that the Council grants a right to encroach onto and across Carolina Avenue for the benefit of Lot 4D, Block B, Map 57, for the construction of a driveway connecting Lot 4D, Block B, Map 57 with an access easement which runs across Lot 4A, Block B, Map 57, which in turn connects with East Franklin Street. Said driveway shall meet Town standards and the plans therefore, shall be approved by the Town Manager.

This the 29th day of May, 1984.

A RESOLUTION IDENTIFYING THE AREA DESCRIBED HEREIN AS BEING UNDER CONSIDERATION FOR ANNEXATION (84-R-120)

BE IT RESOLVED by the Council of the Town of Chapel Hill that:

Section 1. That pursuant to G.S. 160A-49(i), the following described area(s) were identified on February 14, 1983 as being under consideration for future annexation by the Town of Chapel Hill, under the provisions of Part 3, Article 4A of Chapter 160A of the General Statutes of North Carolina:

1. Northwood Subdivision on N.C. 86 North and Eubanks Road.
2. Sedgefield Subdivision on Whitfield Road and the unincorporated property bounded by Whitfield Road on the north, Weaver Dairy Road on the south, N.C. 86 on the west and the western property line of Carol Woods extended north to Whitfield Road on the east.
3. Unincorporated land bounded by Stateside Drive, Timberlyne Development, N.C. 86, and Weaver Dairy Road.
4. Unincorporated land bounded by Weaver Dairy Road, Cedar Hills Subbdivision and Timberlyne Subdivision.
5. Kirkwood (previously Hickory Hill) Planned Development on Erwin Road.
6. Eastowne Office Park and Eastowne Hills Office Subdivision.
7. East and West Lakeview Drive.
8. Unincorporated area between the intersection of E. Lakeview Drive with Old Durham Road and Colony Woods North, including the Lassiter-Currie Subdivision.
9. Meadow Lane/Winter Drive area.

BE IT FURTHER RESOLVED that, the following described areas are identified as being under consideration for future annexation by the Town of Chapel Hill, under provisions of Part 3, Article 4A of Chapter 160A of the General Statutes of North Carolina:

10. Dogwood Place Planned Development on U.S. 15-501 south.
11. Sycamore Run Subdivision on Mt. Carmel Church Road.
12. The unincorporated property bounded by Sycamore Run Subdivision on the east, Mount Carmel Church Road on the south, U.S. 15-501 south on the west, and the Meadow Lane/Winter Drive area on the north.
13. Southbridge Subdivision on Culbreth Drive.
14. Highpark (previously Bennett's Ridge) Planned Development on Culbreth Drive and the unincorporated properties between High Park Planned Development and U.S. 15-501 south and between High Park and Morgan Creek.
15. Woodlake Subdivision on U.S. 15-501 south and the unincorporated property bounded by U.S. 15-501 south on the east and Woodlake Subdivision on the north, west, and south.
16. Tate Apartments Planned Development on Smith Level Road.
17. The Highlands Planned Development on Erwin Road.
18. Unincorporated land bounded by U.S. 15-501 East on the south, Erwin Road on the east, Kirkwood Planned Development on the north, and Summerfield Crossing on the west.
19. Greenfields Planned Development on Erwin Road.
20. Unincorporated land bounded by U.S. 15-501 East on the south, Duke Power Substation property, Erwin Road, and the Highlands Planned Development to the west, Greenfields Planned Development to the north, and Central Carolina Bank property and Sage Road to the east.

The above areas are shown on the attached map, which shall be incorporated in this resolution by reference.

Section 2. That a copy of this resolution shall be filed with the Town Clerk.

This the 29th day of May, 1984.

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A RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31, AS AMENDED (84-R-121)

WHEREAS, a petition requesting annexation of the area described herein has been received; said area being generally described as Phase One, Southbridge Subdivision, on the north side of Culbreth Drive (S.R. 1994); and

WHEREAS, the Town Clerk has certified the sufficiency of said petition;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill:

SECTION I

That a public hearing on the question of annexation of the area described herein will be held at 7:30 p.m. on the 20th day of June, 1984, in the Meeting Room of the Municipal Building, 306 North Columbia Street.

SECTION II

The areas proposed for annexation are described as follows:

1. BEGINNING at a monument in the northern margin of Culbreth Drive (S.R. 1994), said monument marking the southeast corner of the property described herein and as shown on the final plat for Southbridge Subdivision, Phase One, recorded in Plat Book 37, Page 125, Orange County Registry; and running thence with the northern margin of the right-of-way of Culbreth Drive (said right-of-way margin being measured as 35 feet from the centerline of Culbreth Drive) and clockwise turning curve with a radius of 665.00 feet and a distance of 423.22 feet to an iron; running thence North 77 degrees 50 minutes West 137.99 feet to a iron; running thence North 77 degrees 49 minutes 54 seconds West 200.09 feet to an iron; running thence South 85 degrees 57 minutes 49 seconds East 70.71 feet to an iron; running thence with the western margin of the right-of-way of Southbridge Drive a clockwise turning curve with a radius of 550.00 feet and a distance of 163.90 feet to an iron; running thence North 25 degrees 00 minutes East 88.83 feet to an iron; running thence North 26 degrees 00 minutes East 290.00 feet to an iron; running thence North 30 degrees 30 minutes East 244.00 feet to an iron; running thence North 50 degrees 00 minutes East 128.00 feet to an iron; running thence South 47 degrees 00 minutes East 55.00 feet to an iron; running thence North 40 degrees 00 minutes East 143.00 feet to an iron; running thence North 85 degrees 04 minutes 06 seconds East 71.62 feet to an iron; running thence North 51 degrees 00 minutes East 129.76 feet to a monument; running thence North 43 degrees 15 minutes 14 seconds East 226.72 feet to an iron at or near the southern margin of Morgan Creek; running thence South 00 degrees 00 minutes 75.00 feet to an iron; running thence South 48 degrees 00 minutes West 110.00 feet to an iron; running thence South 16 degrees 00 minutes East 150.00 feet to an iron; running thence South 45 degrees 00 minutes East 240.00 feet to a monument at or near the southern margin of Morgan Creek; running thence South 51 degrees 18 minutes West 599.99 feet to a monument; running thence South 22 degrees 00 minutes East 322.06 feet to the monument and PLACE OF BEGINNING.
2. Those tracts owned by the Town of Chapel Hill and designated as Lots 7 and 7A, Block B, Map 122, of the official tax maps of Orange County for Chapel Hill Township, being those tracts bounded on the east by the western right-of-way line of Highways 15 and 501, on the north by the southern right-of-way line of the southwestern ramp of Highway 54, on the west by the Hazel Trimble property (being shown as Lot 6 of Block B, Map 122 of the official tax maps of Orange County for Chapel Hill Township), and on the south by the southern boundary of Morgan Creek as it meanders from the southeastern corner of said Trimble property to Highways 15 and 501.

3. That part of the right-of-way of Highway 54 fronting the Town of Chapel Hill properties described above as Lots 7 and 7A, Block B, Map 122 of the official tax maps of Orange County for Chapel Hill Township, being bounded on the south by said Town of Chapel Hill properties, on the east by the western right-of-way line of Highways 15 and 501, on the north by the Chapel Hill corporate limits, and on the west by a line extending across the Highway 54 right-of-way, perpendicular to the centerline of the right-of-way, from the northwestern corner of the Town of Chapel Hill properties described above.

### SECTION III

Notice of said public hearing shall be published in The Chapel Hill Newspaper, a newspaper having general circulation in the Town of Chapel Hill, at least ten (10) days prior to the date of said public hearing.

This the 29th day of May, 1984.

A RESOLUTION AUTHORIZING THE MANAGER TO EXECUTE A CHANGE ORDER WITH DELTA CONSTRUCTION COMPANY TO REPLACE TWO FRONT ENTRANCES TO THE COURT/POST OFFICE BUILDING AND PROVIDE AN INTERIOR HANDICAP ACCESS RAMP TO THE TEEN CENTER (84-R-123)

WHEREAS, pursuant to Resolution 82-R-40, the Town Manager has submitted a change order to the Town's contract with Delta Construction Company for the entrance replacements and ramp addition to the Council for its review;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that it approves and authorizes the Town Manager to execute a change order for \$5,104 with the Delta Construction Company, under the contract dated August 30, 1983, to replace the two side double-door entrances to the front of the Court/Post Office Building at 179 East Franklin Street with two single-door entrances matching the center entrance to the front of the building, and to provide a handicap access ramp with handrails on the interior of the new Henderson Street entrance to the Teen Center.

This the 29th day of May, 1984.

A RESOLUTION AUTHORIZING AND DIRECTING THE TRANSFER OF TITLE OF SURPLUS PROPERTY TO THE CHAPEL HILL HOUSING AUTHORITY (84-R-124)

WHEREAS, Section 160A-274 of Article 12, Chapter 160A of the N.C. General Statutes and Section 4.16 of the Charter of the Town of Chapel Hill authorizes the Town to dispose of surplus personal property to other governmental units; and

WHEREAS, the Town has received a request from the Chapel Hill Housing Authority for certain items of personal property previously declared surplus by the Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill:

1. That the following items of surplus personal property are removed from the items authorized for sale at public auction by Council resolution 84-R-98.

One Dodge 1 Ton Cab & Chassis (1976)  
One Plymouth Fury (1975)

2. That the Purchasing Agent of the Town of Chapel Hill shall be and is hereby authorized to dispose of and transfer the vehicles to the Chapel Hill Housing Authority for one dollar each.
3. That upon completion of said sale the Purchasing Agent shall transfer title of said vehicles to the Housing Authority in accordance with statutory requirements.

This the 29th day of May, 1984.

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A RESOLUTION ASSIGNING A BID AT A FORECLOSURE SALE FOR AN ASSESSMENT LIEN (84-R-125)

WHEREAS, the Town of Chapel Hill has offered a bid at foreclosure sale in connection with unpaid assessments for Lot 39 of Block A, Chapel Hill Township Tax Map 91;

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council does hereby, in consideration of Melissa Foushee's payment of the sum of \$1,000, being in excess of the Town's bid in the case of the Town of Chapel Hill versus Donnell Thompson, to Grainger R. Barrett, commissioner, upon confirmation of the sale, sell, set over, transfer and assign the Town's bid made at said sale unto Melissa Foushee, her heirs and assigns; and Grainger R. Barrett, commissioner in said sale, is hereby authorized and instructed to execute and deliver a deed conveying said real estate to the said Melissa Foushee, her heirs and assigns, upon the confirmation of said sale, and upon payment to him by the said Melissa Foushee of the purchase price of \$1,000.

This the 29th day of May, 1984.

Resolution Calling a Public Hearing on a Proposed Amendment of the Development Ordinance

Councilmember Pasquini did not feel this information was needed and opposed the resolution.

COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER THORPE, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION CALLING A PUBLIC HEARING ON A PROPOSED AMENDMENT OF THE DEVELOPMENT ORDINANCE (84-R-122)

BE IT RESOLVED by the Town of Chapel Hill that the Council hereby calls a Public Hearing at 7:30 P.M. on June 20, 1984, on amendments to the Development Ordinance to require that applicants for special use permits, site plan approvals and zoning atlas amendments provide the following information:

The applicant's name and address; and detailed information regarding the principals of the entity, if not an individual.

The property owner's name and address; and detailed information regarding the principals of the entity, if not an individual.

The relationship of the applicant and property owner in connection with the application

This the 29th day of May, 1984.

THE MOTION CARRIED 6 TO 3 WITH COUNCILMEMBERS THORPE, BROADFOOT, HOWES, PRESTON, BOULTON, AND MAYOR NASSIF SUPPORTING, AND COUNCILMEMBERS PASQUINI, KAWALEC, AND SMITH OPPOSING.

Resolution Clarifying the Expiration Date of Virginia Cunningham's Term on the Planning Board

COUNCILMEMBER SMITH MOVED, SECONDED BY COUNCILMEMBER KAWALEC, ADOPTION OF THE FOLLOWING RESOLUTION:

A RESOLUTION CLARIFYING THE EXPIRATION DATE OF VIRGINIA CUNNINGHAM'S TERM ON THE PLANNING BOARD (84-R-126)

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby designates that Virginia Cunningham's term on the Planning Board expires June 30, 1985.

This the 29th day of May, 1984.

THE MOTION CARRIED UNANIMOUSLY.

Nominations: Advisory Boards

No nominations were made by the Council.

As there was no further business to come before the Council, COUNCILMEMBER HOWES MOVED, SECONDED BY COUNCILMEMBER SMITH, THAT THE MEETING BE ADJOURNED.

The meeting was adjourned at 10:41 P.M.

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Joseph L. Nassif, Mayor

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Robin G. Rankin, Deputy Town Clerk

